

**EASTAMPTON TOWNSHIP BOARD OF EDUCATION**  
**Regular Meeting Minutes**  
**June 13, 2017**

The Regular Meeting of the Eastampton Township Board of Education was called to order at 7:00 p.m. by Glenn Forney, President.

**FLAG SALUTE**

**PUBLIC ANNOUNCEMENT:** In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on January 15, 2017.
- B. Mailed written notice to the *Burlington County Times* on January 15, 2017.
- C. Filed written notice with the Clerk of Eastampton Township on January 15, 2017.
- D. Posted official notice on the district's website.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

**ROLL CALL:**

Glenn Forney, President - present  
 Brian Curtis, Vice President - present  
 Len DiGiacomo - present  
 Deanna McGinnis - present  
 James Southard - absent  
 Susan Taylor - absent  
 Samantha Zazzo - present

Ambrose F. Duckett, III, Superintendent of Schools  
 Marian Smith, Business Administrator/Board Secretary

**FIRE EXITS**

**PRESENTATION:**

- A. Student Recognitions – Mr. Duckett, Superintendent/Principal
- B. Recognition of Retirements – Ronald Stokley, Rae Littlehale, Deborah Shinn, Maureen Spagnoli.

**PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)**

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

NONE



employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is 2017-2018 staff;

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

### **RETURN TO OPEN SESSION**

On a motion by Glenn Forney, seconded by Samantha Zazzo, the Board returned to open session at 8:03 p.m. All in favor.

### **PERSONNEL: (Susan Taylor, Chairperson)**

#### **A. Action Items:**

On a motion by Glenn Forney, seconded by Brian Curtis, the following action items were approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board accept the retirement of Gary Erny, Social Studies Teacher, effective December 31, 2017.
- 2) Recommend the Board approve the following individuals for the 2017-2018 Extended School Year Program:

Jessica Jones – Teacher/Home Instruction  
 Florence Smith – Teacher  
 Angela Henderson – Teacher  
 Cathy Alderman – Nurse  
 Melissa Clark – Substitute  
 Caryn Wallace - Substitute

- 3) Recommend the Board approve the following individuals for summer 2017 IEP meetings at the negotiated rate:

Susan Kenney  
 Jacqueline Smith  
 Vanessa Stevenson  
 Staci Lipenta

- 4) Recommend the Board approve the employment of the following individuals as district substitutes effective June 14, 2017, pending completion of paperwork:

Kari Thalwitzer

- 5) Recommend the Board authorize the Superintendent to fill vacancies in July/August 2017 and approve transfers/payments for the remainder of the 2016-2017 school year and in July/August with Board ratification at the August 2017 meeting.
- 6) Recommend the Board approve SY 2017-2018 ten-month contracts of employment, pending completion of paperwork, as follows:

Katherine Johnson	MS LAL Teacher	BA/Step 1/TBD*	9/1/2017 (16-17-88)
Corinne Katrina	Elementary Teacher	MA/Step 1/TBD*	9/1/2017 (16-17-89)
Danielle Patton	Special Ed Teacher	BA/Step 1/TBD*	9/1/2017 (16-17-90)
Jeffrey Raible	Social Studies Teacher	BA+15/Step 2/TBD*	9/1/2017 (16-17-91)
Dennis Street	Supervisor of B&G	\$60,000	7/1/2017

- 7) Recommend the Board approve the attached list of individuals to provide services as indicated. (hand-carried).
- 8) Recommend the Board approve a request for maternity leave by Staci Lipenta beginning September 18, 2017. An unpaid leave of absence will be taken from October 1, 2017 – January 31, 2018.

## **FINANCE: (Glenn Forney, Chairperson)**

### **A. Information Items:**

- 1) Pursuant to PL 2015, Chapter 47, the Eastampton Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular New Jersey Title 19A:18.et.seq., NJAC Chapter 23, and Federal Procurement Regulations 2 CFR Part 200.317 et. Seq.:

Bowman & Company, LLP	NutriServe Food Management, Inc.
AmeriHealth	Willis of New Jersey, Inc.
Delta Dental	Xtel Communications, Inc.
Burlington County Joint Insurance Fund	Regan Young England Butera
Laurel Therapy	Strauss Esmay Associates, LLP
Parker McCay, LLP	Brett DiNovi & Associates LLC
Realtime Information Technology, Inc.	Software Advantage
Mission One	Ricoh USA, Inc.
Wills Bus Service	Eastampton Township Municipality
Phoenix Advisors	Catapult Learning, LLC
Sprint/Nextel Communications	PSE&G
Comcast	National Benefits Service
Dell Financial Services, LLC	Garden State Transport
Functionally Able Rehab	Energy Transfer Solutions
Plan Connect	FP Mailing Solutions
360 Business Solutions	Walsh Legacy, LLC
Conner Strong Buckelew	Software Advantage
Waste Management	Other Postage Machine
Phoenix Advisors	Horizon BCBS of NJ
Pitney Bowes	Eastampton Township
Educational Consortium for Telecommunications Savings	
Burlington County Special Services School District	
Access Trading Company/DBA Wee Kids Early Learning Center	
The Educational Services Commission of New Jersey (ESCNJ)	

**B. Action Items:**

On a motion by Glenn Forney, seconded by Deanna McGinnis, the following action items were approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the following payroll:
    - a. June 15, 2017 - \$286,767.36
  - 2) Recommend the Board approve the following invoices for payment: **(16-17-92)**
    - a. Regular Bills: \$256,389.22
  - 3) Recommend the Board approve the May 2017 Line Item Transfers. **(16-17-93)**
  - 4) Recommend the Board approve the Treasurer's Report dated May 31, 2017. **(16-17-94)**
  - 5) Recommend the Board approve the Board Secretary's Report dated May 31, 2017. **(16-17-95)**
  - 6) Pursuant to N.J.A.C. 6A:23-2.12(c)4\*, we certify that as of May 31, 2017 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3\* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. \*Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.
- Pursuant to N.J.A.C. 6A:23-2.12(c)8\*, I certify that as of May 31, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. \*Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.
- 7) Recommend the Board approve the following Student Activity expenses:

1577	5/18/2017	Please Touch Museum (2 extra tickets)VOID		
1578	5/18/2017	Christina Moore (Refund for 3rd Gr Trip - Perez)	\$	(12.75)
1579	5/22/2017	Philadelphia Zoo (Order ID#24517956) 1st Fieldtrip	\$	(1,170.00)
1580	5/22/2017	Kirk Flippen (Baseball Umpire - 5/19/17 Game	\$	(75.00)
1581	5/22/2017	Peter Atkinson (Softball Umpire - 5/19/17 Game	\$	(75.00)
1582	5/22/2017	Christine Milke (Reimb. For Dance Supplies) 8th Gr	\$	(278.67)
1583	5/23/2017	Totally T-Shirts (Inv.#105260)Sign Club	\$	(456.50)
1584	5/23/2017	Amy Martin (Reimb. For 8th Gr Supplies)	\$	(548.90)
1585	5/24/2017	Erin D'Addona (Reimb. For Police Apprec St Council	\$	(22.08)
1586	5/26/2017	Sarina Ramos (Refund for Fieldtrip-Gianna Perez) KDG	\$	(15.00)
1587	5/26/2017	NJ State Museum - (Res# 2090) - 4th Gr Fieldtrip	\$	(516.00)
1588	5/30/2017	The Franklin Institute (Res#254411 - 5th Gr Fieldtrip)	\$	(1,291.00)
1589	5/30/2017	Pat's Pizza (end of year party) student council	\$	(52.00)
1590	5/31/2017	Acme/Lingo Flagpoles (Graduation Signs) 8th Gr	\$	(120.00)
1591	6/1/2017	Jacqueline Smith (Tips for Bus Drivers) 8th Grade	\$	(200.00)
1592	6/2/2017	Totally T-Shirts Signs & More (Inv.#105302) Robotics	\$	(186.00)
1593	6/6/2017	Amy's Flower Junction, Inc.(Grad Flowers) 8th Gr	\$	(175.00)
1594	6/6/2017	Victoria Carr (Reimb. For Dinner Dance Supplies) 8th Gr	\$	(123.79)



1595	6/6/2017	Downtown Pizza & Italian Grill (Food for Dinner Dance)8th Gr	\$	(505.00)
1596	6/7/2017	Christine Milke (Reimb. For Dinner Dance Supplies) 8th Gr	\$	(90.95)
1597	6/7/2017	Beth Sottung (Reimb. For Dinner Dance Supplies) 8th Gr	\$	(75.74)
1598	6/7/2017	Ron Milke (DJ Servies for Dinner Dance 6/9/17) 8th Gr	\$	(180.00)
1599	6/7/2017	Philly Pretzel Factory (Inv.#17171-1 - 6/20/17) 8th Gr	\$	(93.00)
1600	6/7/2017	Philly Pretzel Factory (Inv.#17167-1 - 6/16/17) 8th Gr	\$	(108.00)
1601	6/7/2017	Leigh yago (Reimb. For Gift Cards) 8th Gr	\$	(200.00)

8) Recommend the Board approve the following Cafeteria expenses:

6/5/2017	1328	Nutri-Serve Food Mgmt., Inc. (04/28/17 to 05/25/17)	\$	(20,847.28)
6/7/2017	1329	Waste Mgmt of NJ (Inv.# 2740920-0502-5 May Services)	\$	(1,302.32)

9) Recommend the Board authorize the School Business Administrator to process additional invoices for payment for the current fiscal year and to process invoices for July/August with Board confirmation at the August 2017 meeting.

10) Recommend the Board authorize the School Business Administrator to make all necessary adjustments/account transfers (including transfers to/from fund balance and capital reserve) that may be needed to close out the 2016-2017 school year and July/August with Board confirmation at the August 2017 meeting.

11) Recommend the Board approve the renewal of membership in the Burlington County Joint Insurance Fund for the 17-18 school year and the attached resolution (Resolution 2017-6-1) directing the distribution of net returned surplus funds held by BCIPJIF in the amount of \$7,843 to be used to offset the 2017-2018 premium of \$79,211. **(16-17-96)**

12) Recommend the Board approve the following resolution (2017-6-2):

WHEREAS, NJSA 18A:21-2, NJSA18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedure, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Eastampton Board of Education wishes to deposit anticipated current year surplus into the Capital Reserve account at year end, and

WHEREAS, the Eastampton Board of Education has determined that up to \$250,000 could be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, the Eastampton on Board of Education does hereby authorize the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

13) Recommend the Board approve the following resolution (2017-6-3):

WHEREAS, NJSA 18A:21-2, NJSA18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedure, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Eastampton Board of Education wishes to deposit anticipated current year surplus into the Maintenance Reserve account at year end, and

WHEREAS, the Eastampton Board of Education has determined that up to \$250,000 could be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, the Eastampton on Board of Education does hereby authorize the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**14) Recommend the Board approve the following resolution (2017-6-4)**

Whereas 18A:18A-2 provides that a "Purchasing Agent" for a school district means the secretary, business administrator or the business manager of the board of education duly assigned the authority, responsibility and accountability for the purchasing of goods or services on behalf of the board of education and, Whereas, the Eastampton Township Board of Education desires to establish a bid threshold for the procurement of goods and services at \$40,000 and to appoint a qualified purchasing agent pursuant to 18A:18A-3, and

Whereas 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (\$40,000 for purchasing agents holding valid QPA certification), may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution, and

Whereas 18A:18A-37, c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (\$6,000 when the threshold is \$40,000) may be awarded by a qualified purchasing agent without soliciting competitive quotations if so authorized by board resolution, and

Whereas, Marian F. Smith, Business Administrator/Board Secretary, has applied to the Department of Community Affairs, Division of Local Government Services for a Qualified Purchasing Agent Certification, and

Whereas, Marian F. Smith, Business Administrator/Board Secretary, has been awarded a valid QPA Certificate by the Department of Community Affairs effective January 7, 2003,

Now Therefore Be It Resolved, that the Eastampton Township Board of Education hereby establishes a bid threshold of \$40,000 for the procurement of goods and services and appoints Marian F. Smith, Business Administrator/Board Secretary, as its duly authorized Qualified Purchasing Agent for the Eastampton Board of Education in the County of Burlington, and

Be It Further Resolved, that Marian F. Smith, Business Administrator/Board Secretary, is hereby authorized to award contracts on behalf of the Eastampton Township Board of Education that are in the aggregate less than 15% of the Bid threshold (\$6,000) without soliciting competitive quotations, and

Be It Further Resolved that Marian F. Smith, Business Administrator/Board Secretary, is hereby authorized to seek competitive quotations, when applicable and practicable, before awarding contracts when contracts in the aggregate exceed 15% of the bid threshold (\$6,000) but less than the bid threshold (\$40,000).

- 15) Recommend the Board approve a one year renewal with Mission One for its Paraprofessional/Support Staff Services for the 2017-2018 year.
- 16) Recommend the Board approve the request for professional development (hand-carried).
- 17) Recommend the Board approve the following out-of-district Extended School Year placements:

Placement	Student(s)	Tuition per Student
Burlington Co. Spec Svs School District	MA, BB, SC, GC	\$3,700
Westampton Board of Education	JC, CA	\$1,750
Mt. Holly Board of Education	NC	\$1,500

- 18) Recommend the Board approve Willis of New Jersey, Inc. as broker of record for Health Benefits Services in a non fair and open contract for July 1, 2017 to June 30, 2018.
- 19) Recommend the Board approve the attached rates for Horizon BCBS NJ and renewal rates for Delta Dental for the 2017-2018 school year. **(16-17-97)**
- 20) Recommend the Board approve the Tax Payment schedule as amended below:

August 2017	\$ 600,000.00
September – December 2017	\$ 518,953.88
January – April 2018	\$ 535,163.10
May 2018	<u>\$ 535,163.08</u>
Total	\$5,351,631.00

- 21) Recommend the Board renew Policy Alert and Support Services (PASS) with Strauss Esmay Associates, LLP \$4,090 for the 17-18 school year.
- 22) Recommend the Board renew membership in New Jersey School Board Association for \$5,418.80 for the 17-18 school year
- 23) Recommend the Board renew a maintenance contract and software license agreement for \$1,610 with Software Advantage for TRIPS/microTRIPS for the 2017-2018 school year.
- 24) Recommend the Board approve a tuition agreement with Garfield Park Academy for LWF from May 24, 2017 to June 21, 2017 for \$5,595.50.
- 25) Recommend the Board reaffirm the following appointments and designations through June 30, 2018:

**Personnel:**

- Marian F. Smith as Board Secretary, Public Agency Compliance Officer, Custodian of Records
- Germer Ledford as Title IX Officer, ADA Coordinator, Affirmative Action Officer
- Nicole Ragone as HIB Specialist
- Erin D'Addona as HIB Specialist
- Brianna Rucci, as HIB District Coordinator, I&RS, District 504 Compliance Officer
- Jennifer Greenewald as District Substitute Caller
- Dennis Street as AHERA Coordinator, PEOSHA Coordinator, Asbestos/AHERA Management Officer, Right to Know Officer, Integrated Pest Management Coordinator
- Appoint Kelly Cox as Treasurer of School Monies
- Susan Wolf as Homeless Liaison



- Establish the following substitute rates for the 17-18 school year:  
Teacher - \$90/day; substitute custodian - \$12/hr; substitute secretary - \$10/hr.

**Finance:**

- a) Ambrose F. Duckett, III/Marian F. Smith (alternate) as district representatives with authorization to file applications and accept grants for Federal and State funds on behalf of the Board
- b) Business Administrator/Board Secretary to invest Board of Education funds
- c) Procurement of goods and services through state contracts for the 2017 year when feasible and specifically the following contracts:
  - DELL M-0483,WSCA/8997; M-0003; WSCA/89830; #88796, #89967
  - RICOH 40467/G2075 16-r-24223
  - CDW-G M-0003/89849
  - WSCA 89967
  - Francotyp Postalia, Inc (FP), Mailroom Equipment, T-0200
  - HP #88130
- d) Continued membership in the Educational Services Commission of New Jersey (ESCNJ) formerly MRESC—a cooperative Pricing System and National Joint Powers Alliance, Burlington County Cooperative Pricing System, Educational Data Services
- e) Investor's Bank as the official depository for school monies for all district accounts.
- f) Signatures on the district's bank accounts at Investor's Bank and authorize the use of facsimile signatures:
  - Agency: Treasurer and Business Administrator
  - Cafeteria: Treasurer and Business Administrator
  - Custodial: Business Administrator or Superintendent AND Treasurer AND Board President
  - Payroll: Business Administrator and Treasurer
  - Student Activity: Business Administrator or Superintendent AND Board President
  - Flex: Business Administrator and Treasurer
  - DCRP: Business Administrator and Treasurer
  - 403 B Plan Connect – Business Administrator and Treasurer
- g) Authorize Business Administrator to advertise for bids and /or RFPs as required
- h) Authorize Business Administrator to conduct sale of surplus furniture and equipment if needed in accordance with Board policy
- i) Authorize the establishment of a \$400 Petty cash account.
- j) Designate the following companies to offer Tax Sheltered Plans 403(b) and 457(b) :
  - AXA Equitable  
Ted M. Beal, Jr.  
333 Thronall St., 8<sup>th</sup> Floor  
Edison, NJ 08837
  - Lincoln Investment Planning, Inc.  
8000 Sagemore Drive, Ste. 8301  
Marlton, NJ 08053
  - Voya Financial Advisors, LLC  
215 Main Street  
PO Box 221  
Rancocas, NJ 08073  
Windsor, CT 06095-4774
- k) Establish the following tuition rates for the 2017-2018 school year:
  - Kindergarten - \$12,594
  - Grades 1-5 - \$13,660
  - Grades 6-8 - \$13,876
  - Special Ed. – MD Class - \$22,065
- l) Recommend the board approve the following Criteria for Independent Evaluations:
  - In accordance with the N.J.A.C., the Eastampton Township School District required all Independent Evaluations to adhere to New Jersey Regulations (6A;1403) regarding professional license and certifications issued by the New Jersey Department of Education and (6A:14-2.5) with respect to protections in the evaluation procedures.

In addition, the Eastampton Township School District has established reasonable cost criteria as allowable in the memorandum from the Office of Special Education dated 10/1/2013.

Maximum fees for the Child Study Team and related evaluations are as follows:

Psychological Evaluation	\$500.00
LDT/C Evaluation	\$500.00
Social Case History	\$500.00
Speech/Language Evaluation	\$400.00
Psychiatric Evaluation	\$600.00
Neurological Evaluation	\$550.00
Neuro-Psychological Evaluation	\$1300.00
Functional Behavioral Evaluation	\$500.00
Audiological Evaluation	\$300.00
Central Auditory Processing Evaluation	\$400.00
Occupational Therapy Evaluation	\$350.00
Physical Therapy Evaluation	\$350.00
Assistive Technology Evaluation	\$895.00
Vocational Assessment	\$70.00 per hour

\*Exceptions to this fee schedule will be granted based on the unique needs of a student who may require the examiner to have specific expertise in order to evaluate the student.

- m) Recommend the Board accept the following list of professionals to provide services as directed by the Child Study Team:

Carlo B. Melini, MD. P.A. – Neurological Evaluations - \$350  
 Joseph C. Hewitt, D.O. – Psychiatrist - \$525  
 Edward Tobe – Psychiatrist - \$250  
 REM Audiology - \$250-\$595/exam +Maintenance of Equipment  
 Dr. Greg Semica - Burlington County Eye Physicians

- n) Designate mileage reimbursement rate to be equal to the rate allowed by the NJ Department of Education fiscal accountability regulations. The current approved rate is 31 cents/mile.

## **POLICY: (Len DiGiacomo, Chairperson)**

### **A. Action Items:**

On a motion by Len DiGiacomo, seconded by Samantha Zazzo, the following action items were approved. Roll call vote: Unanimous. Motion carried.

### **B.**

- 1) Recommend the Board approve the second reading and adoption of the following policies/regulation guides (Alert 211) **(sent in separate e-mail)**.

0000.02	Introduction (M) (Revised)
P 2415.06	Unsafe School Choice Option (M) (Revised)
P 2464	Gifted and Talented Students (M) (Revised)
P 2622	Student Assessment (M) (Revised)
P & R 3160	Physical Examination (M) (Revised)
P & R 4160	Physical Examination (M) (Revised)
P & R 5116	Education of Homeless Children (Revised)
P 8350	Records Retention (New)

- 2) Recommend the Board approve the first reading of the following policy and regulation guide:

P & R 5512 Harassment, Intimidation, and Bullying

**CURRICULUM: (Samantha Zazzo, Chairperson)****A. Action Items:**

On a motion by Samantha Zazzo, seconded by Brian Curtis, the following action items were approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the 2017-2018 boys/girls basketball schedules as attached. (16-17-98)
- 2) Recommend the Board approve the 2017-2018 baseball and softball schedules as attached. (16-17-99)

**BUILDINGS AND GROUNDS: (Brian Curtis, Chairperson)****A. Action Item:**

On a motion by Brian Curtis, seconded by Glenn Forney, the following action item was approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board amend the following request for use of facilities:

	Group	Purpose	Date	Time	Room
1	School Preparedness & Emergency Planning	Regional Security Drill Training	August 23, 2017	8am to 3pm	Cafetorium/Library

**PUBLIC PARTICIPATION:**

NONE

**ADJOURNMENT:**

With no further business to discuss the Board meeting was adjourned at 8:20 p.m. on a motion by Glenn Forney, seconded by Deanna McGinnis. All in favor.

Respectfully submitted,

Marian F. Smith  
Business Administrator/Board Secretary

