

EASTAMPTON TOWNSHIP BOARD OF EDUCATION
Work Session Meeting Minutes
August 22, 2017

The Work Session Meeting of the Eastampton Township Board of Education was called to order at 6:00p.m. by Glenn Forney, President.

FLAG SALUTE

PUBLIC ANNOUNCEMENT: In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on August 11, 2017.
- B. Mailed written notice to the *Burlington County Times* and *Courier Post* on August 11, 2017.
- C. Filed written notice with the Clerk of Eastampton Township on August 17, 2017.
- D. Posted official notice on the district's website.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

ROLL CALL:

Glenn Forney, President - present
 Brian Curtis, Vice President - present
 Len DiGiacomo - present
 Deanna McGinnis - present
 James Southard - present
 Susan Taylor - present
 Samantha Zazzo - present

Ambrose F. Duckett, III, Superintendent of Schools
 Marian Smith, Business Administrator/Board Secretary

FIRE EXITS

PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel or negotiations, we ask that you see the Superintendent after the meeting since we do not discuss these items in public.

NONE

APPROVAL OF MINUTES: (17-18-01)

On a motion by Susan Taylor, seconded by Samantha Zazzo, the following minutes were approved. Roll call vote:

Susan Taylor – Yes to July 18, 2017; abstain to June 13, 2017

Samantha Zazzo – Yes

Brian Curtis – Yes

Len DiGiacomo – Yes

Deanna McGinnis – Yes to June 13, 2017; abstain to July 18, 2017

James Southard – abstain to all

Glenn Forney — Yes

Motion carried.

June 13, 2017 (Regular & Exec Session)

July 18, 2017 (Regular & Exec Session)

ADJOURNMENT TO EXECUTIVE SESSION:

On a motion by Glenn Forney, seconded by Deanna McGinnis, the Board entered executive session at 6:05p.m. All in favor.

Eastampton Township School District Board of Education

Resolution 2016-2017

Authorizing Executive Session

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a public meeting, and

WHEREAS, the Board of Education of the Eastampton Township School District has deemed it necessary to go into closed session to discuss certain matters which h are exempted from the public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 7:00 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Eastampton Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

 x Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

____ Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (specify contract:)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

 X Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (if pending or anticipated litigation, the matter is: _____) (if contract negotiation, the nature of the contract and interested party is the Collective Bargaining Agreement)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the District's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

x Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is 2017-2018 staff;

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

RETURN TO OPEN SESSION

On a motion by Glenn Forney, seconded by Brian Curtis, the Board returned to open session at 7:28p.m. All in favor.

SUPERINTENDENT'S REPORT: (Ambrose F. Duckett, III, Superintendent/Principal)

A. Discussion Item:

- 1) Updates
- 2) Establish Board Goals

B. Action Items:

On a motion by Glenn Forney, seconded by Len DiGiacomo, the following action item was approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the 2016-2017 NJ Department of Education School Self Assessment for Determining Grades under the Anti-Bullying Bill of Rights District and School Grade Report. Eastampton scored 75 points out of a possible 78 points; State's report will be posted on our website when received. (17-18-02)

PERSONNEL: (Susan Taylor, Chairperson)

A. Action Items:

On a motion by Susan Taylor, seconded by James Southard, the following action items were approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board ratify the attached one year MOA and Collective Bargaining Agreement with the ETEA from July 1, 2017 to June 30, 2018.
- 2) Recommend the Board approve the attached resolution for an employee whose name is on file with the Superintendent's office. (17-18-03)

- 3) Recommend the Board approve the attached list of staff salaries for the 2017-2018 school year. **(17-18-04)**
- 4) Recommend the Board approve the placement of FDU student teacher, Samuel L. Harrison, with Heather Chapman beginning September 5, 2017 and continuing for seventy-five working days.
- 5) Recommend the Board accept the resignation of first grade teacher, Caitlin Fanz, effective June 22, 2017.
- 6) Recommend the Board accept the resignation of newly hired teacher, Katherine Johnson, effective June 20, 2017.
- 7) Recommend the Board approve the documented request to move across the guide by Michael Shoukry, Math Teacher, from BA + 15 to BA+30 effective September 1, 2017.
- 8) Recommend the Board approve SY 2017-2018 ten-month contracts of employment, pending completion of paperwork, as follows **(17-18-05)**:

Megan Green	MS LAL Special Ed Teacher	BA/Step 2/\$52,287	9/1/2017
Audrey Leibowitz	ES Special Ed Teacher	BA/Step 2/\$52,287	9/1/2017

- 9) Recommend the Board approve Diane Bauer to provide Speech Therapy services as a consultant at \$80/hr effective on or about September 18, 2017 to January 31, 2018.

FINANCE: (Glenn Forney, Chairperson)

A. Action Items:

On a motion by Glenn Forney, seconded by Samantha Zazzo, the following action items were approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the following payrolls:

- a. June 30, 2017 - \$330,503.76
- b. July 15, 2017 - \$54,133.24
- c. July 30, 2017 - \$54,897.85
- d. August 15, 2017 - \$52,161.99

- 2) Recommend the Board approve the following invoices for payment: **(17-18-06)**

June 2017 – Bill List #2 - \$300,331.83
July 2017 - \$167,650.50

- 3) Recommend the Board adopt the attached Resolution regarding non-elective contributions to 403(b) accounts. **(17-18-07)**
- 4) Recommend the Board approve an out of district contract for the 2016-2017 school year for KS to attend North Hanover School District at \$8,169.50 pro-rated.

- 5) Recommend the Board accept the following ESEA Funds and approve the online submission of the FY 18 application:

	<u>FY 18</u>	<u>FY 17</u>
Title I	\$82,998	\$83,825
Title II	\$13,769	\$17,085
Title III	\$ 879 - Refused	\$ 728 - Refused
Title IV	\$10,000	\$ 0

- 6) Recommend the Board accept the following IDEA Funds and approve the online submission of the FY 18 application:

	<u>FY 18</u>	<u>FY 17</u>
Basic	\$190,900	\$193,151
Pre-School	\$8,364	\$8,404

- 7) Recommend the Board approve the attached Parent Transportation contracts for the 2017-2018 school year. (17-18-08)

PUBLIC PARTICIPATION:

Mr. Forney remarked to Mr. Apgar that he had hoped to see more town council members present and explained that an invitation had been sent to town council. Mr. Forney also informed Mr. Apgar that the Board operates as a board-of-a-whole and does operate with sub-committees, hence the invitation to the entire town council. Mrs. Taylor stated that town council and the Board had met in previous years to share information. Mr. Apgar did not recall the meetings and asked for confirmation of prior meeting dates. Mr. Forney extended the invitation again for a joint meeting. Mr. Apgar replied that he would relay the information to town council and that any joint meeting would require an agenda. He suggested that the Board send agenda items to the township manager.

ADJOURNMENT TO EXECUTIVE SESSION II:

On a motion by Glenn Forney, seconded by Len DiGiacomo, the Board entered executive session at 7:50p.m. All in favor.

RETURN TO OPEN SESSION II:

On a motion by Glenn Forney, seconded by Deanna McGinnis, the Board returned to open session at 8:43p.m. All in favor.

ADJOURNMENT:

With no further business to discuss the Board meeting was adjourned at 8:43p.m. on a motion by Susan Taylor, seconded by Deanna McGinnis. All in favor.

Respectfully submitted,

Marian F. Smith
Business Administrator/Board Secretary

