

**EASTAMPTON TOWNSHIP BOARD OF EDUCATION**  
**Regular Meeting Minutes**  
**October 24, 2017**

The Regular Meeting of the Eastampton Township Board of Education was called to order at 7:00p.m. by Brian Curtis, Vice President.

**FLAG SALUTE**

**PUBLIC ANNOUNCEMENT:** In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on January 15, 2017.
- B. Mailed written notice to the *Burlington County Times* on January 15, 2017 and the *Courier Post* on June 1, 2017.
- C. Filed written notice with the Clerk of Eastampton Township on January 15, 2017.
- D. Posted official notice on the district's website.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

**ROLL CALL:**

Glenn Forney, President - absent  
 Brian Curtis, Vice President - present  
 Len DiGiacomo - present  
 Deanna McGinnis – present  
 James Southard - present  
 Susan Taylor - present  
 Samantha Zazzo - present

Ambrose F. Duckett, III, Superintendent of Schools  
 Marian Smith, Business Administrator/Board Secretary

**FIRE EXITS:**

**PRESENTATION:**

- A. Student Recognitions – Mr. Duckett, Superintendent/Principal

**PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)**

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

NONE



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- 5) Recommend the Board approve practicum placement for former ECS substitute teacher, Rebecca Goodman, in special education settings for 15 hours.

**FINANCE: (Glenn Forney, Chairperson)**

**A. Action Items:**

On a motion by Susan Taylor, seconded by Samantha Zazzo, the following action items were approved. During discussion, Mrs. Smith provided additional information on action item #10. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the following payrolls:

a. October 15, 2017 - \$ 279,246.06

- 2) Recommend the Board approve the following invoices for payment: **(17-18-31)**

Regular Bills - \$ 324,381.21

- 3) Recommend the Board approve the September 2017 Line Item Transfers. **(17-18-32)**
- 4) Recommend the Board approve the Treasurer's Report dated September 30, 2017. **(17-18-33)**
- 5) Recommend the Board approve the Board Secretary's Report dated September 30, 2017. **(17-18-34)**
- 6) Pursuant to N.J.A.C. 6A:23-2.12(c)4\*, we certify that as of September 30, 2017 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3\* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. \*Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

Pursuant to N.J.A.C. 6A:23-2.12(c)8\*, I certify that as of September 30, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. \*Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.

- 7) Recommend the Board approve the following Student Activity expenses:

1627	9/21/2017	Philly Pretzel Factor (Inv.# 17265)9/22/17	\$	(64.00)
1628	9/26/2017	Stephen Waszkiewicz (Soccer Ref-Girls 9/20)	\$	(75.00)
1629	9/26/2017	John La Pierre(Soccer Ref for Boys Game 9/21)	\$	(75.00)
1630	9/26/2017	Ronald Milke (DJ for School Dance 9/29) 8th Gr	\$	(140.00)
1631	9/26/2017	Philly Pretzel Factor (Inv.# 17272)9/29/17	\$	(96.00)
1632	9/27/2017	Archibald Jardine (Soccer Ref for girls 9/25)	\$	(75.00)
1633	9/27/2017	Pat's Pizza (Pizza for school dance 9/29)8th Gr	\$	(77.00)
1634	10/4/2017	Philly Pretzel Factory (Inv.# 17276) 9/29/17	\$	(64.00)
1635	10/4/2017	Archibald Jardine (Soccer Ref for girls 10/02)	\$	(75.00)

1636	10/10/2017	John La Pierre(Soccer Ref for Boys Game 9/27)	\$	(75.00)
1637	10/10/2017	Stephen Waszkiewicz (Soccer Ref-Boys 10/4)	\$	(75.00)
1638	10/10/2017	IAAB34 (17-18 SY Basketball Assignors Fee)	\$	(57.00)
1639	10/11/2017	Philly Pretzel Factory (Inv.# 17284) 10/12/17	\$	(64.00)

**8) Recommend the Board approve the following Cafeteria expenses:**

9/22/2017	1339	Sam's Club (order # 212733181)	\$	(698.61)
10/3/2017	1340	Aqua Clean Toilet Systems LLC (Inv. #A-2017-79)Baffles	\$	(515.00)
10/10/2017	1341	Nutri-Serve Food Mgmt., Inc. (08/18/17 to 09/28/17)	\$	(20,012.00)

**9) Recommend the Board approve the requests for professional development as attached. (17-18-35)**

**10) Recommend the Board approve the attached resolution 2017-10-01 requesting that the New Jersey Department of Agriculture allow school districts to choose an option between “Fixed Price” or “Cost Reimbursement” procurement models. (17-18-36)**

**11) Recommend the Board approve the attached three year Comprehensive Maintenance Form, Form M-1, Addendum A and Facilities Checklist (17-18-37)**

**POLICY: (Len DiGiacomo, Chairperson)**

**A. Action Items:**

On a motion by Len DiGiacomo, seconded by Brian Curtis, the following action items were approved. Roll call vote: Unanimous. Motion carried.

**1) Recommend the Board approve the first reading of the following policies/regulation guides (Alert 213) (sent in separate e-mail)**

P & R 7101	Educational Adequacy of Capital Projects (Revised)
P 7102	Site Selection and Acquisition (Revised)
R 7102	Site Selection and Acquisition (New)
P 7130	School Closing (Revised)
P 7300	Disposition of Property (Revised)
R 7300.1	Disposition of Instructional Property ( <b>Abolished</b> )
R 7300.2	Disposition of Land (Revised)
R 7300.3	Disposition of Personal Property (Revised)
R 7300.4	Disposition of Federal Property (Revised)

**CURRICULUM: (Samantha Zazzo, Chairperson)**

**A. Information Item:**

**1) PARCC Test Results Presentation – Mrs. Brianna Rucci, Assistant Principal/Curriculum**

**B. Action Items:**

On a motion by Samantha Zazzo, seconded by Deanna McGinnis, the following action item was approved. Roll call vote: Unanimous. Motion carried.

**1) Recommend the Board approve the following field trip:**

Date	Students	Destination	Time	Chaperones
6/1/18	8 <sup>th</sup> Grade	Baltimore, MD	7:30 am – 9:30 pm	6 staff/20 parents

12/12/17	6 <sup>th</sup> -8 <sup>th</sup> Grades	Music Performance at Moorestown Mall	10:45am – 1:55 pm	3 staff/20 parents
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### **BUILDINGS AND GROUNDS: (Brian Curtis, Chairperson)**

#### **A. Action Item:**

On a motion by Len DiGiacomo, seconded by James Southard, the following action item was approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board amend the following request for use of facilities:

	Group	Purpose	Date	Time	Room
1	PTA	Presentation	10/17/2017	7:00pm	Cafeteria
2	PTA	Secret Santa Shop	12/2/2017	9:45am – 2:30pm	Makers Space

### **PUBLIC PARTICIPATION:**

- 1) Mr. Geary asked to have a notice sent home to parents of children in the after school program to stop speeding on Student Drive.
- 2) Mr. Graham suggested using students from the special services school to help clean tables in the cafeteria. Mr. Duckett asked Mr. Graham to follow up with him.
- 3) Mrs. Loven informed the Board that Mrs. Dennler will receive the Jean E. Harris Progressive School Library Media Program award.

### **NEW BUSINESS:**

Mr. DiGiacomo discussed the resolutions and policies that would be reviewed at the November Delegate Assembly.

### **ADJOURNMENT TO EXECUTIVE SESSION:**

On a motion by Len DiGiacomo, seconded by Samantha Zazzo, the Board entered executive session at 7:57p.m. All in favor.

#### **Eastampton Township School District Board of Education Resolution 2016-2017 Authorizing Executive Session**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a public meeting, and

**WHEREAS**, the Board of Education of the Eastampton Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 7:30 p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Eastampton Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

  x   Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

       Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (specify contract: \_\_\_\_\_)

\_\_\_\_\_Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_Any investigations of violations or possible violations of the law;

  X  Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (if pending or anticipated litigation, the matter is: \_\_\_\_\_) (if contract negotiation, the nature of the contract and interested party is the Collective Bargaining Agreement)

*Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the District's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);*

  x  Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is 2017-2018 staff;

\_\_\_\_\_Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

### **RETURN TO OPEN SESSION**

On a motion by Len DiGiacomo, seconded by James Southard, the Board returned to open session at 8:25p.m. All in favor.

### **ADJOURNMENT:**

With no further business to discuss, the Board meeting was adjourned at 8:25p.m. on a motion by Brian Curtis, seconded by Susan Taylor. All in favor.

Respectfully submitted,

Marian F. Smith  
Business Administrator/Board Secretary