

**EASTAMPTON TOWNSHIP BOARD OF EDUCATION**  
**Regular Meeting Minutes**  
**December 19, 2017**

The Regular Meeting of the Eastampton Township Board of Education was called to order at 7:00p.m. by Glenn Forney, President.

**FLAG SALUTE**

**PUBLIC ANNOUNCEMENT:** In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on January 15, 2017.
- B. Mailed written notice to the *Burlington County Times* on January 15, 2017 and the *Courier Post* on June 1, 2017.
- C. Filed written notice with the Clerk of Eastampton Township on January 15, 2017.
- D. Posted official notice on the district's website.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

**ROLL CALL:**

Glenn Forney, President - present  
Brian Curtis, Vice President - present  
Len DiGiacomo - present  
Deanna McGinnis - present  
James Southard - present  
Susan Taylor - present  
Samantha Zazzo - present

Ambrose F. Duckett, III, Superintendent of Schools  
Marian Smith, Business Administrator/Board Secretary

**FIRE EXITS**

**PRESENTATION:**

- A. Student Recognitions – Mr. Duckett, Superintendent/Principal
- B. The Board recognized Mrs. Zazzo for her dedicated years of service as a board member

**PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)**

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

NONE

**APPROVAL OF MINUTES: (17-18-43)**

On a motion by Glenn Forney, seconded by Susan Taylor, the following minutes were approved. Roll call vote:

Glenn Forney – yes  
Susan Taylor – yes  
Brian Curtis – abstain  
Len DiGiacomo – yes  
Deanna McGinnis – abstain  
James Southard – yes  
Samantha Zazzo – yes

Motion carried.

November 21, 2017 (Regular & Exec Session)

**SUPERINTENDENT’S REPORT: (Ambrose F. Duckett, III, Superintendent/Principal)**

**A. Discussion Item:**

- 1) HIB Report dated December 14, 2017 **(17-18-44)**

**B. Action Item:**

On a motion by Glenn Forney, seconded by Len DiGiacomo, the following action item was approved: Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the SY 2017-2018 Memorandum of Agreement between local law enforcement and the Eastampton Township School District **(17-18-45)**.

**FINANCE: (Glenn Forney, Chairperson)**

**A. Information Items:**

- 1) RFQ for District Solicitor due December 20, 2017
- 2) Draft copy of Reorganization Meeting Agenda **(17-18-47)**
- 3) Impact Aid Application

**B. Action Items:**

On a motion by Glenn Forney, seconded by James Southard, the following action items were approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the following payrolls:

- a. November 30, 2017 - \$280,853.37
- b. December 15, 2018 - \$307,564.39 (includes incentives/stipends)
- c. December 31, 2018 - \$279,596.05

- 2) Recommend the Board approve the following invoices for payment: **(17-18-48)**

Regular Bills - \$ 353,628.49

- 3) Recommend the Board approve the November 2017 Line Item Transfers. **(17-18-49)**
- 4) Recommend the Board approve the Treasurer’s Report dated November 30, 2017. **(17-18-50)**
- 5) Recommend the Board approve the Board Secretary’s Report dated November 30, 2017. **(17-18-51)**

- 6) Pursuant to N.J.A.C. 6A:23-2.12(c)4\*, we certify that as of November 30, 2017 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3\* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. \*Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

Pursuant to N.J.A.C. 6A:23-2.12(c)8\*, I certify that as of November 30, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. \*Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.

- 7) Recommend the Board approve the following Student Activity expenses:

1657	11/16/2017	Philly Pretzel Factor (Inv.# 17319)11/17/17-8th Gr	\$	(80.00)
1658	11/21/2017	Marty Falk - Soccer Assignor Fee	\$	(45.50)
1659	11/29/2017	Ronald Milke (Winter Dance DJ) 8th Gr	\$	(140.00)
1660	11/29/2017	Here Comes Money (Inv.914053034-Smencils)St. Coun	\$	(550.00)
1661	11/30/2017	La Tavola (Pizza for School Dance 12/1) 8th Gr	\$	(32.50)
1662	11/30/2017	Tree Top Products (Brackets for benches) 8th Gr	\$	(160.48)
1663	12/1/2017	Totally T-Shirts (Inv.# 105740) T-shirts-chorale	\$	(357.00)
1664	12/4/2017	Philly Pretzel Factory (Inv.#17319) 12/4/17-8th Gr	\$	(40.00)
1665	12/4/2017	Philly Pretzel Factory (Inv.#173382) 12/6/17-8th Gr	\$	(34.00)
1666	12/4/2017	Delran MS Athletics (17-18 Sched Fee Basketball)	\$	(50.00)
1667	12/11/2017	Cathy Derienzo (Reimb. For dance supplies) 8th Gr	\$	(140.18)
1668	12/11/2017	Carly Fynan (Reimb. For Dance Supplies) 8th Gr	\$	(54.46)

- 8) Recommend the Board approve the following Cafeteria expenses:

12/12/2017	1345	Nutri-Serve Food Mgmt., Inc. (11/03/17 to 11/30/17)	\$	(14,643.83)
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- 9) Recommend the Board approve an out of district tuition contract with Westampton Board of Education for CB effective October 11, 2017 for \$21,000 (pro-rated).

- 10) Recommend the Board approve the following resolution:

Whereas the Board of Education of the Eastampton School District received Extraordinary Aid in the amount of \$15,842 and Non-Public Transportation Aid in the amount of \$2,436.00 for the 2016-2017 school year;

And whereas the District had the option of appropriating both those amounts in the 2016/17 Budget or the 2017/18 Budget;

And whereas the District has chosen to appropriate the total of \$18,278 in the 2017/18 Budget;

Now therefore be it resolved by the Board of Education of the Eastampton School District that \$18,278 is hereby appropriated from Surplus to appropriation line item account 11-000-217-320-000-000-060.

## **CURRICULUM: (Samantha Zazzo, Chairperson)**

### **A. Action Items:**

On a motion by Samantha Zazzo, seconded by Deanna McGinnis, the following action item was approved. Roll call vote: Unanimous. Motion carried.

**1) Recommend the Board approve the following field trip:**

Date	Students	Destination	Time	Chaperones
3/19/18	12 5 <sup>th</sup> /6 <sup>th</sup> graders	Battle of the Books – Wilbur Watts Intermediate School, Burlington City	9:15 am – 1:15 pm	1 staff/1 parent
4/11/18	6 7 <sup>th</sup> /8 <sup>th</sup> graders	Battle of the Books – Olson Middle School, Tabernacle	9:15 am – 1:00 pm	1 staff
6/1/18	70 3 <sup>rd</sup> graders	Adventure Aquarium, Camden	8:45 am – 2:30 pm	7 staff/20 parents

**PUBLIC PARTICIPATION:**

-Mr. Graham stated that he was in touch with the Principal at Sacred Heart and if the Board needed any further information on the Structured Learning Experience program. Mr. Duckett indicated that he will visit Sacred Heart after the holidays. Mr. Forney stated that the Board had not received information from the solicitor or the insurance company yet.

**ADJOURNMENT TO EXECUTIVE SESSION:**

On a motion by Glenn Forney, seconded by Brian Curtis, the Board entered executive session at 7:32p.m. All in favor.

**Eastampton Township School District Board of Education  
Resolution 2016-2017  
Authorizing Executive Session**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a public meeting, and

**WHEREAS**, the Board of Education of the Eastampton Township School District has deemed it necessary to go into closed session to discuss certain matters which h are exempted from the public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:30 p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Eastampton Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

  x   Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (specify contract:\_)

\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_Any investigations of violations or possible violations of the law;

  X   Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (if pending or anticipated litigation, the matter is: \_\_\_\_\_) (if contract negotiation, the nature of the contract and interested party is the Collective Bargaining Agreement)

*Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the*

*District's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);*

  x   Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is 2017-2018 staff;

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

### **RETURN TO OPEN SESSION**

On a motion by Glenn Forney, seconded by Len DiGiacomo, the Board returned to open session at 8:47p.m. All in favor.

### **PERSONNEL: (Susan Taylor, Chairperson)**

#### **A. Action Items:**

On a motion by Susan Taylor, seconded by Samantha Zazzo, the following action items were approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the employment of the following individual(s), pending completion of paperwork, as indicated: **(17-18-46)**

Kendra Hecker      Music/Chorus Teacher      MA Step 3 - \$55,187      Effective January 31, 2018

- 2) Recommend the Board approve the following individuals as district substitutes effective November 22, 2017, pending completion of paperwork:

Darcelle Kulinski  
Julianne Goldy

- 3) Recommend the Board approve a maternity leave request by Renee Dillman beginning on or about February 5, 2018 until approximately May 7, 2018 using sick days as well as FMLA to begin on the date of birth.
- 4) Recommend the Board approve Brianna Rucci as Title IX Officer, ADA Coordinator and Affirmative Action Officer for the remainder of the 2017-2018 school year.
- 5) Recommend the Board accept the resignation of Jackie Smith as 8<sup>th</sup> Grade Co-Advisor effective December 31, 2017.
- 6) Recommend the Board approve Jackie Smith as Jazz Ensemble and Woodwind Director for the remainder of the school year effective January 1, 2018 with a stipend as per negotiated agreement.

- 7) Recommend the Board approve Danielle Patton as 8<sup>th</sup> Grade Co-Advisor effective January 1, 2017.
- 8) Recommend the Board approve Tony Surrency's request to use his sick days to care for his wife.

**ADJOURNMENT :**

With no further business to discuss, the Board meeting was adjourned at 8:53 p.m. on a motion by Glenn Forney, seconded by Brian Curtis. All in favor.

Respectfully submitted,

Marian F. Smith  
Business Administrator/Board Secretary