

EASTAMPTON TOWNSHIP BOARD OF EDUCATION
Regular Meeting
Tuesday, April 24, 2018

The Regular Meeting of the Eastampton Township Board of Education was called to order at 7:00p.m. by Glenn Forney, President.

FLAG SALUTE

PUBLIC ANNOUNCEMENT: In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on January 16, 2018.
- B. Mailed written notice to the *Burlington County Times* and the *Courier Post* on January 16, 2018.
- C. Filed written notice with the Clerk of Eastampton Township on January 11, 2018.
- D. Posted official notice on the district's website.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

ROLL CALL:

Glenn Forney, President - present
 Brian Curtis, Vice President - absent
 Len DiGiacomo - present
 Deanna McGinnis - present
 James Southard - present
 Susan Taylor - present
 Eve Waite - present

Ambrose F. Duckett, III, Superintendent of Schools
 Marian Smith, Business Administrator/Board Secretary

FIRE EXITS

PRESENTATION:

- A. Student Recognitions – Mr. Duckett, Superintendent/Principal
- B. RTI – Brianna Rucci, Assistant Principal

BUDGET PUBLIC HEARING

- A. **Information Item: Budget Presentation** – Mrs. Smith and Mrs. Waite presented the proposed 2018-2019 district budget and answered questions from the Board and the public.
- B. **Action Item: (Eve Waite, Chairperson)**
 On a motion by Eve Waite, seconded by Glenn Forney, the following action item was approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board adopt the proposed 2018-2019 budget as approved by the Executive County Superintendent on March 27, 2018.

	General Fund	Special Revenues	Debt Service	TOTAL
2018-2019 Total Expenditures	9,348,104	250,800	796,400	10,395,304
Less Anticipated Revenues	4,675,044	250,800	1	4,925,845
Taxes to be Raised	4,673,060	-	796,399	5,469,459

PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

NONE

APPROVAL OF MINUTES: (17-18-77)

On a motion by Glenn Forney, seconded by Deanna McGinnis, the following minutes were approved. Roll call vote: Unanimous. Motion carried.

March 20, 2018 (Regular and Exec. Session)

SUPERINTENDENT'S REPORT: (Ambrose F. Duckett, III, Superintendent/Principal)

A. Action Item:

On a motion by Len DiGiacomo, seconded by James Southard, the following action items were approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the HIB Report dated April 17, 2018. (17-18-78)
- 2) Recommend the Board approve homebound instruction for 2nd grade student transferring to Eastampton from Mt. Holly.
- 3) Recommend the Board approve 4th grade student (name on file) to finish the school year in Eastampton following death of parent.

ADJOURNMENT TO EXECUTIVE SESSION:

On a motion by Glenn Forney, seconded by James Southard, the Board entered executive session at 7:55p.m. All in favor.

Eastampton Township School District Board of Education Resolution 2017-2018 Authorizing Executive Session

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a public meeting, and

WHEREAS, the Board of Education of the Eastampton Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 7:50 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Eastampton Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

 x Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

____ Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

 X Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (if pending or anticipated litigation, the matter is: _____) (if contract negotiation, the nature of the contract and interested party is the Collective Bargaining Agreement)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the District's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

 x Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is 2017-2018 staff;

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

RETURN TO OPEN SESSION

On a motion by Glenn Forney, seconded by Susan Taylor, the Board returned to open session at 8:25 p.m. All in favor.

PERSONNEL: (Susan Taylor, Chairperson)

A. Action Items:

On a motion by Susan Taylor, seconded by Eve Waite, the following action items were approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the following individual as district substitute effective April 25, 2018, pending completion of paperwork:

Arley Kuehl

- 2) Recommend the Board approve the attached staff renewals for the 2018-2019 school year. (17-18-79)
- 3) Recommend the Board approve the non-renewal of a staff member as discussed and whose names is on file in the Superintendent's Office.
- 4) Recommend the Board amend the employment contract for Jennifer Greenewald to reflect a work schedule of eight (8) hrs/day as of April 9, 2018.
- 5) Recommend the Board approve a Separation Agreement for an employee whose name is on file with the Superintendent's Office.

FINANCE: (Eve Waite, Chairperson)

A. Information Items:

- 1) RFQ posted online on April 11, 2018 for District Auditor and Related Services for the 18-19 school year with a due date of May 10, 2018.

B. Action Items:

On a motion by Eve Waite, seconded by Glenn Forney, the following action items were approved. Roll call vote:

Eve Waite – abstain to #1 & 2; yes to remainder

Glenn Forney – yes

Len DiGiacomo – abstain to #9; yes to remainder

James Southard – yes

Susan Taylor – yes

Glenn Forney – yes

Motion carried.

- 1) Recommend the Board approve the following payrolls:

a. March 31, 2018 - \$272,902.47

b. April 15, 2018 - \$275,584.33

- 2) Recommend the Board approve the following invoices for payment: (17-18-80)

Regular Bills - \$ 364,979.42

- 3) Recommend the Board approve the March 2018 Line Item Transfers. (17-18-81)

- 4) Recommend the Board approve the Treasurer's Report dated March 31, 2018. **(17-18-82)**
- 5) Recommend the Board approve the Board Secretary's Report dated March 31 2018. **(17-18-83)**
- 6) Pursuant to N.J.A.C. 6A:23-2.12(c)4*, we certify that as of March 31, 2018 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. *Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

Pursuant to N.J.A.C. 6A:23-2.12(c)8*, I certify that as of March 31, 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. *Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.

- 7) Recommend the Board approve the following Student Activity expenses:

1712	3/22/2018	Pat's Pizza (Pizza for school dance 3/23)8th Gr	\$	(39.50)
1713	3/23/2018	David Tours & Travel (Res.#92052 - 2nd Deposit) - 8th Gr	\$	(2,200.00)
1714	3/29/2018	Michael Shoukry (Reimb.for Pavers) Honor Society	\$	(25.00)
1715	4/9/2018	David Thomas Trailways (Res#93145-NYC Trip)Dep-B/C	\$	(3,040.00)
1716	4/12/2018	Grounds for Sculpture (Balance) for Art Club Trip)Marks	\$	(161.00)
1717	4/12/2018	Philly's Pretzel Factory (Inv.#181031) 250 Pretzels - 8th Gr	\$	(80.00)
1719	4/16/2018	Theatreworks USA (2nd Gr. Fieldtrip)	\$	(670.00)
1720	4/17/2018	Totally T-Shirts Signs & More (Inv.#105982)Band	\$	(635.50)
1721	4/17/2018	Maria Green (Refund for overpayment for KDG Trip)F/R	\$	(15.00)
1722	4/18/2018	Please Touch Museum (KDG Fieldtrip)4/20/18	\$	(1,275.00)
1723	4/18/2018	Regal Entertainment Group (Inv#2018031438763-6th Fieldtrip	\$	(1,056.00)

- 8) Recommend the Board approve the following Cafeteria expenses:

4/11/2018	1361	Waste Mgmt of NJ (Inv.# 2792780-0502-0 - March Services)	\$	(1,556.54)
4/17/2018	1362	Sam's Club (Order # 1058667385)	\$	(377.04)
4/17/2018	1363	Nutri-Serve Food Mgmt., Inc. (03/02/18 to 03/29/18)	\$	(18,254.83)
4/17/2018	1364	Western Pest Services (Inv.#4694923B-April Service)	\$	(76.50)
4/17/2018	1365	LunchTime Software, LLC (Maint/Support Renewal)	\$	(890.00)

- 9) Recommend the Board approve a shared services agreement with Eastampton Township for the services of a School Resource Officer for the 2018-2019 school year.

- 10) Recommend the Board approve the following out-of-district tuition contracts:

Burlington Twp BOE	4127623935	March 14- June 21, 2018	\$4,388.04
BCSSSD	8752889280	February 26 – June 22, 2018	Per Contract
BCSSSD	7012367906	March 14 – June 22, 2018	Per Contract

- 11) Recommend the Board approve the requests for professional development **(17-18-84).**

CURRICULUM: (Deanna McGinnis, Chairperson)

A. Action Items:

On a by Deanna McGinnis, seconded by Len DiGiacomo, the following action item was approved. Roll call vote: Unanimous. Motion carried.

1) Recommend the Board approve the following field trip:

Date	Students	Destination	Time	Chaperones
6/6/18	25 8 th Graders	Robotics Competition Cedar Drive Middle School, Colts Neck, NJ	8:30 am – 2:15 pm	2 staff

PUBLIC PARTICIPATION:

NONE

ADJOURNMENT:

With no further business to discuss, the Board meeting was adjourned at 8:26p.m. on a motion by Susan Taylor, seconded by Glenn Forney. All in favor.

Respectfully submitted,

Marian F. Smith
Business Administrator/Board Secretary