

EASTAMPTON TOWNSHIP BOARD OF EDUCATION
Regular Meeting Minutes
November 13, 2018

The Regular Meeting of the Eastampton Township Board of Education was called to order at 7:00p.m. by Glenn Forney, President.

FLAG SALUTE

PUBLIC ANNOUNCEMENT: In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on January 16, 2018.
- B. Mailed written notice to the *Burlington County Times* and the *Courier Post* on January 16, 2018.
- C. Filed written notice with the Clerk of Eastampton Township on January 11, 2018.
- D. Posted official notice on the district's website.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

ROLL CALL:

Glenn Forney, President
 Brian Curtis, Vice President
 Len DiGiacomo
 Deanna McGinnis
 James Southard
 Susan Taylor
 Eve Waite

Ambrose F. Duckett, III, Superintendent of Schools
 Marian Smith, Business Administrator/Board Secretary

FIRE EXITS

PRESENTATIONS:

- A. Student Recognitions – Mrs. Rucci, Assistant Principal and Mrs. Eagles, Child Study Team Supervisor.

PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

This meeting will now be open to the public; however, if your questions or comments pertain to litigation, students, personnel or negotiations, we ask that you see the Superintendent after the meeting since we do not discuss these items in public.

NONE

MINUTES:

On a motion by Glenn Forney, seconded by Deanna McGinnis, the following minutes were approved. Roll call vote:

Glenn Forney – yes
 Deanna McGinnis – yes
 Brian Curtis – yes
 Len DiGiacomo – yes
 James Southard – yes
 Susan Taylor – yes
 Eve Waite – yes to September 18, 2018; abstain to October 16, 2018 Motion carried.

September 18, 2018 (Regular & Exec. Session)

October 16, 2018 (Regular & Exec. Session) **(18-19-25)**

PERSONNEL: (Susan Taylor, Chairperson)**A. Action Items:**

On a motion by Susan Taylor, seconded by Glenn Forney, the following action items were approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve a maternity leave request by Kelsey Vignola, MS Speech Therapist, using sick/personal days from January 14, 2019 to January 29, 2019 and an unpaid leave of absence from January 30, 2019 to April 29, 2019.
- 2) Recommend the Board approve the following individual as district substitute effective November 14, 2018, pending completion of paperwork:

Mary Jane Kominkiewicz

FINANCE: (Eve Waite, Chairperson)**A. Information Items:**

- 1) Unofficial Election Results:
 Glenn Forney – 888
 Susan Taylor – 912
 Deanna McGinnis – 855
 Kerry Douglas – 545
 Trenna Stout – 580
 Madinah Day – 346
 Write in (David Shaw) - 197
- 2) District's application for Emergency Aid to restore the 18-19 state budget reduction of \$107,562 was denied on October 16, 2018.
- 3) Impact Aid application from 17-18 (FY 2019) school year approved for \$1,876.68 in funding.
- 4) District's State of New Jersey Federal Surplus Property Program application approved October 31, 2018.

B. Action Items:

On a motion by Eve Waite, seconded by Len DiGiacomo, the following action items were approved. Roll call vote:

Eve Waite – abstain to #1 & 2; yes to remainder
 Len DiGiacomo – yes
 Brian Curtis – yes
 Deanna McGinnis – yes
 James Southard – yes
 Susan Taylor – yes
 Glenn Forney – yes Motion carried.

1) Recommend the Board approve the following payrolls:

- a. October 15, 2018 - \$259,299.15
- b. October 31, 2018 - \$261,582.17
- c. November 15, 2018 - \$262,229.12

2) Recommend the Board approve the following invoices for payment: **(18-19-28)**

Regular Bills: \$291,979.24

3) Recommend the Board approve the October 2018 Line Item Transfers. **(18-19-29)**

4) Recommend the Board approve the Treasurer's Report dated October 31, 2018. **(18-19-30)**

5) Recommend the Board approve the Board Secretary's Report dated October 31, 2018. **(18-19-31)**

- 6) Pursuant to N.J.A.C. 6A:23-2.12(c)4*, we certify that as of October 31, 2018 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. *Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

Pursuant to N.J.A.C. 6A:23-2.12(c)8*, I certify that as of October 31, 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. *Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.

7) Recommend the Board approve the following Student Activity expenses:

1786	10/15/2018	Austin Barr (Soccer Ref-Boys Game - 10/10/18)	\$	(75.00)
1787	10/16/2018	Daniel Wythoff (DJ for School Dance 10/19/18) 8th Gr	\$	(100.00)
1788	10/18/2018	Archie Jardine (Soccer Ref - Boys Game 10/15/18)	\$	(75.00)
1789	10/18/2018	John LaPierre (Soccer Ref- Boys Game 10/12/18)	\$	(75.00)
1790	10/18/2018	Don Klecher (Soccer Ref - Girls Game 10/17/18)	\$	(75.00)
1791	10/18/2019	Pat's Pizza (Pizza for school dance 10/19)8th Gr	\$	(39.00)

1792	10/24/2018	Philly's Pretzel Factory (Inv.# 182951 & 182952) 8th Gr	\$	(74.00)
1793	10/29/2018	Archie Jardine (Soccer Ref - Boys Game 10/23/18)	\$	(75.00)
1792	10/30/2018	Philly's Pretzel Factory (Inv.# 183031) 8th Gr	\$	(40.00)
		EZFUND.COM (Inv.# Inv-58327) Smencils (Student		
1795	10/31/2018	Council)	\$	(570.00)
1796	11/2/2018	Dennis Hennessy (Soccer Referee - Boys Game 10/24/18)	\$	(75.00)
1797	11/2/2018	John Scola (Soccer Referee - Girls Game 10/29/18)	\$	(75.00)

8) Recommend the Board approve the following Cafeteria expenses:

10/16/2018	1392	Western Pest Services (Invoice # 4853422B) October	\$	(76.50)
------------	------	----------------------------------------------------	----	---------

9) Recommend the Board approve the following out of district placements:

BCSSSD: NA pro-rated from 10/9/2018 \$48,747 + one to one aide

POLICY: (Len DiGiacomo, Chairperson)

A. Action Items:

On a motion by Len DiGiacomo, seconded by James Southard, the following action item was approved. Roll call vote: Unanimous. Motion carried.

1) Recommend the Board approve the first reading of the following policy required for QSAC:

3144.12 Certification of Tenure Charges – Inefficiency **(18-19-32)**

CURRICULUM: (Deanna McGinnis, Chairperson)

B. Action Items:

On a motion by Deanna McGinnis, seconded by Brian Curtis, the following action items were approved. Roll call vote: Unanimous. Motion carried.

1) Recommend the Board approve the following field trip:

Date	Students	Destination	Time	Chaperones
5/16/18	7 th & 8 th	NYC – Broadway Theater/ Rockefeller Center	9:00 am – 8:30 pm	4 staff/38 parents

2) Recommend the Board approve the NJQSAC District Performance Review Declaration Page for School Year 2018-2019, as attached, and DPRs (separate email). **(18-19-33)**

BUILDINGS AND GROUNDS: (James Southard, Chairperson)

A. Action Item:

On a motion by James Southard, seconded by Glenn Forney, the following action item was approved. Roll call vote: Unanimous.

1) Recommend the Board approve the following requests for use of facilities:

	Group	Purpose	Date	Time	Room
1	Westampton	Futsal	12/9, 12/16, 1/6, 1/13,	9:30 am – 7:30 pm	MS Gym

x Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is 2017-2018 staff;

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

RETURN TO OPEN SESSION

On a motion by Glenn Forney, seconded by Eve Waite, the Board returned to open session at 7:53 p.m. All in favor.

SUPERINTENDENT'S REPORT: (Ambrose F. Duckett, III, Superintendent/Principal)

A. Information Item:

- 1) HIB Report dated November 5, 2018. **(18-19-26)**

B. Action Items:

On a motion by Glenn Forney, seconded by Brian Curtis, the following action items were approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the Action Item on HIB Report dated November 5, 2018. **(18-19-26)**
- 2) Recommend the Board ratify the MOA dated October 2, 2018 and the Collective Bargaining Agreement between the ETEA and the Board of Education for the period July 1, 2018 to June 30, 2021**(attachment)**.
- 3) Recommend the Board approve an agreement with the NEA, the NJEA and its local affiliates regarding union membership and/or dues as provided by Parker McCay, P.A.

PERSONNEL: (Susan Taylor, Chairperson)

A. Action Items:

On a motion by Susan Taylor, seconded by Eve Waite, the following action items were approved. Roll call vote:

Susan Taylor – yes
Eve Waite – yes
Brian Curtis – yes

Len DiGiacomo – abstain
 Deanna McGinnis – yes
 James Southard – yes
 Glenn Forney – yes

Motion carried.

- 2) Recommend the Board approve the following individuals as district substitutes effective November 14, 2018 pending completion of paperwork:

Additional names:

Brandon Stahl
 Denise Street (substitute custodian)

- 3) Recommend the Board approve the attached salaries for the 2018-2019 school year. Contracts will be issued following board approval for 10 and 12 month employees **(attachment)**.

NEW BUSINESS:

-Mr. DiGiacomo indicated that the Delegate Assembly would be held on November 17, 2018 and reviewed some of the topics of discussion.

-Mr. Forney indicated that Mrs. Smith would send an email to board members to sign up to attend future township meetings.

-Mrs. Taylor suggested that the board begin their executive sessions at 6:30pm ahead of the regular meeting at 7pm. The board agreed to make this change.

ADJOURNMENT:

With no further business to discuss, the Board meeting was adjourned at 8:12 p.m. on a motion by Glenn Forney, seconded by Susan Taylor. All in favor.

Respectfully submitted,

Marian F. Smith
 Business Administrator/Board Secretary

