

party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

RETURN TO OPEN SESSION :

On a motion by Glenn Forney, seconded by Susan Taylor, the Board returned to open session at 6:57 p.m. All in favor.

The Regular Meeting of the Eastampton Township Board of Education was called to order at 7:00p.m. by Glenn Forney, President.

FLAG SALUTE

PUBLIC ANNOUNCEMENT: In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on January 16, 2018.
- B. Mailed written notice to the *Burlington County Times* and the *Courier Post* on January 16, 2018.
- C. Filed written notice with the Clerk of Eastampton Township on January 11, 2018.
- D. Posted official notice on the district's website.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

ROLL CALL:

Glenn Forney, President - present
 Brian Curtis, Vice President - present
 Len DiGiacomo - present
 Deanna McGinnis - present
 James Southard - present
 Susan Taylor - present
 Eve Waite - present

Ambrose F. Duckett, III, Superintendent of Schools
 Marian Smith, Business Administrator/Board Secretary

FIRE EXITS

PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be

confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

This meeting will now be open to the public; however, if your questions or comments pertain to litigation, students, personnel or negotiations, we ask that you see the Superintendent after the meeting since we do not discuss these items in public.

NONE

PRESENTATIONS:

A. Student Recognitions – Mr. Duckett, Superintendent/Principal

MINUTES:

On a motion by Glenn Forney, seconded by Deanna McGinnis, the following minutes were approved. Roll call vote: Unanimous. Motion carried.

November 13, 2018 (Regular and executive) (18-19-34)

SUPERINTENDENT'S REPORT: (Ambrose F. Duckett, III, Superintendent/Principal)

A. Information Items:

- 1) HIB Report dated December 14, 2018. (18-19-35)

B. Action Item:

On a motion by Glenn Forney, seconded by Len DiGiacomo, the following action items were approved. Roll call vote:

- 1) Recommend the Board approve the Action Items on HIB Report dated December 14, 2018. (18-19-35)
- 2) Recommend the Board approve the Collective Bargaining Agreement with the ETEA for July 1, 2018 to June 30, 2021.

PERSONNEL: (Susan Taylor, Chairperson)

A. Action Items:

On a motion by Susan Taylor, seconded by James Southard, the following action items were approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board accept the termination of an individual whose name is on file in the Superintendent's office with an effective date of November 20, 2018.
- 2) Recommend the Board approve the attached salaries for the 2018-2019 school year. Contracts will be issued following board approval. (18-19-36)
- 3) Recommend the Board approve a move across the guide for Mary Ostaszewski, nurse, from Teacher BA Step 3 \$52,880 to Teacher BA+15, Step 3 \$53,480 effective January 1, 2019.

- 4) Recommend the Board accept the resignation of teacher, Louis Misselhorn, submitted on December 6, 2018. Pending the hiring of a replacement teacher, Mr. Misselhorn's last day of employment will be March 13, 2019.
- 5) Recommend the Board approve following the assignment to Title I salaries for the 2018-19 school year:

Ruth Magnani 20-231-100-100-000-000-060 (Title I Salaries) in the amount of 75.87% of full salary.

- 6) Recommend the Board approve the following individual as district substitute effective November 14, 2018, pending completion of paperwork:

Michelle Thornton

- 7) Recommend the Board approve the request to extend an unpaid leave of absence for Mrs. D'Addonna, Guidance Counselor, until April 29, 2019.

FINANCE: (Eve Waite, Chairperson)

A. Information Items:

1. Burlington County Joint Insurance Fund Award for Excellent Performance
2. RFQ for District Solicitor posted online on November 20, 2018 and due on December 13, 2018. Two responses were received.

B. Action Items:

On a motion by Eve Waive, seconded by Glenn Forney, the following action items were approved. Roll call vote:

Eve Waite – abstain to #1 & 2; yes to remainder

Glenn Forney – yes

Brian Curtis – yes

Len DiGiacomo - yes

Deanna McGinnis – yes

James Southard – yes

Susan Taylor – yes

Motion carried.

- 1) Recommend the Board approve the following payrolls:
 - a. November 30, 2018 - \$279,422.95
 - b. December 15, 2018 - \$318,278.46
 - c. December 30, 2018 - \$267,376.82
- 2) Recommend the Board approve the following invoices for payment: **(18-19-37)**

Regular Bills: \$394,752.60
- 3) Recommend the Board approve the November 2018 Line Item Transfers. **(18-19-38)**

- 4) Recommend the Board approve the Treasurer's Report dated November 30, 2018. (18-19-39)
- 5) Recommend the Board approve the Board Secretary's Report dated November 30, 2018. (18-19-40)
- 6) Pursuant to N.J.A.C. 6A:23-2.12(c)4*, we certify that as of November 30, 2018 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. *Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

Pursuant to N.J.A.C. 6A:23-2.12(c)8*, I certify that as of November 30, 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. *Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.

- 7) Recommend the Board approve the following Student Activity expenses:

1798	11/13/2018	Philly's Pretzel Factory (Inv.#183161)-150 Pretzels - 8th Gr	VOIDED
1799	11/13/2018	Philly's Pretzel Factory (Inv.#183162)-325 Pretzels - 8th Gr	VOIDED
1800	11/15/2018	Philly's Pretzel Factory (Inv.# 183162-A) 8th Gr	\$ (80.00)
1801	11/20/2018	IAABO 34 - Basketball Assignors Fee for 18-19 Season	\$ (58.00)
1802	11/20/2018	Martin K. Falk -Soccer Assignors Fee for 18-19 Season	\$ (38.50)
1803	11/26/2018	Nichol McCarty (Reimb. For Winter Carnival Supplies)8th Gr	\$ (10.09)
1804	11/30/2018	Full Compass Systems LTD-8th Gr,Misc,Drama,Band	\$ (7,565.97)
1805	11/30/2018	Playscripts, Inc. (Drama Club)	\$ (279.94)
1806	12/3/2018	Philly's Pretzel Factory (Inv.# 182621) 8th Gr	\$ (74.00)
1807	12/3/2018	Daniel Wythoff (DJ for School Dance 12/07/18) 8th Gr	\$ (100.00)
1808	12/4/2018	WAWA, Inc.(Order#9786-1300 Shorti Coupons)Band/Chorus	\$ (3,900.00)
1809	12/6/2018	Pat's Pizza (Pizza for school dance 12/6)8th Gr	\$ (59.00)
1810	12/6/2018	Michael Shoukry(Reimb. For glow Sticks) Student Council	\$ (23.99)
1811	12/12/2018	Jack Rowland (Basketball Ref - 12/10/18 Boys & Girls games)	\$ (116.00)
1812	12/12/2018	Richard Carlin (Basketball Ref - 12/10/18 Boys game)	\$ (58.00)
1813	12/12/2018	Kathy Yeager (Basketball Ref - 12/10/18 Girls game)	\$ (58.00)

- 8) Recommend the Board approve the following Cafeteria expenses:

11/12/2018	1393	Nutri-Serve Food Mgmt., Inc. (09/28/18 to 11/01/18)	\$ (25,730.91)
11/15/2018	1394	Western Pest Services (Invoice # 4880289B) November	\$ (76.50)
12/4/2018	1395	Sam's Club (order # 1923198454)	\$ (705.06)
12/13/2018	1396	Nutri-Serve Food Mgmt., Inc. (11/02/18 to 11/29/18)	\$ (13,992.20)
12/13/2018	1397	Smart Care Equipment Solutions(Inv.# 95419553)Dishwasher repair	\$ (381.45)
12/14/2018	1398	Western Pest Services (Invoice # 4900539B) December	\$ (76.50)

- 9) Recommend the Board approve the following out of district placements:

EW – Burlington Twp. Schools - \$7,365.12 (pro-rated from 9/7/18 – 3/5/19)
 AT – YALE - \$56,168.70 (pro-rated from 11/19/2018)
 UJ – Westampton BOE - \$10,500 (pro-rated from 11/26/2018)

10) Recommend the Board approve a contract with Diane Bauer, Speech/Language Specialist to provide services as needed from January 2, 2019 to April 30, 2019 at \$80/hr.

11) Recommend the Board approve the attached request for professional development.

POLICY: (Len DiGiacomo, Chairperson)

A. Action Items:

On a motion by Len DiGiacomo, seconded by Susan Taylor, the following action item was approved. Roll call vote: Unanimous. Motion carried.

1) Recommend the Board approve the second reading and adoption of the following policy required for QSAC:

3144.12 Certification of Tenure Charges – Inefficiency (18-19-41)

CURRICULUM: (Deanna McGinnis, Chairperson)

B. Action Items:

On a motion by Deanna McGinnis, seconded by Susan Taylor, the following action item was approved. Roll call vote: Unanimous. Motion carried.

1) Recommend the Board approve the following field trip:

Date	Students	Destination	Time	Chaperones
12/7/18	Wind Ensemble/Select Chorale	Eastampton Senior Citizens Christmas Luncheon at Boilermakers	11:15 am – 2:00 pm	2 staff
3/13/19	50 7 th & 8 th Graders	Teen Arts Festival	9:00 am – 1:30 pm	4 staff, 5 parents
3/22/19	12 5 th & 6 th Graders	Battle of the Books Bordentown Middle School	9:00 am – 2:00 pm	1 staff, 1 parent
4/1/19	6 7 th & 8 th Graders	Battle of the Books Olson Middle School	9:10 am – 2:00 pm	1 staff
4/5/19	68 8 th Graders	RVRHS PAC	9:30 am – 1:00 pm	4 staff
6/5/19	61 3 rd Graders	Academy of Natural Sciences Philadelphia	9:00 am – 2:00 pm	6 staff, 10 parents

BUILDINGS AND GROUNDS: (James Southard, Chairperson)

A. Action Item:

On a motion by James Southard, seconded by Eve Waite, the following action item was approved. Roll call vote: Unanimous.

1) Recommend the Board approve the following request for use of facilities:

	Group	Purpose	Date	Time	Room
1	PTA	Mad Science Club	1/3/19, 1/10, 1/17, 1/24, 1/31, 2/7, 2/14, 2/21	3:15 pm – 4:15 pm	Rooms 312 and 313

PUBLIC PARTICIPATION:

-Mr. Graham had a question about a cafeteria expense and gave the board information on an online payment option.

-Mrs. Kenney questioned the approval of an ETEA facilities use request. Mrs. Smith responded that it was approved.

NEW BUSINESS:

- 1) Mr. DiGiacomo and Mrs. Taylor reviewed the information from the town council meetings they attended in November and December, respectively.
- 2) Mr. Forney and Mrs. Taylor were in attendance at the November 29, 2018 PTA meeting and provided a summary to the Board.
- 3) Mrs. Taylor suggested that the district become certified as a Future Ready School, a program sponsored by NJSBA, NJIT, and NJDOE. She volunteered to participate on behalf of the district.

Mr. Forney informed the public that the board needed to continue discussion from the previous executive session and that no action would be taken upon returning to open session.

ADJOURNMENT TO EXECUTIVE SESSION:

On a motion by Glenn Forney, seconded by Brian Curtis, the Board entered executive session at 7:34 p.m. All in favor.

RETURN TO OPEN SESSION

On a motion by Glenn Forney, seconded by James Southard, the Board returned to open session at 8:07 p.m. All in favor.

ADJOURNMENT:

With no further business to discuss, the Board meeting was adjourned at 8:08 p.m. on a motion by Glenn Forney, seconded by Len DiGiacomo. All in favor.

Respectfully submitted,

Marian F. Smith
Business Administrator/Board Secretary

