

party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

RETURN TO OPEN SESSION :

On a motion by Brian Curtis, seconded by Deanna McGinnis, the Board returned to open session at 6:59 p.m. All in favor.

The Regular Meeting of the Eastampton Township Board of Education was called to order at 7:00p.m. by Brian Curtis, President.

FLAG SALUTE

PUBLIC ANNOUNCEMENT: In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on January 11, 2019.
- B. Mailed written notice to the *Burlington County Times* and the *Courier Post* on January 11, 2019.
- C. Filed written notice with the Clerk of Eastampton Township on January 9, 2019.
- D. Posted official notice on the district's website on January 9, 2019.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

ROLL CALL:

Brian Curtis, President - present
 Glenn Forney, Vice President - absent
 Len DiGiacomo - present
 Deanna McGinnis - present
 James Southard - present
 Susan Taylor - present
 Eve Waite - present

Ambrose F. Duckett, III, Superintendent of Schools
 Marian Smith, Business Administrator/Board Secretary

FIRE EXITS

PRESENTATIONS:

- A. Enrichment Class Presentation by Students – Bella Gannone, Abigale Korzenko, and Jillian Kopas made a presentation to the board on life skill topics that they believed would be beneficial to all students.

B. Student Recognitions – Mr. Duckett, Superintendent/Principal

PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

NONE

APPROVAL OF MINUTES:

On a motion by Brian Curtis, seconded by Deanna McGinnis, the following minutes were approved. Roll call vote: Unanimous. Motion carried.

December 18, 2018 (Regular & Exec Session) (18-19-42)

January 8, 2019 (Regular Session) (18-19-43)

SUPERINTENDENT'S REPORT: (Ambrose F. Duckett, III, Superintendent/Principal)

A. Discussion Item(s):

- 1) HIB Report dated January 16, 2019 (18-19-44)
- 2) Mid-year budget review – January 14, 2019
- 3) School Calendar – 2019-2020 (18-19-45)
- 4) Future Ready School – Mrs. Taylor discussed the district's involvement in this initiative.
- 5) Town Council Re-Org Meeting – January 7th 2019

B. Action Item:

On a motion by Brian Curtis, seconded by Len DiGiacomo, the following action items were approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the HIB Report dated January 16, 2019 as presented.
- 2) Recommend the Board approve the 2019-2020 school calendar as presented.
- 3) Recommend the Board approve the suspension of a student whose name is on file in the Superintendent's office pending receipt of additional information.

PERSONNEL: (Susan Taylor, Chairperson)

A. Action Items:

On a motion by Susan Taylor, seconded by James Southard, the following action items were approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the following individual as district substitute effective January 23, 2019, pending completion of paperwork:

Leah Kasper

- 2) Recommend the Board approve the amended last day of employment for teacher Louis Misselhorn which will be February 4, 2019, instead of March 13, 2019.
- 3) Recommend the Board approve the placement of FDU student teacher, Seth Talley, with Lisa Wood and Jessica Jones beginning January 22, 2019 through May 2019.
- 4) Recommend the Board accept the retirement of Vanessa Stevenson, 4th grade teacher, effective June 30, 2019.

FINANCE: (Glenn Forney, Chairperson)

A. Information Items:

- 1) 2019 Disclosure Forms
- 2) 2019-2020 Budget Preparation

B. Action Items:

On a motion by Brian Curtis, seconded by Susan Taylor, the following action items were approved:

Brian Curtis – yes
 Susan Taylor - yes
 Len DiGiacomo - yes
 Deanna McGinnis – yes
 James Southard – yes
 Eve Waite – abstain to #1 & 2; yes to remainder Motion carried.

- 1) Recommend the Board approve the following payrolls:

a. January 15, 2019 - \$263,297.84

- 2) Recommend the Board approve the following invoices for payment: **(18-19-46)**

Regular Bills - \$330,644.56

- 3) Recommend the Board approve the December 2018 Line Item Transfers. **(18-19-47)**
- 4) Recommend the Board approve the Treasurer's Report dated December 31, 2018. **(18-19-48)**
- 5) Recommend the Board approve the Board Secretary's Report dated December 31, 2018. **(18-19-49)**
- 6) Pursuant to N.J.A.C. 6A:23-2.12(c)4*, we certify that as of December 31, 2018 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also

certified that the Board Secretary's report matches the Treasurer's Report. *Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

Pursuant to N.J.A.C. 6A:23-2.12(c)8*, I certify that as of December 31, 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. *Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.

7) Recommend the Board approve the following out of district tuition contracts:

Woodland Twp - GW - \$13,783 for the 2018-2019 school year.
Burlington Twp – ET - \$30,784.64 –from January 22, 2019

8) Recommend the Board approve the following Student Activity expenses:

1814	12/18/2018	Philly's Pretzel Factory (Inv.# 183521) 8th Gr	\$	(48.00)
1815	12/19/2018	JDRF (Diabetes Awareness Donation) - Student Council	\$	(200.00)
1816	12/19/2018	Kevin Campbell (Basketball Ref - 12/17/18 Boys & Girls Games)	\$	(116.00)
1817	12/19/2018	Martin Sotell (Basketball Ref - 12/17/18 Boys & Girls Games)	\$	(116.00)
1818	12/20/2018	Angela Henderson (Reimb of Start-up cash)School Store	\$	(25.00)
1819	12/21/2018	Donald Newell (Basketball Ref - 12/18/18 Boys & Girls Games)	\$	(116.00)
1820	12/21/2018	Jack Rowland (Basketball Ref - 12/18/18 Boys & Girls games)	\$	(116.00)
1821	1/4/2019	Diego Castellanos (Basketball Ref - 12/20/18 Boys & Girls Games)	\$	(116.00)
1822	1/4/2019	Donald Brauckmann Sr(Basketball Ref - 12/20/18 Boys & Girls)	\$	(116.00)
1823	1/4/2019	Raymond Geddes Co. (Inv.# 698749) Henderson School Store	\$	(190.62)
1824	1/4/2019	Michael Shoukry(Reimb. For Gingerbread Supplies) Honor Soc.	\$	(42.70)
1825	1/1/1900	The Academy of Natural Sciences (Deposit for 3rd Gr Fieldtrip)	\$	(50.00)
1826	1/8/2019	VOIDED		
1827	1/11/2019	Louis Hays (Basketball Ref - 1/4/19 Boys & Girls Games)	\$	(116.00)
1828	1/11/2019	Joseph Calogero (Basketball Ref - 1/4/19 Boys & Girls Games)	\$	(116.00)
1829	1/11/2019	Jack Rowland (Basketball Ref 1/7/19 Boys Game)	\$	(58.00)
1830	1/11/2019	Donald Newell (Basketball Ref /7/19 Boys Game)	\$	(58.00)
1831	1/16/2019	Philly's Pretzel Factory (Inv.# 190111) 8th Gr	\$	(34.00)
1831	1/16/2019	Philly's Pretzel Factory (Inv.# 190111) 8th Gr	\$	(34.00)
1832	1/16/2019	Hartford School (Battle of the Books) 3 teams	\$	(150.00)
1833	1/18/2019	Kirk Dorset (Basketball Ref 1/7 Girls Game & 1/11 Boys Game)	\$	(116.00)
1834	1/18/2019	Adrian Matthew (Basketball Ref 1/11 Boys & Girls Games)	\$	(116.00)
1835	1/18/2019	Alex Cortes (Basketball Ref 1/11 Girls Game)	\$	(58.00)
1836	1/18/2019	Clifford Burke (Basketball Ref 1/14 Girls Game)	\$	(58.00)
1837	1/18/2019	Jonathan Musso (Basketball Ref 1/14 Girls Game)	\$	(58.00)
1838	1/18/2019	Michael DiPace (Basketball Ref 1/14 Boys game)	\$	(58.00)
1839	1/18/2019	Michael Fitzsimmons (Basketball Ref 1/14 Boys game)	\$	(58.00)
1840	1/18/2019	Pat's Pizza (Pizza for Comm Basketball Game 1/18)8th Gr	\$	(109.50)

9) Recommend the Board approve the following Cafeteria expenses:

1/9/2019	1399	Nutri-Serve Food Mgmt., Inc. (11/30/18 to 12/27/18)	\$	(17,260.62)
1/16/2019	1400	Western Pest Services (Invoice # 4924286B) January	\$	(76.50)
1/16/2019	1401	Eastampton Township (Food Handler Permit)	\$	(45.00)

10) Recommend the Board approve online submission of the Federal Impact Aid Program FY 2020 application with a due date of 1/31/2019.

**11) Recommend the Board approve the requests for professional development as attached.
(18-19-50)**

12) Recommend the Board approve the following Extraordinary Aid resolution:

Whereas the Board of Education of the Eastampton School District received Extraordinary Aid in the amount of \$84,075 and Non-Public Transportation Aid in the amount of \$3,480 for the 2017-2018 school year;

And whereas the District had the option of appropriating both those amounts in the 2017/18 Budget or the 2018/19 Budget;

And whereas the District has chosen to appropriate the total of \$87,555 in the 2018/19 Budget;

Now therefore be it resolved by the Board of Education of the Eastampton School District that \$87,555 is hereby appropriated from Surplus to line item 11-213-100-320-000-000-060.

CURRICULUM: (Deanna McGinnis, Chairperson)

A. Action Items:

On a motion by Deanna McGinnis, seconded by Eve Waite, the following action item was approved. Roll call vote: Unanimous. Motion carried.

1) Recommend the Board approve the following field trip:

Date	Students	Destination	Time	Chaperones
5/9/19	7 th Grade	Independence Hall and Constitution Center	8:35 am – 2:00 pm	2 staff, 8 parents
2/21/19	7 th Grade	Lockheed Martin - STEM	9:00am – 1:00 pm	1 staff

BUILDINGS AND GROUNDS: (Eve Waite, Chairperson)

A. Action Items:

On a motion by Eve Waite, seconded by Brian Curtis, the following action item was approved. Roll call vote: Unanimous. Motion carried. NOTE: During discussion, it was agreed that the facilities request by Sacred Heart CYO would be tabled until the February meeting.

	Group	Purpose	Date	Time	Room
2	Eastampton Recreation	Family Painting Night	3/1	6:30 pm – 9:00 pm	Cafeteria

PUBLIC PARTICIPATION:

-Mr. Shaw indicated that he was part of the emergency crew that was present on January 7, 2019. The students were out for only 10 minutes and were able to eat lunch on one side of the building while the emergency responders evaluated the front office area on the other side of the building. He said that getting the students back into the building and out of harm's way was the district's first priority and commended Mr. Duckett and his staff for their quick response.

-Mrs. Stout followed up on the earlier Future Ready School discussion asking where the district was in the process. Mrs. Taylor indicated that the district was in the preliminary stages and still gathering information.

-Mrs. Douglas asked for clarification on the Extraordinary Aid resolution.

ADJOURNMENT:

With no further business to discuss, the Board meeting was adjourned at 7:45 p.m. on a motion by Brian Curtis, seconded by Len DiGiacomo. All in favor.

Respectfully submitted,

Marian F. Smith
Business Administrator/Board Secretary

