



party as a result of an act of omission for which the responding party bears responsibility;

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

### **RETURN TO OPEN SESSION:**

On a motion by Brian Curtis, seconded by James Southard, the Board returned to open session at 7:00 p.m. All in favor.

**The Regular Meeting of the Eastampton Township Board of Education was called to order at 7:06p.m. by Brian Curtis, President.**

### **FLAG SALUTE**

**PUBLIC ANNOUNCEMENT: In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:**

- A. Posted written notice on the official bulletin board at the Eastampton Community School on January 11, 2019.
  - B. Mailed written notice to the *Burlington County Times* and the *Courier Post* on January 11, 2019.
  - C. Filed written notice with the Clerk of Eastampton Township on January 9, 2019.
  - D. Posted official notice on the district's website on January 9, 2019.
- Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

### **ROLL CALL:**

Brian Curtis, President - present  
 Glenn Forney, Vice President - present  
 Len DiGiacomo - present  
 Deanna McGinnis - present  
 James Southard - present  
 Susan Taylor - present  
 Eve Waite- present

Ambrose F. Duckett, III, Superintendent of Schools  
 Marian Smith, Business Administrator/Board Secretary

### **FIRE EXITS**

### **PRESENTATIONS:**

- A. Student Recognitions – Mr. Duckett, Superintendent/Principal

### **BUDGET PUBLIC HEARING:**



### 3) QSAC Results

### B. Action Item:

On a motion by Brian Curtis, seconded by James Southard, the following action items were approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the HIB Report dated April 18, 2019 as presented.
- 2) Recommend the Board approve the attached Participation in Future Ready Schools NJ resolution. **(18-19-72)**
- 3) Recommend the Board approve the attached QSAC District Improvement Plan (DIP) **(18-19-73)**

**PERSONNEL:** (Susan Taylor, Chairperson)

### A. Action Items:

On a motion by Susan Taylor, seconded by Len DiGiacomo, the following action items were approved. Roll call vote:

Susan Taylor – yes

Len DiGiacomo – yes

Glenn Forney – yes

Deanna McGinnis – yes

James Southard – abstain to #1; yes to remainder

Eve Waite – yes

Brian Curtis – yes

Motion carried.

- 1) Recommend the Board approve the following individual as district substitute effective March 20, 2019, pending completion of paperwork:

Melanie Southard

- 2) Recommend the Board approve the attached list of staff members for the 2019-2020 school year. **(18-19-74)**
- 3) Recommend the Board approve LDT-C student Amy Nicholls to complete a summer externship program from June 25, 2019 to August 12, 2019.
- 4) Recommend the Board approve Thomas Grice as practicum teacher observing teacher, Jeffrey Raible.

**FINANCE:** (Glenn Forney, Chairperson)

### A. Information Items:

- 1) RFQ's for Occupational Therapy, Behavior Consultation, and District Auditor Services were posted online on April 4, 2019 with a due date of May 2, 2019.

- 2) The Food Services Management Company Request for Proposal was advertised in the *Burlington County Times* on April 8, 2019 with a due date of May 16, 2019.

**B. Action Items:**

On a motion by Glenn Forney, seconded by Brian Curtis, the following action items were approved: Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the following payrolls:

- a. March 31, 2019 - \$265,021.63
- b. April 15, 2019 - \$270,070.68
- c. April 30, 2019 - \$270,827.92

- 2) Recommend the Board approve the following invoices for payment: **(18-19-75)**

Regular Bills - \$ 523,719.39

- 3) Recommend the Board approve the March 2019 Line Item Transfers. **(18-19-76)**

- 4) Recommend the Board approve the Treasurer's Report dated March 31, 2019. **(18-19-77)**

- 5) Recommend the Board approve the Board Secretary's Report dated March 31, 2019. **(18-19-78)**

- 6) Pursuant to N.J.A.C. 6A:23-2.12(c)4\*, we certify that as of March 31, 2019 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3\* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. \*Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

Pursuant to N.J.A.C. 6A:23-2.12(c)8\*, I certify that as of March 31, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. \*Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit

- 7) Recommend the Board approve the following Student Activity expenses:

1860	3/14/2019	Berea Kaeser (NYC Trip Refund for Andrew)Band/Chorus	\$	(80.00)
1861	4/1/2019	Homeland Fundraising (Car Magnets) 8th Grade	\$	(202.50)
1862	4/1/2019	Michael Shoukry (Reimb. For supplies) Honor Society)	\$	(23.94)
1863	4/3/2019	Grounds for Sculpture (Balance-Art club Jessica Marks	\$	(317.00)
1864	4/3/2019	RVRHS (1 Bus of Students & Staff to see Chicago)Hecker	\$	(200.00)
1865	4/8/2019	Nicole Ragone (Reimb. For Pretzels) Talent Show (8th Gr	\$	(19.00)
1866	4/8/2019	Raymond Geddes Co. (Inv.#715166) Henderson School Store	\$	(81.25)
1867	4/9/2019	John Fiorilla (Softball Umpire - 4/3/19 Game)	\$	(83.00)
1868	4/9/2019	William Anderson (Baseball Umpire - 4/3/19 Game)	\$	(83.00)
1869	4/9/2019	Philly's Pretzel Factory (Inv.# 190981) 8th Gr	\$	(48.00)
1870	4/11/2019	Lee Gronikowski (Sofball Umpire - 4/8/19 Game)	\$	(83.00)
1871	4/11/2019	George Rogers (Baseball Umpire - 4/8/19 Game)	\$	(83.00)
1872	4/11/2019	Matthew Korang (Baseball Umpire - 4/10/19 Game)	\$	(83.00)

1873	4/11/2019	Michael Dunleavy (Softball Umpire - 4/10/19 Game)	\$	(83.00)
1874	4/11/2019	Theater Works USA (Inv.#000028227)2nd Gr Fieldtrip	\$	(824.00)
1875	4/17/2019	The Leukemia & Lymphoma Society (Student Council)	\$	(230.00)
1876	4/17/2019	Danielle Cruse (Refund for Fieldtrip-free) Horn-4th Gr	\$	(6.25)
1877	4/17/2019	Hershey Entertainment Group Sales - Balance (8th Gr)	\$	(3,512.75)

**8) Recommend the Board approve the following Cafeteria expenses:**

3/21/2019	1415	Smart Care Equipment Solutions(Inv.# 95496141)Dishwasher repair	\$	(388.95)
4/10/2019	1416	Nutri-Serve Food Mgmt., Inc. (03/01/19 to 03/28/19)	\$	(20,816.09)
4/10/2019	1417	Smart Care Equip Solutions (Inv. 95505850) Oven Repair	\$	(258.95)
4/10/2019	1418	Waste Mgmt of NJ (Inv.# 2857226-0502-6- Mar Services)	\$	(1,802.17)
4/10/2019	1419	LunchTime Software LLC (Inv. 8175) Maint/Support Renewal	\$	(890.00)
4/16/2019	1420	Western Pest Services (Inv.#5000388B) April	\$	(76.50)

- 9) Recommend the Board approve a contract with FileBank Inc. for \$764.40 to review district archived files and assign retention schedules in July/August 2019. Pricing is from the Educational Data Services Inc. consortium.
- 10) Recommend the Board approve a NJ State Contract (#40467) with Ricoh for copiers in the faculty room at \$1,747.05 per month for 48 months. Contract period from August 29, 2019 to August 28, 2023.
- 11) Recommend the Board approve a contract with Bill's Lawn Service, LLC to complete selected lawn maintenance From April 2019 to September 2019.
- 12) Recommend the Board approve National Benefit Services (NBS) as administrator of the District's COBRA plans as of July 1, 2019. Pricing is under the ESCNJ Co-op.
- 13) Recommend the Board approve a one year renewal with ESS Support Services, LLC (Mission One) for the 2019-2020 school year.

**POLICY: (Len DiGiacomo, Chairperson)**

**A. Action Items:**

On a motion by Len DiGiacomo, seconded by Susan Taylor, the following action items were approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the second reading and adoption of the following policies/regulation guides (Policy Alert 217) (**sent in separate e-mail**)

P 2415.06	Unsafe School Choice Option (M) (Revised)
P 2422	Health and Physical Education (M) (Revised)
R 2460.8	Special Education – Free and Appropriate Public Education (M) (Revised)
P 2610	Educational Program Evaluation (M) (Revised)
P 4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised)
P&R 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
<del>P 5330.04</del>	<del>Administering an Opioid Antidote (M) (Revised)</del>
<del>R 5330.04</del>	<del>Administering an Opioid Antidote (M) (New)</del>
R 5530	Substance Abuse (M) (Revised)
P&R 5600	Student Discipline/Code of Conduct (M) (Revised)
P&R 5611	Removal of Students for Firearms Offenses (M) (Revised)
P&R 5612	Assaults on District Board of Education Members or Employees (M) (Revised)

P&R 5613	Removal of Students for Assaults with Weapons Offenses (M) (Revised)
P 5756	Transgender Students (M) (Revised)
P&R 7440	School District Security (M) (Revised)
P 8561	Procurement Procedures for School Nutrition Programs (M) (Revised)
P&R 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)
P 8860	Memorials - Abolish

**2) Recommend the Board approve the first reading of the following policies/regulation guide:  
(sent in separate e-mail)**

P&R 1642	Earned Sick Leave Law (M)
P 2363	Student Use of Privately-Owned Technology
P 7523	School District Provided Technology Devices to Students
P 9242	Use of Electronic Signatures

**PUBLIC PARTICIPATION:**

-Mrs. Douglas asked if the policies are posted for the public to view. Mrs. Smith responded that policies are posted online for both parents and staff.

-The Fun Run on June 1 was discussed.

-Mr. DiGiacomo asked if there was a date set for the honor society induction. Mr. Duckett indicated that it had not been scheduled yet.

**ADJOURNMENT:**

With no further business to discuss, the Board meeting was adjourned at 7:52 p.m. on a motion by Brian Curtis, seconded by Eve Waite. All in favor.

Respectfully submitted,

Marian F. Smith  
Business Administrator/Board Secretary