



**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

### **RETURN TO OPEN SESSION:**

On a motion by Brian Curtis, seconded by Glenn Forney, the Board returned to open session at 6:55 p.m. All in favor.

**The Regular Meeting of the Eastampton Township Board of Education was called to order at 7:06p.m. by Brian Curtis, President.**

### **FLAG SALUTE**

**PUBLIC ANNOUNCEMENT:** In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on January 11, 2019.
- B. Mailed written notice to the *Burlington County Times* and the *Courier Post* on January 11, 2019.
- C. Filed written notice with the Clerk of Eastampton Township on January 9, 2019.
- D. Posted official notice on the district's website on January 9, 2019.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

### **ROLL CALL:**

Brian Curtis, President - present  
 Glenn Forney, Vice President - present  
 Len DiGiacomo - present  
 Deanna McGinnis - present  
 James Southard - absent  
 Susan Taylor - absent  
 Eve Waite - present  
  
 Ambrose F. Duckett, III, Superintendent of Schools  
 Marian Smith, Business Administrator/Board Secretary

### **FIRE EXITS**

### **PRESENTATIONS:**

- A. Student Recognitions – Mr. Duckett, Superintendent/Principal

### **PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)**

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be

confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

This meeting will now be open to the public; however, if your questions or comments pertain to litigation, students, personnel or negotiations, we ask that you see the Superintendent after the meeting since we do not discuss these items in public.

NONE

#### **APPROVAL OF MINUTES:**

On a motion by Brian Curtis, seconded by Glenn Forney, the following minutes were approved. Roll call vote: Unanimous. Motion carried.

April 30, 2019 (Regular & Exec Session) (18-19-79)

#### **SUPERINTENDENT'S REPORT: (Ambrose F. Duckett, III, Superintendent/Principal)**

##### **A. Discussion Item(s):**

- 1) HIB Report dated May 16, 2019 (18-19-80)

##### **B. Action Item:**

On a motion by Brian Curtis, seconded by Deanna McGinnis, the following action items were approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the HIB Report dated May 16, 2019 as presented.
- 2) Recommend the Board authorize the Affirmative Action Team to conduct a Needs Assessment and develop a Comprehensive Equity Plan, if needed (Appendix A) (18-19-81)
- 3) Recommend the Board approve submission of the Proposed Comprehensive Equity Plan Needs Assessment. (Appendix B) (18-19-82)
- 4) Recommend the Board approve the Comprehensive Equity Plan 3 Year Statement of Assurance. (18-19-83)
- 5) Recommend the Board approve adjusting the last day of school for teachers and students to June 20, 2019 due to the fact that one built-in snow day was not used. June 19<sup>th</sup> and June 20<sup>th</sup> will be early dismissal days.

#### **PERSONNEL: (Susan Taylor, Chairperson)**

##### **A. Action Items:**

On a motion by Brian Curtis, seconded by Len DiGiacomo, the following action items were approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the following individual as district substitute effective May 22, 2019, pending completion of paperwork:

Julia McHale

- 2) Recommend the Board approve the following individuals for the Extended School Year Program:

Heather Vanderslice      Speech Therapy      \$45.65/hr - 2days/week

- 3) Recommend the Board approve SY 2019-2020 contract of employment, pending completion of paperwork, as follows. **(18-19-84)**

Jessica Goodman      Learning Disabilities Consultant Teacher      MA/Step 9/\$65,439  
(with up to 20 additional days at the per diem rate from July 1, 2019 to August 31, 2019)

## **FINANCE: (Glenn Forney, Chairperson)**

### **A. Information Items:**

- 1) Bid Proposal for a Food Services Management – Received on May 16, 2019 – NutriServe was the only respondent.
- 2) Non-Public Consultation held on May 1, 2019 with Dawn Adams, Principal at TCA and Bobbie Downs, Director ESU.
- 3) RFQ's for Behavior Consultation, Occupation Therapy and Auditing services received on May 2, 2019.

### **B. Action Items:**

On a motion by Glenn Forney, seconded by Eve Waite, the following action items were approved: Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the following payrolls:
  - a. May 15, 2019 - \$268,682.59
- 2) Recommend the Board approve the following invoices for payment: **(18-19-85)**

Regular Bills - \$ 308,285.67
- 3) Recommend the Board approve the April 2019 Line Item Transfers. **(18-19-86)**
- 4) Recommend the Board approve the Treasurer's Report dated April 30, 2019. **(18-19-87)**
- 5) Recommend the Board approve the Board Secretary's Report dated April 30, 2019. **(18-19-88)**
- 6) Pursuant to N.J.A.C. 6A:23-2.12(c)4\*, we certify that as of April 30, 2019 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3\* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. \*Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

Pursuant to N.J.A.C. 6A:23-2.12(c)8\*, I certify that as of April 30, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. \*Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit

**7) Recommend the Board approve the following Student Activity expenses:**

1860	3/14/2019	Berea Kaeser (NYC Trip Refund for Andrew)Band/Chorus	\$	(80.00)
1861	4/1/2019	Homeland Fundraising (Car Magnets) 8th Grade	\$	(202.50)
1862	4/1/2019	Michael Shoukry (Reimb. For supplies) Honor Society)	\$	(23.94)
1863	4/3/2019	Grounds for Sculpture (Balance-Art club Jessica Marks	\$	(317.00)
1864	4/3/2019	RVRHS (1 Bus of Students & Staff to see Chicago)Hecker	\$	(200.00)
1865	4/8/2019	Nicole Ragone (Reimb. For Pretzels) Talent Show (8th Gr)	\$	(19.00)
1866	4/8/2019	Raymond Geddes Co. (Inv.#715166) Henderson School Store	\$	(81.25)
1867	4/9/2019	John Fiorilla (Softball Umpire - 4/3/19 Game)	\$	(83.00)
1868	4/9/2019	William Anderson (Baseball Umpire - 4/3/19 Game)	\$	(83.00)
1869	4/9/2019	Philly's Pretzel Factory (Inv.# 190981) 8th Gr	\$	(48.00)
1870	4/11/2019	Lee Gronikowski (Softball Umpire - 4/8/19 Game)	\$	(83.00)
1871	4/11/2019	George Rogers (Baseball Umpire - 4/8/19 Game)	\$	(83.00)
1872	4/11/2019	Matthew Korang (Baseball Umpire - 4/10/19 Game)	\$	(83.00)
1873	4/11/2019	Michael Dunleavy (Softball Umpire - 4/10/19 Game)	\$	(83.00)
1874	4/11/2019	Theater Works USA (Inv.#000028227)2nd Gr Fieldtrip	\$	(824.00)
1875	4/17/2019	The Leukemia & Lymphoma Society (Student Council)	\$	(230.00)
1876	4/17/2019	Danielle Cruse (Refund for Fieldtrip-free) Horn-4th Gr	\$	(6.25)
1877	4/17/2019	Hershey Entertainment Group Sales - Balance (8th Gr)	\$	(3,512.75)
1878	4/29/2019	Philly's Pretzel Factory (Inv.# 19107-2) 8th Gr	\$	(64.00)
1879	4/29/2019	Totally T-Shirts (T-Shirts) - Band/Chorus	\$	(643.50)
1880	4/29/2019	Lloyd Noel Allison (Softball Umpire - 4/12/19 Game)	\$	(83.00)
1881	5/2/2019	Bob LePage ((Baseball Umpire - 4/29/19 game)	\$	(83.00)
1882	5/3/2019	Garden State Transport (4/4/19, 4/5/19 & 3/14/19)	\$	(425.00)
1883	5/3/2019	The Academy of Natural Sciences (Inv # 2308004000)3rd Gr	\$	(1,227.00)
1884	5/3/2019	Philadelphia Zoo (Order # 26218108) 1st Gr	\$	(880.60)
1885	5/6/2019	William Anderson (Baseball Umpire - 5/1/19 Game)	\$	(83.00)
1886	5/8/2019	New Jersey State Museum (Reserv#3769) 4th Gr Fieldtrip	\$	(477.00)
1887	5/8/2019	Natioanl Constitution Center (7th Gr Fieldtrip) Raible	\$	(562.50)
1888	5/8/2019	Philly Pretzel Factory - Inv# 191271 - 8th Gr	\$	(96.00)
1889	5/8/2019	Powell's Greenhouse (Inv.# 79201) Plant Sale	\$	(1,463.75)
1890	5/8/2019	Rupinder Kaur Swaitch(Refund of Fieldtrip money)KDG	\$	(15.00)
1891	5/13/2019	Please Touch Museum(KDG Fieldtrip) 5/23/19	\$	(1,590.00)
1892	5/13/2019	Philadelphia Museum of Art (Res#5437063000)5th Gr Fieldtrip	\$	(523.00)
1893	5/13/2019	Nicole Ragone (Reimb. For Pretzels & Mustard) Concert(8th Gr)	\$	(36.50)

**8) Recommend the Board approve the following Cafeteria expenses:**

3/21/2019	1415	Smart Care Equipment Solutions(Inv.# 95496141)Dishwasher repair	\$	(388.95)
4/10/2019	1416	Nutri-Serve Food Mgmt., Inc. (03/01/19 to 03/28/19)	\$	(20,816.09)
4/10/2019	1417	Smart Care Equip Solutions (Inv. 95505850) Oven Repair	\$	(258.95)
4/10/2019	1418	Waste Mgmt of NJ (Inv.# 2857226-0502-6- Mar Services)	\$	(1,802.17)
4/10/2019	1419	LunchTime Software LLC (Inv. 8175) Maint/Support Renewal	\$	(890.00)
4/16/2019	1420	Western Pest Services (Inv.#5000388B) April	\$	(76.50)
5/10/2019	1421	Waste Mgmt of NJ (Inv.# 2857226-0502-5- Apr Services)	\$	(1,811.89)
5/14/2019	1422	Western Pest Services (Inv.#5027963BB) May	\$	(76.50)

**9) Recommend the Board renew Policy Alert and Support Services (PASS) with Strauss Esmay Associates, LLP at \$4,190 for the 19-20 school year.**

**10) Recommend the Board approve a one year renewal with Garden State Transport at a CPI of 1.45%**

	18-19 rate	CPI 1.45%	Adj	19-20	Total Cost
ECS-1	\$ 175.10	\$ 177.64		\$ 177.64	\$ 31,975.20
ECS-2	\$ 146.68	\$ 148.81		\$ 148.61	\$ 26,785.80
ECS-3	\$ 275.99	\$ 279.99	-51.49	\$ 228.50	\$ 40,410.00
ECS-4	\$ 175.10	\$ 177.64		\$ 177.64	\$ 31,975.20
ECS-5	\$ 146.68	\$ 148.81		\$ 148.61	\$ 26,785.80
ECS-6	\$ 275.99	\$ 279.99	-51.49	\$ 228.50	\$ 40,410.00
ECS-7	\$ 275.99	\$ 279.99	-51.49	\$ 228.50	\$ 40,410.00

**\$ 238,752.00**

**11)** Recommend the Board approve a rental contract with Wee Kids Early Learning center for the 2019-2020 school year for \$5,000.

**12)** Recommend the Board approve the following Resolution 2019-5-1:

BE IT RESOLVED THAT THE BOARD OF EDUCATION of Eastampton hereby awards and approves a fixed price contract with NutriServe Food Management Inc. to provide food service management services for the 2019-2020 school year with a fixed cost per meal rate of:

Breakfast - \$3.2501

Lunch - \$3.2505

**13)** Recommend the Board approve the online submission of the Department of Agriculture Fiscal Year 2020 Application packet for the continuation of the district's school nutrition program for the 2019-2020 school year.

**14)** Recommend the Board approve the following cafeteria meal prices for the 2019-2020 school year:

Lunch - \$2.70                      Reduced price - \$.40

Breakfast - \$1.40                Reduced price - \$.30

Additional Lunch \$2.70

Second Entree (i.e. extra slice of pizza) \$1.50

Additional Milk \$0.50

8oz bottled water \$0.60

16oz bottled water \$1.00

Snacks and other drinks - \$.45 - \$1.50

Adult Meal - \$5.00

**15)** Recommend the Board approve Interactive Kids to provide Behavior Therapy Services for the 2019-2020 school year.

**16)** Recommend the Board approve Sara Eisenhuth to provide Occupational Therapy services for the 2019-2020 school year.

**POLICY: (Len DiGiacomo, Chairperson)**

**A. Action Items:**

On a motion by Len DiGiacomo, seconded by Brian Curtis, the following action item was approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the second reading and adoption of the following policy/regulation guide (**sent in separate email**)

P&R 1642 Earned Sick Leave Law (M)  
 P 2363 Student Use of Privately-Owned Technology  
 P 7523 School District Provided Technology Devices to Students  
 P 9242 Use of Electronic Signatures

**CURRICULUM:** (Deanna McGinnis, Chairperson)

**A. Action Items:**

On a motion by Deanna McGinnis, seconded by Brian Curtis, the following action item was approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the following field trip:

Date	Students	Destination	Time	Chaperones
5/22/19	12 6 <sup>th</sup> -8 <sup>th</sup> Graders	Millstone Township Middle School – Life Skills in Classroom	10:00 am – 1:20 pm	3 staff
6/4/19	10 8 <sup>th</sup> Graders	Berlin School – Robotics Competition	8:45 am – 1:45 pm	2 staff

**PUBLIC PARTICIPATION:**

-Mrs. Douglas asked the Board to comment on the recent Regionalization article posted on *patch.com*. The Board indicated that this concept is not new and was actually a topic of discussion about 10 years ago. Mr. Forney explained that items such as consolidation of all the collective bargaining units, consolidation of all other staff contracts, re-routing of all the transportation routes, staff assignments across the newly regionalized buildings, grade level configurations across the newly regionalized buildings, condition of all the facilities, and more importantly, the tax impact on the different municipalities all have to be considered. He stated that being able to overcome these hurdles can take years to process. The Board felt that Regionalization would not benefit Eastampton School District or the taxpayers of Eastampton.

**ADJOURNMENT:**

With no further business to discuss, the Board meeting was adjourned at 7:34 p.m. on a motion by Brian Curtis, seconded by Eve Waite. All in favor.

Respectfully submitted,

Marian F. Smith  
 Business Administrator/Board Secretary

**EASTAMPTON TOWNSHIP BOARD OF EDUCATION**  
**Executive Meeting Minutes**  
**May 21, 2019**

On a motion by Brian Curtis, seconded by Glenn Forney, the Board entered executive session at 6:30p.m.  
All in favor.

-The Superintendent discussed the following items:

- An appeal filed by a parent on a case that was previously dismissed by the court.
- HIB cases
- LDTC candidate
- Business Administrator's contract will be submitted to County Office for approval
- CAP plan for a staff member
- Custodial personnel issues
- School Resource Officer shared services contract

On a motion by Brian Curtis, seconded by Glenn Forney, the Board returned to open session at 6:55 p.m.  
All in favor.

Respectfully submitted,

Marian F. Smith  
Business Administrator/Board Secretary