

EASTAMPTON TOWNSHIP BOARD OF EDUCATION
Regular Meeting Minutes
September 17, 2019

The Regular Meeting of the Eastampton Township Board of Education was called to order at 7:00p.m. by Brian Curtis, President.

FLAG SALUTE

PUBLIC ANNOUNCEMENT: In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on June 11, 2019.
- B. Mailed written notice to the *Burlington County Times* and the *Courier Post* on June 12, 2019.
- C. Filed written notice with the Clerk of Eastampton Township on June 11, 2019.
- D. Posted official notice on the district's website.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

ROLL CALL:

Brian Curtis, President - present
 Glenn Forney, Vice President - present
 Len DiGiacomo - present
 Deanna McGinnis - present
 James Southard - present
 Susan Taylor - present
 Eve Waite - present

Ambrose F. Duckett, III, Superintendent of Schools
 Marian Smith, Business Administrator/Board Secretary

FIRE EXITS

PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

This meeting will now be open to the public; however, if your questions or comments pertain to litigation, students, personnel or negotiations, we ask that you see the Superintendent after the meeting since we do not discuss these items in public.

NONE

APPROVAL OF MINUTES: (19-20-08)

On a motion by Brian Curtis, seconded by Len DiGiacomo, the following minutes were approved:

Roll call vote:

Brian Curtis – yes
 Len DiGiacomo – yes
 Glenn Forney – yes
 Deanna McGinnis – abstain
 James Southard – abstain
 Susan Taylor – yes
 Eve Waite – yes

Motion carried.

August 27, 2019 (Regular and Exec. Session)

SUPERINTENDENT'S REPORT: (Ambrose F. Duckett, III, Superintendent/Principal)

A. Discussion Item(s):

- 1) Status of the 2019-2020 Preschool Expansion Application – The district's application was not approved this year. Mr. Duckett indicated that the BOE will apply again next year.

PERSONNEL: (Susan Taylor, Chairperson)

A. Action Items:

On a motion by Susan Taylor, seconded by Glenn Forney, the following action items were approved. Roll call vote:

Susan Taylor – yes
 Glenn Forney – yes
 Len DiGiacomo – abstain to 3; yes to reminder
 Deanna McGinnis – yes
 James Southard – yes
 Eve Waite – abstain to 4; yes to remainder
 Brian Curtis – yes

Motion carried.

- 1) Recommend the Board approve the employment of the following individual for the 2019-2020 school year, pending completion of paperwork, as indicated:

Stephanie Stevenson	Recess Aide	\$12.00/hour	Effective September 18, 2019
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- 2) Recommend the Board approve the following staff members for 2019-2020 extra-curricular appointments as indicated, with stipends as per negotiated agreement:

Samantha Pagnani	Chaperone
Madison Hughes	Chaperone

- 3) Recommend the Board approve the staff salaries as per attachment. (19-20-09)
- 4) Recommend the Board approve the following Recess Runner volunteers for the 2019-2020 school year:

Stephanie McHugh

Eve Waite

FINANCE: (Glenn Forney, Chairperson)

A. Action Items:

On a motion by Glenn Forney, seconded by Deanna McGinnis, the following action items were approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the following payrolls:

- a. September 15, 2019 – \$290,412.65

- 2) Recommend the Board approve the following invoices for payment: **(19-20-10)**

Regular Bills: \$515,604.61

- 3) Recommend the Board approve Line Item Transfers dated August 31, 2019 and EOY June 30, 2019. **(19-20-11)**
- 4) Recommend the Board approve the Treasurer's Report dated August 31, 2019. **(19-20-12)**
- 5) Recommend the Board approve the Board Secretary's Report dated August 31, 2019. **(19-20-13)**
- 6) Pursuant to N.J.A.C. 6A:23-2.12(c)4*, we certify that as of August 31, 2019 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. *Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

Pursuant to N.J.A.C. 6A:23-2.12(c)8*, I certify that as of August 31, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. *Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.
- 7) Recommend the Board approve the attached list of bus routes for the 2019-2020 school year. Routes inside the 2 mile radius are deemed hazardous. **(19-20-14)**
- 8) Recommend the Board approve a food service contract with TCA for the 2019-2020 school year.
- 9) Recommend the Board approve the submission of the annual Nonpublic School Nursing Report Form to the Burlington County Office of Education.
- 10) Recommend the Board approve the attached requests for professional development for the 2019-2020 school year. **(19-20-15)**

11) Recommend the Board approve an out of district tuition contract with BCSSSD for MM at \$43,676 pro-rated for 2 days/week from 9/11/2019 to the end of the 2019-2020 school year.

12) Recommend the Board approve a contract with Bayada Home Health Care, Inc. to provide services for an out of district placement at \$55/hr. for the 2019-2020 school year.

CURRICULUM: (Deanna McGinnis, Chairperson)

A. Action Item:

On a motion by Deanna McGinnis, seconded by Eve Waite, the following action item was approved. Roll call vote: Unanimous. Motion carried.

1) Recommend the Board approve the following field trips:

Date	Students	Destination	Time	Chaperones
11/22/19	8 th Grade	RVRHS – PAC All-School Musical, “The Addams Family”	8:40 am – 12:00 pm	4 staff
5/27/20	7 th /8 th Band/Chorus	NYC – Broadway show, “Frozen”	9:00 am – 9:00 pm	4 staff/36 parents
2/11/20	5 th /6 th Band	Philadelphia Orchestra	8:45 – 2:00 pm	3 staff/23 parents

BUILDINGS AND GROUNDS: (Eve Waite, Chairperson)

A. Action Item:

On a motion by Eve Waite, seconded by Susan Taylor, the following action item was approved: Roll call vote: Unanimous. Motion carried.

1) Recommend the Board approve the following requests for use of facilities:

	Group	Purpose	Date	Time	Room
1	Eastampton Veteran & Military Affairs Advisory Committee	Community Basketball Game	Nov 11, 2019	6:00pm	MS Gym
2	Eastampton PTA/PRIDE	Kindergarten Craft Night	Sep 19, 2019	6:30–8:30 pm	Cafeteria
3	RVRHS	Table at Back to School Night	Sep 16, 2019	6:00–9:13pm	Cafeteria

PUBLIC PARTICIPATION:

-Mr. Graham asked if the district was impacted by school lunch debt. Mr. Duckett replied that it was not a problem in our school and that we have closed the last 3 years without any outstanding lunch charges.

-Mrs. Poolaw wished to thank the staff members for their support during her family’s recent medical crisis. She said their help was greatly appreciated.

NEW BUSINESS:

-Mrs. Taylor attended the School Boards County meeting on September 12, 2019. She indicated that the topic of regionalization was discussed. The board had a lengthy discussion on this subject. Mrs.

Taylor also mentioned that there was a Candidates Briefing on October 2, 2019 and that prospective board members should consider attending this event.

-Mrs. Waite provided information from the Township Council meeting held on September 9, 2019.

ADJOURNMENT:

With no further business to discuss, the Board meeting was adjourned at 7:35 p.m. on a motion by Brian Curtis, seconded by Susan Taylor. All in favor.

Respectfully submitted,

Marian F. Smith
Business Administrator/Board Secretary

