

EASTAMPTON TOWNSHIP BOARD OF EDUCATION
Regular Meeting Minutes
November 19, 2019

The Regular Meeting of the Eastampton Township Board of Education was called to order at 7:00p.m. by Glenn Forney, Vice-President.

FLAG SALUTE

PUBLIC ANNOUNCEMENT: In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on January 11, 2019.
- B. Mailed written notice to the *Burlington County Times* and the *Courier Post* on January 11, 2019.
- C. Filed written notice with the Clerk of Eastampton Township on January 9, 2019.
- D. Posted official notice on the district's website.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

ROLL CALL:

Brian Curtis, President - absent
 Glenn Forney, Vice President - present
 Len DiGiacomo - present
 Deanna McGinnis -present
 James Southard - present
 Susan Taylor - present
 Eve Waite - present

Ambrose F. Duckett, III, Superintendent of Schools
 Marian Smith, Business Administrator/Board Secretary

FIRE EXITS

PRESENTATIONS:

- A. Student Recognitions – Mr. Duckett, Superintendent/Principal

PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

This meeting will now be open to the public; however, if your questions or comments pertain to litigation, students, personnel or negotiations, we ask that you see the Superintendent after the meeting since we do not discuss these items in public.

-Mr. Graham asked for the titles of the account numbers listed in the Extraordinary Aid resolution. He also asked if there was a cost to join the co-op listed in Finance #10. Mrs. Smith responded that there was no cost to belong to the organization which enables the school district to obtain better pricing on supplies and services.

APPROVAL OF MINUTES: (19-20-24)

On a motion by Glenn Forney, seconded by Deanna McGinnis, the following minutes were approved. Roll call vote:

Glenn Forney – yes
Deanna McGinnis – yes
Len DiGiacomo – yes
James Southard – yes
Susan Taylor – yes
Eve Waite – abstain

Motion carried.

October 15, 2019 (Regular Session)

SUPERINTENDENT'S REPORT: (Ambrose F. Duckett, III, Superintendent/Principal)

A. Information Item(s):

- 1) HIB Report dated November 14, 2019 (19-20-25)

B. Action Item(s):

On a motion by Glenn Forney, seconded by Len DiGiacomo, the following action item was approved. Roll call vote: Unanimous.

- 1) Recommend the Board approve the HIB Report dated November 14, 2019 as presented.

PERSONNEL: (Susan Taylor, Chairperson)

A. Action Items:

On a motion by Susan Taylor, seconded by James Southard, the following action item was approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve Amy Horn as Homebound Instructor, with stipend as per negotiated agreement.

FINANCE: (Glenn Forney, Chairperson)

A. Information Items:

- a) 2020-2021 Budget Preparations – the district will plan for funding as stipulated in S2/A2. Mr. Forney thanked the township for the PILOT revenue which is helping to offset the reduction in state aid.
- b) Unofficial Election Results:
Kerry Douglas – 602

Brian Curtis – 515
Madinah Day – 286

B. Action Items:

On a motion by Glenn Forney, seconded by Susan Taylor, the following action items were approved. Roll call vote: Unanimous. Motion carried.

1) Recommend the Board approve the following payrolls:

- a. October 31, 2019- \$276,012.56
- b. November 15, 2019 - \$282,711.02

2) Recommend the Board approve the following invoices for payment: **(19-20-26)**

Regular Bills: \$364,601.58

3) Recommend the Board approve Line Item Transfers dated October 31, 2019. **(19-20-27)**

4) Recommend the Board approve the Treasurer's Report dated October 31, 2019. **(19-20-28)**

5) Recommend the Board approve the Board Secretary's Report dated October 31, 2019. **(19-20-29)**

6) Pursuant to N.J.A.C. 6A:23-2.12(c)4*, we certify that as of October 31, 2019 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. *Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

Pursuant to N.J.A.C. 6A:23-2.12(c)8*, I certify that as of October 31, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. *Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.

7) Recommend the Board approve the following out of district tuition contracts for the 2019-2020 school year:

MT – Burlington Twp– \$12,083.79 from September 11, 2019
JR - Westampton BOE - \$21,000 from October 7, 2019

8) Recommend the Board approve the online submission of the Impact Aid application due January 31, 2020.

9) Recommend the Board approve the following Extraordinary Aid resolution:

Whereas the Board of Education of the Eastampton School District received Extraordinary Aid in the amount of \$84,809 and Non-Public Transportation Aid in the amount of \$3,770 for the 2018-2019 school year;

And whereas the District had the option of appropriating both those amounts in the 2018/19 Budget or the 2019/20 Budget;

And whereas the District has chosen to appropriate the total of \$88,579 in the 2019/20 Budget;

Now therefore be it resolved by the Board of Education of the Eastampton School District that \$88,579 is hereby appropriated from Surplus to line items 11-000-100-565-000-000-060 -\$44,290 & 11-000-219-104-050-000-060 - \$44,289.

10) Recommend the Board approve the attached resolution for the district to join the Hunterdon County Educational Services Commission Co-Op (HCESC Co-op). (19-20-30)

11) Recommend the Board approve Walsh Legacy, LLC to provide home instruction to a student for 2 hours per week.

POLICY: (Len DiGiacomo, Chairperson)

A. Action Items:

On a motion by Len DiGiacomo, seconded by Eve Waite, the following action item was approved. Roll call vote: Unanimous. Motion carried.

1) Recommend the Board approve the second reading and adoption of the following policies from Alert 218:

P 3159	Teaching Staff Member/School District Reporting Responsibilities (M) (Revised)
P & R 3218	Use, Possession, or Distribution of Substances (M) (Revised)
P & R 4218	Use, Possession, or Distribution of Substances (M) (Revised)
P 4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised)
P & R 6112	Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
P & R 7440	School District Security (M) (Revised)
P & R 8600	Student Transportation (M) (Revised)
P 8630	Bus Driver/Bus Aide Responsibility (M) (Revised)
R 8630	Emergency School Bus Procedures (M) (Revised)
P 8670	Transportation of Special Needs Students (M) (Revised)
P 9210	Parent Organizations (Revised)
P 9400	Media Relations (Revised)

CURRICULUM: (Deanna McGinnis, Chairperson)

A. Action Item:

On a motion by Deanna McGinnis, seconded by Glenn Forney, the following action item was approved. Roll call vote: Unanimous. Motion carried.

1) Recommend the Board approve the following field trips:

Date	Students	Destination	Time	Chaperones
5/29/20	3 rd Grade	The Franklin Institute	8:45 am – 2:15 pm	6 Staff, 10 Parents
4/2/20	Battle of the Books	Kenneth Olsen Middle School Tabernacle, NJ	9:00 am – 2:00 pm	1 Staff

BUILDINGS AND GROUNDS: (Eve Waite, Chairperson)

A. Action Item:

On a motion by Eve Waite, seconded by Len DiGiacomo, the following action item was approved. Roll call vote: Unanimous. Motion carried.

1) Recommend the Board approve the following requests for use of facilities:

	Group	Purpose	Date	Time	Room
1	PTA	Holiday Shop	Dec 4-7, 2019	3:00 pm on 12/24 – 4:00 pm on 12/7	Makers Space
2	PTA	Holiday Family Fun Night	Dec 18, 2019	6:00 – 9:00 pm	Cafeteria
3	PTA	Middle School Science Night	Feb 5, 2020	6:00 – 9:00 pm	Cafeteria
4	Eastampton Township Recreation	Set-up for Holiday Bazaar	Dec 6, 2019	8:00 – 9:00 pm	Cafeteria

NEW BUSINESS:

-Mr. DiGiacomo discussed Resolution No. 1 from the Hillsborough Board of Education which will be introduced at the November 23, 2019 NJSBA Delegate Assembly.

PUBLIC PARTICIPATION:

-Mr. Besko thanked the school district for hosting the Boots vs Badges basketball game. It was agreed that it was a great community event.

ADJOURNMENT:

With no further business to discuss, the Board meeting was adjourned at 7:30 p.m. on a motion by Glenn Forney, seconded by Susan Taylor. All in favor.

Respectfully submitted,

Marian F. Smith
Business Administrator/Board Secretary