

EASTAMPTON TOWNSHIP BOARD OF EDUCATION
Reorganization Meeting Minutes
January 7, 2020

The Reorganization Meeting of the Eastampton Township Board of Education was called to order at 7:00p.m. by Marian F. Smith, Business Administrator/Board Secretary.

FLAG SALUTE

PUBLIC ANNOUNCEMENT: In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on January 11, 2019.
- B. Mailed written notice to the *Burlington County Times* and the *Courier Post* on January 11, 2019.
- C. Filed written notice with the Clerk of Eastampton Township on January 9, 2019.
- D. Posted official notice on the district's website.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

ROLL CALL:

Glenn Forney - present
 Len DiGiacomo - present
 Deanna McGinnis - present
 Susan Taylor - present
 Eve Waite - absent

Ambrose F. Duckett, III, Superintendent of Schools
 Marian Smith, Business Administrator/Board Secretary

FIRE EXITS

FINAL ELECTION RESULTS – November 5, 2019:

Board of Education Candidates:

Two three-year term seats were available:

<u>Candidates</u>	<u>Total Votes</u>
Kerry Douglas	736
Brian Curtis	615
Madinah Day	353

OATH OF OFFICE:

The following individuals were sworn in:

Kerry Douglas
 Brian Curtis

ELECTION OF OFFICERS:

- A. Call for nominations for Board President by Board Secretary - Mrs. Smith opened the floor for nominations for the position of Board President. Susan Taylor nominated Glenn Forney with Len DiGiacomo seconding the motion. There were no other nominations. Roll call vote: Unanimous. The meeting was turned over to Mr. Forney.
- B. Call for nominations for Board Vice-President by Board President – Glenn Forney opened the floor for nominations for the position of vice-president. Glenn Forney nominated Susan Taylor with Deanna McGinnis seconding the motion. There were no other nominations. Roll call vote: Unanimous.
- C. Reading and signing of New Jersey School Board Member Code of Ethics forms – **(2019-2020 Strauss Esmay School Ethics PowerPoint presentation sent via email)**
- D. Appointment of Committee Chairs **(hand carried)**

Personnel – Susan Taylor
 Finance – Kerry Douglas
 Policy & Legislative Action – Len DiGiacomo
 Future Planning/Twp Liaison– Brian Curtis
 Curriculum – Deanna McGinnis
 Building & Grounds – Eve Waite

MEETING DATES AND TIMES:

On a motion by Glenn Forney, seconded by Len DiGiacomo, the following resolution was approved. Roll call vote: Unanimous. Motion carried.

Open Public Meetings Act – Establish Meeting Dates, Time and Place

RESOLVED that the Eastampton Board of Education, pursuant to Chapter 231, PAL. (Open Public Meetings Act) does hereby proclaim the public meetings of the Board of Education will be held in the Library at the Eastampton Community School, 1 Student Drive, Eastampton, NJ 08060 at 7:00 p.m. as set forth below unless indicated otherwise:

BE IT FURTHER RESOLVED that the purpose of the Regular Meetings shall be the normal conduct of business of the Board of Education and any other items brought to the Board's attention by the Board Members, Board Attorney, Superintendent and Business Administrator/Board Secretary

BE IT FURTHER RESOLVED that the Board of Education does hereby designate the *Burlington County Times* and the *Courier Post* as official newspapers to receive notices of meetings; and

BE IT FURTHER RESOLVED that notices of meetings of the Board of Education will be posted in the Front Office showcase and on the District website.

BE IT FURTHER RESOLVED that the Board of Education reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session. However, the Board will first adopt a resolution stating the general nature of the subject to be discussed, and, as precisely as possible, the time and circumstances under which disclosure to the public will be made; and

BE IT FURTHER RESOLVED that, in order to conduct its meetings properly and efficiently, the Board shall require the following procedures pertaining to public participation at Board meetings:

- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The Board vests in its President, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

BE IT FURTHER RESOLVED that individuals or organizations desiring notification of Board Meetings shall request such notification through the Board Secretary's Office and be charged an annual fee of \$25.00, paid in advance.

BE IT FURTHER RESOLVED that the Board of Education will meet on the following dates:

January 21
 February 25
 March 17
 April – 28 Budget Public Hearing
 May 19
 June 16
 August 25 –6:00pm
 September 22
 October 27
 November 17
 December 15
 January 5, 2021 (Reorganization)

REORGANIZATION APPOINTMENTS/DESIGNATIONS:

A. Action Items:

POLICY:

On a motion by Len DiGiacomo, seconded by Glenn Forney, the following Policy action items were approved. Roll call vote: Unanimous. Motion carried.

- A) Adopt Existing bylaws and policies for continuity of operation of the Board and the school system.
- B) Adopt Code of Ethics established by New Jersey Department of Education 18A:12-21 et. Seq.
- C) Adopt Robert's Rules of Order as the basis for the conduct of all meetings of the Board.

FINANCE:

On a motion by Kerry Douglas, seconded by Brian Curtis, the following Finance action item was approved. Roll call vote:

Kerry Douglas – abstain
 Brian Curtis – yes
 Len DiGiacomo – yes
 Deanna McGinnis – yes
 Susan Taylor – yes
 Glenn Forney – abstain Motion carried.

- 1) Recommend the Board approve Parker McCay, P.A. as district solicitor for the period January 1, 2020 to December 31, 2020.

CURRICULUM:

On a motion by Deanna McGinnis, seconded by Glenn Forney, the following Curriculum action items were approved. Roll call vote: Unanimous.

- a) Continuation of existing curricula and textbooks and materials.
- b) Authorization of pupil records to be collected and maintained by authorized certified school personnel as outlined by State rules and regulations.

ADJOURNMENT TO REGULAR MEETING:

On a motion by Glenn Forney, seconded by Susan Taylor, the Board adjourned to the Regular Meeting at 7:30pm. All in favor.

PERSONNEL:

A. Action Item:

On a motion by Susan Taylor, seconded by Glenn Forney, the following action item was approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the following individual as a substitute custodian effective January 8, 2020, pending completion of paperwork:

John Walker

PUBLIC PARTICIPATION:

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

ADJOURNMENT:

With no further business to discuss, the Board meeting was adjourned at 7:35 p.m. on a motion by Glenn Forney, seconded by Susan Taylor. All in favor.

Respectfully submitted,

Marian F. Smith
Business Administrator/Board Secretary