

**EASTAMPTON TOWNSHIP BOARD OF EDUCATION**  
**Regular Meeting Minutes**  
**January 21, 2020**

The Regular Meeting of the Eastampton Township Board of Education was called to order at 7:00p.m. by Glenn Forney, President.

**FLAG SALUTE**

**PUBLIC ANNOUNCEMENT:** In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on January 12, 2020.
- B. Mailed written notice to the *Burlington County Times* and the *Courier Post* on January 12, 2020.
- C. Filed written notice with the Clerk of Eastampton Township on January 8, 2020.
- D. Posted official notice on the district's website.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

**ROLL CALL:**

Glenn Forney, President - present  
 Susan Taylor, Vice President - present  
 Brian Curtis - absent  
 Len DiGiacomo - present  
 Kerry Douglas - present  
 Deanna McGinnis - present  
 Eve Waite - present

Ambrose F. Duckett, III, Superintendent of Schools  
 Marian Smith, Business Administrator/Board Secretary

**FIRE EXITS**

**PRESENTATIONS:**

- A. Student Recognitions – Mr. Duckett, Superintendent/Principal

**PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)**

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

Mr. Graham asked for an explanation on two cafeteria expenses and an out of district placement.

**APPROVAL OF MINUTES: (19-20-38)**

On a motion by Glenn Forney, seconded by Deanna McGinnis, the following minutes were approved. Roll call vote:

Glenn Forney – yes

Deanna McGinnis – yes

Len DiGiacomo - yes

Kerry Douglas – abstain to December 17; yes to January 7

Susan Taylor – yes

Eve Waite – abstain to January 7; yes to December 17

Motion carried.

December 17, 2019 (Regular Session)

January 7, 2020 (Regular Session)

**SUPERINTENDENT'S REPORT: (Ambrose F. Duckett, III, Superintendent/Principal)****A. Information Item(s):**

- 1) HIB Report dated January 14, 2020 (19-20-39)
- 2) Future Ready Schools Update (Michael Herman)
- 3) 2020-2021 School Calendar (19-20-40)
- 4) Mid Year Budget Review – January 16, 2020

**B. Action Item(s):**

On a motion by Glenn Forney, seconded by Len DiGiacomo, the following action item was approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the HIB Report dated January 14, 2019 as presented.
- 2) Recommend the Board approve the 2020-2021 alternate school calendars as presented.

**PERSONNEL: (Susan Taylor, Chairperson)****A. Action Items:**

On a motion by Susan Taylor, seconded by Kerry Douglas, the following action items were approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve a maternity leave request by Catherine Steele, as follows: Beginning Monday, April 20, 2020 (dates are subject to change depending on actual date of birth), remaining sick days will be used. Upon exhaustion of those days, a contractual unpaid child-rearing leave of absence will commence and continue through the end of the school year.
- 2) Recommend the Board approve a child rearing leave request by Mark Genther, custodian, from February 20, 2020 to approximately March 5, 2020 (dates are subject to change depending on actual date of birth). FMLA/FLA/use of sick days will run concurrently during this time.

**FINANCE: (Kerry Douglas, Chairperson)****A. Information Items:**

- a) 2020 Disclosure Forms

- b) Updated Budget Calendar (19-20-41)
- c) JIF Awards
- d) Change of June 16, 2020 meeting date

## B. Action Items:

On a motion by Kerry Douglas, seconded by Eve Waite, the following action items were approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the following payrolls:

a. January 15, 2020- \$ 275,890.99

- 2) Recommend the Board approve the following invoices for payment: (19-20-42)

Regular Bills: \$ 417,391.64

- 3) Recommend the Board approve Line Item Transfers dated December 31, 2019. (19-20-43)
- 4) Recommend the Board approve the Treasurer's Report dated December 31, 2019. (19-20-44)
- 5) Recommend the Board approve the Board Secretary's Report dated December 31, 2019. (19-20-45)
- 6) Pursuant to N.J.A.C. 6A:23-2.12(c)4\*, we certify that as of December 31, 2019 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3\* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. \*Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

Pursuant to N.J.A.C. 6A:23-2.12(c)8\*, I certify that as of December 31, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. \*Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.

- 7) Recommend the Board approve the attached Student Activity expenses.

2014	12/13/2019	John Graham (Basketball Ref 12/9 Boys & Girls Games)	\$ (118.00)
2015	12/18/2019	Philadelphia Zoo (Order # 26592969-Deposit)1st Gr Fieldtrip	\$ (50.00)
2016	12/20/2019	David Gould (Basketball Ref 12/9 Boys & Girls Games)	\$ (118.00)
2017	12/20/2019	William Jackamonis (Basketball Ref 12/18 Boys & Girls Games)	\$ (118.00)
2018	12/20/2019	Nicholas Covello (Basketball Ref 12/18 Boys & Girls Games)	\$ (118.00)
2019	1/6/2020	Playscripts (Inv. #2208797 - Wizard of Oz)Drama Club	\$ (502.98)
2020	1/6/2020	The Philadelphia Orchestra Assoc(Order#21231670)Band/Chorus	\$ (640.00)
2021	1/6/2020	Garden State Transport(Partial Inv.#15590)11/22/19 Musical-RV	\$ (300.00)
2022	1/6/2020	Jonathan Musso (Basketball Ref 12/19 - Girls Game)	\$ (59.00)
2023	1/6/2020	George Calhoun (Basketball Ref 12/19 - Boys Game)	\$ (59.00)
2024	1/8/2020	Jack Rowland (Basketball Ref 12/19 Boys & Girls Games)	\$ (118.00)
2025	1/16/2020	Kevin Romano (Basketball Ref 1/3/20 Boys & Girls Games)	\$ (118.00)
2026	1/16/2020	Stacy Scott (Basketball Ref 1/3/20 Boys & Girls Games)	\$ (118.00)
2027	1/16/2020	John Graham (Basketball Ref 1/3/20 Boys Game)	\$ (59.00)
2028	1/16/2020	Paul Kipp Gaynor (Basketball Ref 1/3/20 Boys Game)	\$ (59.00)

2029	1/16/2020	Keon Bodiford (Basketball Ref 1/9/20 Girls & Boys Games)	\$ (118.00)
2030	1/16/2020	Shaun Davis (Basketball Ref 1/9/20 Boys & Girls Games)	\$ (118.00)
2031	1/16/2020	Owen Morris (Basketball Ref 1/13/20 Boys & Girls Games)	\$ (118.00)
2032	1/16/2020	William Wright (Basketball Ref 1/13/20 Boys & Girls Games)	\$ (118.00)
2033	1/16/2020	Raymond Geddes Co., (Inv. #743411) Henderson School Store	\$ (88.24)

**8) Recommend the Board approve the following Cafeteria expenses:**

11/27/2019	1443	Smart Care Equip Solutions-EEC Acquisitions LLC-Inv.#95701581	\$ (1,155.20)
12/11/2019	1444	Confires Fire Protection SVS, LLC (Inv.#0288487-IN)Repair Work	\$ (925.88)
12/16/2019	1445	Western Pest Services (Invoice #5205823B - December)	\$ (76.50)
12/16/2019	1446	Smart Care Equip Solutions-EEC Acquisitions LLC-Inv.#95721935	\$ (1,977.75)
12/17/2019	1447	School Specialty (Inv.#208124358161 - 3 café tables)	\$ (4,562.88)
12/19/2019	1448	Smart Care Equip Solutions-EEC Acquisitions LLC-Inv.#95731435	\$ (557.70)

**9) Recommend the Board approve the following out of district tuition contracts:**

CR – Garfield Park Academy- \$56,336.40 (pro-rated from December 17, 2019)

**10) Recommend the Board approve the attached resolution to renew membership in the Burlington County Insurance Pool Joint Insurance Fund from July 1, 2020 to June 30, 2023 and to authorize the execution of the Indemnity and Trust Agreement. (19-20-46)**

**11) Recommend the Board approve the attached requests for professional development for the 2019-2020 school year. (19-20-47)**

**12) Recommend the Board change the June 16, 2020 meeting date to June 23, 2020 due to a conflict with graduation.**

**CURRICULUM: (Deanna McGinnis, Chairperson)**

**A. Action Item:**

On a motion by Deanna McGinnis, seconded by Susan Taylor, the following action item was approved. Roll call vote: Unanimous. Motion carried.

**1) Recommend the Board approve the following field trips:**

Date	Students	Destination	Time	Chaperones
2/20/20	7 <sup>th</sup> Honors GTT	Lockheed Martin, Moorestown, NJ	8:15 am – 1:00 pm	1 staff
2/28/20	8 <sup>th</sup> Grade	RVRHS – “The Outsiders” performance	9:30 am – 12:45 pm	2 staff/8 parents
3/18/20	8 <sup>th</sup> Grade Band	RVRHS – “Side by Side Band Day”	8:40 am – 2:00 pm	2 staff
4/24/20	6 <sup>th</sup> -8 <sup>th</sup> Art Club	Grounds For Sculpture	9:45 am – 2:00 pm	2 staff/5 parents
6/4/20	8 <sup>th</sup> Grade	Ellis Island, Statue of Liberty, and free time in Times Square	TBD – TBD	5 staff/11 parents

**BUILDING AND GROUNDS (Eve Waite, Chairperson):**

**A. Action Item:**

On a motion by Glenn Forney, seconded by Susan Taylor, the following action item was approved. Roll call vote:

Glenn Forney – yes  
 Susan Taylor – yes  
 Len DiGiacomo – yes  
 Kerry Douglas – abstain  
 Deanna McGinnis – yes  
 Eve Waite - yes

1) Recommend the Board approve the following requests for use of facilities:

	Group	Purpose	Date	Time	Room
1	PTA	Mad Science After-School Program	Feb 13 – April 2, 2020	3:15–4:15 pm	TBD
2	Eastampton Township	Youth Painting Workshop	March 6, 2020	6:30–8:30 pm	Cafeteria

**PUBLIC PARTICIPATION:**

NONE

**ADJOURNMENT TO EXECUTIVE SESSION:**

On a motion by Glenn Forney, seconded by Len DiGiacomo, the Board entered executive session at 8:00p.m. All in favor.

**Eastampton Township School District Board of Education  
 Resolution 2019-2020  
 Authorizing Executive Session**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a public meeting, and

**WHEREAS**, the Board of Education of the Eastampton Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:30 p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Eastampton Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

  x   Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

       Any matter in which the release of information would impair a right to receive funds from the federal government;

       Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

       Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (specify contract:   )

       Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

       Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

       Any investigations of violations or possible violations of the law;

X   Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (if pending or anticipated litigation, the matter is: \_\_\_\_\_) (if contract negotiation, the nature of the contract and interested party is the Collective Bargaining Agreement)

*Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the District's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);*

  x   Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is 2017-2018 staff;

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

### **RETURN TO OPEN SESSION:**

On a motion by Glenn Forney, seconded by Susan Taylor, the Board returned to open session at 8:23p.m. All in favor.

### **PERSONNEL: (Susan Taylor, Chairperson)**

#### **A. Action Items:**

On a motion by Susan Taylor, seconded by Glenn Forney, the following action item was approved. Roll call vote: Unanimous. Motion carried.

- 3) Recommend the Board approve the submission of the proposed Superintendent contract to the Burlington County Office of Education for review.

### **ADJOURNMENT:**

With no further business to discuss, the Board meeting was adjourned at 8:25p.m. on a motion by Glenn Forney, seconded by Len DiGiacomo. All in favor.

Respectfully submitted,

Marian F. Smith  
Business Administrator/Board Secretary