

EASTAMPTON TOWNSHIP BOARD OF EDUCATION
Regular Meeting Minutes
February 25, 2020

The Regular Meeting of the Eastampton Township Board of Education was called to order at 7:00p.m. by Glenn Forney, President.

FLAG SALUTE

PUBLIC ANNOUNCEMENT: In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on January 12, 2020.
- B. Mailed written notice to the *Burlington County Times* and the *Courier Post* on January 12, 2020.
- C. Filed written notice with the Clerk of Eastampton Township on January 8, 2020.
- D. Posted official notice on the district's website.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

ROLL CALL:

Glenn Forney, President - present
 Susan Taylor, Vice President – present
 Brian Curtis - present
 Len DiGiacomo - present
 Kerry Douglas - present
 Deanna McGinnis - present
 Eve Waite - present

Ambrose F. Duckett, III, Superintendent of Schools
 Marian Smith, Business Administrator/Board Secretary

FIRE EXITS

PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

This meeting will now be open to the public; however, if your questions or comments pertain to litigation, students, personnel or negotiations, we ask that you see the Superintendent after the meeting since we do not discuss these items in public.

NONE

APPROVAL OF MINUTES: (19-20-48)

On a motion by Glenn Forney, seconded by Deanna McGinnis, the following minutes were approved. Roll call vote:

2-25-20min

Glenn Forney – yes
 Deanna McGinnis – yes
 Brian Curtis – abstain
 Len DiGiacomo – yes
 Kerry Douglas – yes
 Susan Taylor – yes
 Eve Waite – yes

Motion carried.

January 21, 2020 (Regular & Executive Session)

SUPERINTENDENT’S REPORT: (Ambrose F. Duckett, III, Superintendent/Principal)

A. Information Item(s):

- 1) HIB Report dated February 19, 2020 **(19-20-49)**
- 2) Future Ready Schools - Mr. Herman reported that the FRS-NJ, NJDOE and NJSBA have separated from the national program. The program is in transition and there is no clear direction on how districts are to proceed. The board agreed to wait for further guidance before moving forward with this initiative.
- 3) School Safety Data System Report Period 1

B. Action Item(s):

On a motion by Glenn Forney, seconded by Len DiGiacomo, the following action items were approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the HIB Report dated February 19, 2020 as presented.
- 2) Recommend the Board approve the attached resolution for Future Ready Schools. **(19-20-50)**
- 3) Recommend the Board approve the School Safety Data System Report – Period 1 as presented.

PERSONNEL: (Susan Taylor, Chairperson)

A. Action Items:

On a motion by Susan Taylor, seconded by Kerry Douglas, the following action item was approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the following individual as district substitute effective February 26, 2020, pending completion of paperwork:

Jazmynn Travis

FINANCE: (Kerry Douglas, Chairperson)

A. Information Items:

- 1) 2020 Disclosure Forms
- 2) PILOT – Mr. Forney thanked town council for authorizing payment of PILOT income to the school district. He indicated that it would help offset the anticipated reduction in state aid.

B. Action Items:

On a motion by Kerry Douglas, seconded by Brian Curtis, the following action items were approved. Roll call vote: Unanimous. Motion carried.

1) Recommend the Board approve the following payrolls:

- a. January 31, 2020- \$ 273,995.54
- b. February 15, 2020 - \$ 284,552.35
- c. February 28, 2020 - \$ 277,034.23

2) Recommend the Board approve the following invoices for payment: **(19-20-51)**

Regular Bills: \$ 377,803.04

3) Recommend the Board approve Line Item Transfers dated January 31, 2020. **(19-20-52)**

4) Recommend the Board approve the Treasurer's Report dated January 31, 2020. **(19-20-53)**

5) Recommend the Board approve the Board Secretary's Report dated January 31, 2020. **(19-20-54)**

6) Pursuant to N.J.A.C. 6A:23-2.12(c)4*, we certify that as of January 31, 2020 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. *Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

Pursuant to N.J.A.C. 6A:23-2.12(c)8*, I certify that as of January 31, 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. *Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.

7) Recommend the Board approve the attached Student Activity expenses.

2034	1/23/2020	Leigh Yago (Reimb. For Pura Vida Bracelets) 8th Gr	\$	(300.00)
2035	1/28/2020	Marcus Knowlton (Basketball Ref 1/22/20 Girls Game)	\$	(59.00)
2036	1/28/2020	Granville Ungerleider (Basketball Ref 1/22/20 Girls Game)	\$	(59.00)
2037	1/28/2020	Kathy Yeager (Basketball Ref 1/22/20 Boys Game)	\$	(59.00)
2038	1/28/2020	Ken Shugars (Basketball Ref 1/22/20 Boys Game)	\$	(59.00)
2039	1/30/2020	South Jersey Umpire Assoc(2020 Assigner Fee for Softball)	\$	(61.00)
2040	1/30/2020	South Jersey Umpire Assoc(2020 Assigner Fee for Baseball)	\$	(61.00)
2041	2/3/2020	Daniel Wythoff (DJ for School dance 02/07/20) 8th Gr	\$	(100.00)
2042	2/4/2020	David Tours & Travel (Res #97418-Deposit) 8th Gr	\$	(800.00)
2043	2/6/2020	Joyce Winston(Refund for A.H. CB Insurance)Greenwald	\$	(15.00)
2044	2/6/2020	J.W. Pepper & Son (Inv.#263878157) Drama Club	\$	(389.97)
2045	2/14/2020	Grounds for Sculpture (deposit) Jessica Marks	\$	(50.00)

8) Recommend the Board approve the following Cafeteria expenses:

1/14/2020	1449	Sam's Club -(Order # 4594998237)	\$ (528.16)
1/15/2020	1450	Western Pest Services (Invoice #5231369B - January)	\$ (80.50)
1/22/2020	1451	Denise Whipple (Reimb. For Vending Machine supplies)Sam's Club	\$ (97.14)
1/27/2020	1452	VOID	
1/27/2020	1453	Stevenson Supply Co., Inc.(Inv.#605251)Supplies for Kitchen)	\$ (304.23)
1/28/2020	1454	Smart Care Equip Solutions-EEC Acquistions LLC-Inv.#95739929	\$ (1,234.93)
1/29/2020	1455	Confires Fire Protection Svs LLC -Inv.# 0290820-IN-Inspection	\$ (175.70)
1/31/2020	1456	Nutri-Serve Food Mgmt., Inc. (10/01/19 to 12/31/19)	\$ (52,455.21)
2/14/2020	1457	Waste Mgmt of NJ (Inv.# 2913033-0502-8 - January Services)	\$ (784.97)
2/19/2020	1458	Western Pest Services (Invoice #5255681B-February)	\$ (80.50)
2/21/2020	1459	Nutri-Serve Food Mgmt., Inc. (01/01/20 to 01/31/20)	\$ (23,802.63)

9) Recommend the Board approve the following out of district tuition contracts:

JJ- Burlington Twp BOE – September 6, 2019 – February 13, 2020 – \$6,758.73

NQ – Burlington Twp BOE – January 7, 2020 – June 24, 2020 -\$22,487.49

SR – Lumberton Twp BOE – February 20, 2020 – June 19, 2020 school year – \$20,719.00 pro-rated.

10) Recommend the Board approve a 5 year contract with Xtel Communications, Inc for a hosted PBX service service at \$1618.17 per month for 60 months. The pricing is from bid number ESCNJ 15/16-36.

11) Recommend the Board approve the following E-rate purchases/contracts effective July 1, 2020:

- a. Comcast one year contract for 500/35mbps speeds at \$399.95/mo. before the 50% e-rate discount. Pricing is through ESCNJ.
- b. CDWG – Purchase of switches @ \$17,164 before the 50% e-rate discount. Pricing is through ESCNJ.
- c. Xtel - \$85/mo. renewal for existing Wi-Fi Access Point Controller licensing before the 50% e-rate discount. Pricing is through ESCNJ.

CURRICULUM: (Deanna McGinnis, Chairperson)

A. Action Item:

On a motion by Deanna McGinnis, seconded by Glenn Forney, the following action item was approved. Roll call vote: Unanimous. Motion carried.

1) Recommend the Board approve the following field trips:

Date	Students	Destination	Time	Chaperones
3/20/20	6 th -8 th SC	Target, Burlington	9:00 am – 11:30 am	3 staff
5/7/20	6 th -8 th SC	Breaking Grounds Café, Mt Holly	11:00 am – 1:30 pm	3 staff
5/28/20	5 th Grade	Philadelphia Museum of Art	8:45 am – 1:45 pm	7 staff/12 parents
5/11/20	2 nd Grade	Investors Bank PAC, Sewell And Long Bridge Park, Hainesport	9:00 am – 2:15 pm	6 staff/18 parents

BUILDING AND GROUNDS (Eve Waite, Chairperson):**A. Action Item:**

On a motion by Eve Waite, seconded by Susan Taylor, the following action item was approved: Roll call vote:

Eve Waite – yes

Susan Taylor – yes

Brian Curtis – yes

Len DiGiacomo – yes

Kerry Douglas – abstain

Deanna McGinnis – yes

Glenn Forney – yes

Motion carried.

1) Recommend the Board approve the following requests for use of facilities:

	Group	Purpose	Date	Time	Room
1	PTA	Internet Safety Parent Workshop	2/11/20	6:30pm – 8:00 pm	Library
2	Eastampton Twsp	Safe Routes to School	2/26/20	6:00pm – 8:00 pm	Cafeteria
3	PTA	Spring Dance/Family Fun Night	3/27/20	6:00pm – 9:00 pm	Cafeteria
4	PTA	Annual ECS Color Fun Run	5/9/20 Raindate 5/16/20	7:00 am – 4:00 pm	School Grounds – Parking Lot/Soccer Fields
5	PTA	Gertrude Hawk Fundraiser Pick-up	4/1/20	3:00pm – 6:30 pm	Hallway Near Lunchroom
6	Westampton Recreation	Youth Basketball Practice *dates may change based on school functions	3/23/20, 3/24, 3/25, 3/26, 3/27, 3/30, 3/31, 4/1, 4/2, 4/3, 4/6, 4/7, 4/8, 4/9, 4/20, 4/21, 4/22, 4/23, 4/24, 4/27, 4/28, 4/29, 4/30, 5/1, 5/4, 5/5, 5/6, 5/7, 5/8, 5/11, 5/12, 5/13, 5/14, 5/15, 5/18, 5/19, 5/20, 5/21, 5/22, 5/26, 5/27, 5/28, 5/29, 6/1, 6/2, 6/3, 6/4, 6/5, 6/8, 6/9, 6/10, 6/11, 6/12	7:00pm – 9:00 pm	Gym 1
7	Sacred Heart CYO	Little League Baseball and Softball Practice *dates may change based on school functions	3/16/20, 3/17, 3/18, 3/19, 3/20, 3/23, 3/24, 3/25, 3/26, 3/27, 3/30, 3/31, 4/1, 4/2, 4/3, 4/6, 4/7, 4/8, 4/9, 4/20, 4/21, 4/22, 4/23, 4/24, 4/27, 4/28, 4/29, 4/30, 5/1, 5/4, 5/5, 5/6, 5/7, 5/8, 5/11, 5/12, 5/13, 5/14, 5/15, 5/18, 5/19, 5/20, 5/21, 5/22, 5/26, 5/27, 5/28, 5/29, 6/1, 6/2, 6/3, 6/4, 6/5, 6/8, 6/9, 6/10, 6/11, 6/12, 6/15, 6/16, 6/17, 6/18, 6/19, 6/22, 6/23, 6/24, 6/25, 6/26, 6/29	6:00pm – 8:00 pm	Baseball and Softball Fields
8	Eastampton Twsp	Eastampton 140 th Anniversary Celebration	3/9/20	7:00pm – 9:00 pm	Cafeteria

party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

RETURN TO OPEN SESSION:

On a motion by Glenn Forney, seconded by Eve Waite, the Board returned to open session at 7:56 p.m. All in favor.

PERSONNEL: (Susan Taylor, Chairperson)

A. Action Items:

On a motion by Glenn Forney, seconded by Eve Waite, the following action items were approved. Roll call vote: Unanimous. Motion carried.

- 2) Recommend the Board approve the Superintendent's employment contract as approved by the Burlington County Office of Education.
- 3) Recommend the Board approve the submission of the Business Administrator's employment contract to the Burlington County Office of Education for review.

NEW BUSINESS:

The Board assigned members to attend town council meetings.

ADJOURNMENT:

With no further business to discuss, the Board meeting was adjourned at 8:03p.m. on a motion by Glenn Forney, seconded by Eve Waite. All in favor.

Respectfully submitted,

Marian F. Smith
Business Administrator/Board Secretary