

EASTAMPTON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Minutes Tuesday, September 22, 2020

The Regular Meeting of the Eastampton Township Board of Education was called to order at 7:00pm by Glenn Forney, President.

FLAG SALUTE

PUBLIC ANNOUNCEMENT: In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

Posted written notice on the official bulletin board at the Eastampton Community School on January 12, 2020.

Mailed written notice to the *Burlington County Times* and the *Courier Post* on January 12, 2020.

Filed written notice with the Clerk of Eastampton Township on January 8, 2020.

Posted official notice on the district's website.

Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

The Board of Education shall conduct its meeting scheduled for September 22, 2020 via conference call. Members of the public desiring to listen to and participate in the Board of Education meeting will be able to access the conference call by following the directions below:

DIRECTIONS:

1 717-347-6931 PIN: 918 451 374#

ROLL CALL:

Glenn Forney, President -present

Susan Taylor, Vice President - present

Brian Curtis-present

Len DiGiacomo - present

Kerry Douglas - present

Deanna McGinnis - present

Eve Waite - absent

Ambrose F. Duckett, III, Superintendent of Schools

Pat Austin, Interim Business Administrator/Board Secretary

FIRE EXITS

PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

This meeting will now be open to the public; however, if your questions or comments pertain to litigation, students, personnel or negotiations, we ask that you see the Superintendent after the meeting since we do not discuss these items in public.

Mr. Graham asked about the hiring of a Facilities Manager. Mr. Duckett responded that he will be discussing that in his Superintendent's report

APPROVAL OF MINUTES: (20-21-10)

On a motion by Glenn Forney, seconded by Susan Taylor, the following minutes were approved. Roll call vote:

Glenn Forney – yes
Susan Taylor – yes
Brian Curtis – yes
Len DiGiacomo – yes
Kerry Douglas – yes
Deanna McGinnis – yes
Eve Waite – absent

Motion carried.

August 25, 2020 (Regular Session)

SUPERINTENDENT'S REPORT: (Ambrose F. Duckett, III, Superintendent/Principal)

A. Discussion Item(s):

- 1) Opening of school for the 2020-2021 year.
- 2) Facilities Update.

PERSONNEL: (Susan Taylor, Chairperson)

A. Action Items:

On a motion by Susan Taylor, seconded by Glenn Forney, the following action item was approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board accept the retirement of Tony Surrency, Special Education and Music teacher, effective December 31, 2020.
- 2) Recommend the Board approve a move across the guide for Nicole Ragone from MA-Step 6, to MA+30-Step 6, \$61,799.00 effective September 1, 2020.
- 3) Recommend the Board approve a move across the guide for Melissa Jennings from MA-Step 6, to MA+30-Step 6, \$61,799.00 effective September 1, 2020.

FINANCE: (Kerry Douglas, Chairperson)

A. Action Items:

On a motion by Kerry Douglas, seconded by Brian Curtis, the following action item was approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the following payroll:

September 15, 2020 – \$248,388.79

- 2) Recommend the Board approve the following invoices for payment: (20-21-11)

Regular Bills: \$387,555.61

- 3) Recommend the Board approve Line Item Transfers dated August 31, 2020. (20-21-12)
- 4) Recommend the Board approve the Treasurer's Report dated August 31, 2020. (20-21-13)
- 5) Recommend the Board approve the Board Secretary's Report dated August 31, 2020. (20-21-14)
- 6) Pursuant to N.J.A.C. 6A:23-2.12(c)4*, we certify that as of August 31, 2020 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. *Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

Pursuant to N.J.A.C. 6A:23-2.12(c)8*, I certify that as of August 31, 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. *Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.

- 7) Recommend the Board approve the submission of the annual Nonpublic School Nursing Report Form to the Burlington County Office of Education.
- 8) Recommend the Board approve a contract with Bayada Home Health Care, Inc. to provide services for an out of district placement at \$55/hr. for the 2020-2021 school year.
- 9) Recommend the Board approve the amended contract with GraMin Consulting Services, LLC to provide Interim Facility Director services beginning July 1, 2020 through June 30, 2021 not to exceed fifteen (15) days per month at \$400/day.

CURRICULUM: (Deanna McGinnis, Chairperson)

A. Action Items:

On a motion by Deanna McGinnis, seconded by Kerry Douglas, the following action item was approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the Comprehensive Equity Plan Statement of Assurance for 2020-2021 which is on file.
- 2) Recommend the Board approve the School District Mentoring Plan Statement of Assurance which is on file.

BUILDINGS AND GROUNDS: (Eve Waite, Chairperson) Glenn Forney presented

A. Action Items:

On a motion by Glenn Forney, seconded by Sue Taylor, the following action item was approved.
Roll call vote: Unanimous. Motion carried.

1) Recommend the Board approve the following request for use of facilities:

	Group	Purpose	Date	Time	Room
1	PTA	Trunk & Treat Fall Fest	10/23/20	4:00pm–9:00 pm	Parking lot near cafeteria/library and grassy area between sidewalk of flag pole circle and softball field.

PUBLIC PARTICIPATION:

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-Ms.Norton said that the opening of school went well and agreed with Mr. Duckett that the school year opened up smoothly. She also indicated that the class scheduling was ‘awesome’

-Mr. Graham asked if the in-class opening date of 11/18/20 was still on target. He also asked about the busing and whether or not we received a discount and if there was a Performance Bond.

-Ms. Chapman wanted to thank all the teachers, staff and administrators at ECS.

-Mr. Santilo talked about the positive feedback from parents. He also wanted to make sure that the district will be following the CDC guidelines on the Trunk and Treat event to be held in October

ADJOURNMENT:

With no further business to discuss, the Board meeting was adjourned at 7:30 p.m. on a motion by Glenn Forney, seconded by Brian Curtis. All in favor.

Respectfully submitted,

Pat Austin
Interim Business Administrator/Board Secretary