

EASTAMPTON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Minutes Tuesday, October 27, 2020

The Regular Meeting of the Eastampton Township Board of Education was called to order at 7:06 pm by Glenn Forney, President.

FLAG SALUTE

PUBLIC ANNOUNCEMENT: In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on January 12, 2020.
- B. Mailed written notice to the *Burlington County Times* and the *Courier Post* on January 12, 2020.
- C. Filed written notice with the Clerk of Eastampton Township on January 8, 2020.
- D. Posted official notice on the district's website.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

The Board of Education shall conduct its meeting scheduled for October 27, 2020 via conference call. Members of the public desiring to listen to and participate in the Board of Education meeting will be able to access the conference call by following the directions below:

DIRECTIONS:

1 209-425-2983 PIN: 423 131 465#

ROLL CALL:

Glenn Forney, President- present
Susan Taylor, Vice President - present
Brian Curtis- absent
Len DiGiacomo- present
Kerry Douglas- present
Deanna McGinnis- present
Eve Waite- present

Ambrose F. Duckett, III, Superintendent of Schools
Pat Austin, Interim Business Administrator/Board Secretary

FIRE EXITS

PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

This meeting will now be open to the public; however, if your questions or comments pertain to litigation, students, personnel or negotiations, we ask that you see the Superintendent after the meeting since we do not discuss these items in public.

APPROVAL OF MINUTES: (20-21-15)

On a motion by Glenn Forney, seconded by Susan Taylor, the following minutes were approved. Roll call vote:

Glenn Forney – yes
Susan Taylor – yes
Brian Curtis – absent
Len DiGiacomo – yes
Kerry Douglas – yes
Deanna McGinnis – yes
Eve Waite – abstain

Motion carried.

September 22, 2020 (Regular Session)

SUPERINTENDENT'S REPORT: (Ambrose F. Duckett, III, Superintendent/Principal)

A. Information Item(s):

- 1) Reopening School Plan Update.

B. Action Items:

On a motion by Glenn Forney, seconded by Kerry Douglas, the following action item was approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the Return to School Statement of Assurance for 2020-2021 which is on file.
- 2) Recommend the Board approve the 2020-2021 Memorandum of Agreement between the Eastampton Police Department, the County Prosecutor's Office and the Eastampton Board of Education
- 3) Recommend the Board approve the change in the monthly meeting date from November 17, 2020 to November 10, 2020

PERSONNEL: (Susan Taylor, Chairperson)

A. Action Items:

On a motion by Susan Taylor, seconded by Glenn Forney, the following action item was approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the employment termination of an employee whose name is on file in the superintendent's office effective July 1, 2020, with medical benefits effective through August 31, 2020.
- 2) Recommend the Board approve the amended employment contract for Barbara Ortiz, Classroom Aide. (20-21-16)
- 3) Recommend the Board approve the following staff member for 2019-2020 extra-curricular appointment as indicated, with stipend as per negotiated agreement:

Jaelyn King	8 th Grade Advisor
Valerie Ulyett	Yearbook Advisor

- 4) Recommend the Board approve the district's manual of job descriptions.
- 5) Recommend the Board approve the appointment of Michael Herman as the District Anti-Bullying Coordinator for the 2020-2021 school year.

FINANCE: (Kerry Douglas, Chairperson)

A. Information Items:

a) 2021-2022 Budget Preparations & Tentative Calendar –Ms. Austin updated the yearly calendar but noted due to the pandemic the dates were pushed back. The calendar will be reviewed with the Superintendent within the next few weeks and next steps will be announced. Mr. Forney noted that the due dates will be dependent on the Governors' Budget Address.

B. Action Items:

On a motion by Kerry Douglas, seconded by Len DiGiacomo, the following action item was approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the following payrolls:

- a. September 30, 2020 - \$246,542.02
- b. October 15, 2020 - \$244,543.70

- 2) Recommend the Board approve the following invoices for payment: **(20-21-17)**

Regular Bills: \$ 408,859.66

- 3) Recommend the Board approve Line Item Transfers dated September 30, 2020 **(20-21-18)**
- 4) Recommend the Board approve the Treasurer's Report dated September 30, 2020 **(20-21-19)**
- 5) Recommend the Board approve the Board Secretary's Report dated September 30, 2020. **(20-21-20)**
- 6) Pursuant to N.J.A.C. 6A:23-2.12(c)4*, we certify that as of September 30, 2020 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. *Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

Pursuant to N.J.A.C. 6A:23-2.12(c)8*, I certify that as of September 30, 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. *Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.

- 7) Recommend the Board approve the attached requests for professional development for the 2020-2021 school year. **(19-20-21)**

- 8) Recommend the Board approve the attached three year Comprehensive Maintenance Form and Form M-1. (19-20-22)
- 9) Recommend the Board approve a one-year contract dated September 30, 2020 for services provided by Delta-T Group. (19-20-23)
- 10) Recommend the Board approve the following out-of-district tuition contract:

SR – Lumberton School District \$21,268 from September 8, 2020 to June 30, 2021.

CURRICULUM: (Deanna McGinnis, Chairperson)

A. Action Items:

On a motion by Deanna McGinnis, seconded by Susan Taylor, the following action item was approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the Nursing Services Plan for the 2020-2021 school year. (19-20-24)

PUBLIC PARTICIPATION:

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-Mr. Graham noted that the walkway with the plaques for the first responders was overgrown with weeds. Mr. Duckett responded that he will have Mr. Biluck address the issue.

ADJOURNMENT:

With no further business to discuss, the Board meeting was adjourned at 7:36 p.m. on a motion by Glenn Forney, seconded by Eve Waite. All in favor.

Respectfully submitted,

Pat Austin
Interim Business Administrator