

# **EASTAMPTON TOWNSHIP BOARD OF EDUCATION**

## **Regular Meeting Minutes Tuesday, November 10, 2020**

The Regular Meeting of the Eastampton Township Board of Education was called to order at 7:00 pm by Glenn Forney, President.

### **FLAG SALUTE**

**PUBLIC ANNOUNCEMENT:** In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on November 5, 2020.
- B. Mailed written notice to the *Burlington County Times* and the *Courier Post* on November 5, 2020.
- C. Filed written notice with the Clerk of Eastampton Township on November 5, 2020.
- D. Posted official notice on the district's website.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

**The Board of Education shall conduct its meeting scheduled for November 10, 2020 in the Cafeteria of the Eastampton Community School, 1 Student Drive, Eastampton, NJ 08060. Virtual access to the meeting will also be available. Members of the public desiring to listen to and participate in the Board of Education meeting virtually will be able to access the conference call by following the directions below:**

### **DIRECTIONS:**

1 401-379-4240 PIN: 233 161 458#

### **ROLL CALL:**

Glenn Forney, President - present  
Susan Taylor, Vice President - present  
Brian Curtis - present  
Len DiGiacomo - present  
Kerry Douglas - present  
Deanna McGinnis - present  
Eve Waite - present

Ambrose F. Duckett, III, Superintendent of Schools  
Pat Austin, Interim Business Administrator/Board Secretary

### **FIRE EXITS**

### **PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)**

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

This meeting will now be open to the public; however, if your questions or comments pertain to litigation, students, personnel or negotiations, we ask that you see the Superintendent after the meeting since we do not discuss these items in public.

**APPROVAL OF MINUTES: (20-21-25)**

On a motion by Glenn Forney, seconded by Susan Taylor, the following minutes were approved. Roll call vote:

Glenn Forney – yes  
Susan Taylor – yes  
Brian Curtis – abstain  
Len DiGiacomo – yes  
Kerry Douglas – yes  
Deanna McGinnis – yes  
Eve Waite - yes

Motion carried.

October 27, 2020 (Regular Session)

**SUPERINTENDENT'S REPORT: (Ambrose F. Duckett, III, Superintendent/Principal)**

**A. Information Item(s):**

**1) PEOSH Model Respiratory Protection Program (20-21-26).**

- Mr. Duckett spoke about the return to school status and reminded everyone that the return will be based on the safety of the staff and students and in consultation with the Health Department.
- Mr. Duckett congratulated the Staff, custodians, and Administration in getting the school ready for next week.
- Nurse Ostaszewski spoke of the reason for the PEOSH Program that was being presented to the Board. N95 masks will be worn by the Nurses and a safety program needs to be approved and implemented.

**B. Action Item(s):**

On a motion by Glenn Forney, seconded by Len DiGiacomo, the following action item was approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the PEOSH Model Respiratory Protection Program as presented.

**PERSONNEL: (Susan Taylor, Chairperson)**

**A. Action Item(s):**

On a motion by Sue Taylor, seconded by Glenn Forney, the following action item was approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve accommodations for staff members whose names are on file in the Superintendent's office.

- 2) Recommend the Board approve an additional Substitute Teacher, Christopher Ulyett.

**FINANCE: (Kerry Douglas, Chairperson)**

**A. Information Items:**

- a) 2021-2022 Budget Preparations
  - Ms. Austin discussed the timeline for the Budget Process. Given the need to address the return to school first, the process will begin the later part of November.
- b) Unofficial Election Results (carried in):
  - Len DiGiacomo –
  - Open Seat –
  - Mr. Duckett congratulated Mr. DiGiacomo on his election to the Board. The Open seat will not be known until November 20, 2020

**B. Action Items:**

On a motion by Kerry Douglas, seconded by Glenn Forney, the following action item was approved.  
Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the following payrolls:
  - a. October 31, 2020- \$243,521.90
  - b. November 15, 2020 - \$244,125.11
- 2) Recommend the Board approve the following invoices for payment: **(20-21-27)**
  - Regular Bills: \$238,161.10
- 3) Recommend the Board approve Line Item Transfers dated October 31, 2020. **(20-21-28)**
- 4) Recommend the Board approve the Treasurer's Report dated October 31, 2020. **(20-21-29)**
- 5) Recommend the Board approve the Board Secretary's Report dated October 31, 2020. **(20-21-30)**
- 6) Pursuant to N.J.A.C. 6A:23-2.12(c)4\*, we certify that as of October 31, 2020 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3\* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. \*Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

Pursuant to N.J.A.C. 6A:23-2.12(c)8\*, I certify that as of October 31, 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. \*Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.

- 7) Recommend the Board approve the online submission of the Impact Aid application due January 31, 2021.
- 8) Recommend the Board approve the following Extraordinary Aid resolution:

Whereas the Board of Education of the Eastampton School District received Extraordinary Aid in the amount of \$72,872 for the 2019-20 school year in October 2020.

Now therefore be it resolved by the Board of Education of the Eastampton School District that \$66,238 is hereby accounted for in 2019-2020 as surplus and \$6,634 accounted for in 2020-21 as revenue received.
- 9) Recommend the Board approve continued membership in the Hunterdon County Educational Services Commission Co-Op (HCECSC Co-op).
- 10) Recommend the Board approve the three-year Xtel contract dated October 7, 2020 for a 500Mb standard Internet Connection to increase our bandwidth in the amount of \$1,023 per month, with an additional one time charge of \$250. (20-21-31)

**POLICY: (Len DiGiacomo, Chairperson)**

**A. Action Items:**

On a motion by Len DiGiacomo, seconded by Kerry Douglas, the following action item was approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the second reading and adoption of the following policies from Alert 220 (sent in separate email) and with a First reading of Policy 1648.03:

P 1649	Federal Families First Coronavirus (COVID-19) Response Act (FFCRA) (M) (New)
P 2270	Religion in Schools (Revised)
P 2622	Student Assessment (M) (Revised)
P & R 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P & R 5200	Attendance (M) (Revised)
P & R 5320	Immunization (Revised)
P 5610	Suspension (M) (Revised)
R 5610	Suspension Procedures (M) (Revised)
P 5620	Expulsion (M) (Revised)
P & R 8320	Personnel Records (M) (Revised)
P 1648	Restart and Recovery Plan (M) New
P 1648.02	Remote Learning Options for Families (M) New

**PUBLIC PARTICIPATION:**

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- Mr. Buck asked if the district will be providing masks for the students when they return. Mr. Duckett replied yes
- Mr. Wythoff was concerned about the increase in COVID cases in recent days. Cases in New Jersey doubled.
- Mr. Forney re-emphasized the fact that the situation is fluid but first and foremost is the safety of both students and staff.

**ADJOURNMENT:**

With no further business to discuss, the Board meeting was adjourned at 7:40 pm on a motion by Glenn Forney, seconded by Brian Curtis. All in favor

Respectfully submitted,

Pat Austin  
Interim Business Administrator