

EASTAMPTON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Minutes Tuesday, February 23, 2021

The Regular Meeting of the Eastampton Township Board of Education was called to order at 7:06 pm by Susan Taylor, President

FLAG SALUTE

PUBLIC ANNOUNCEMENT: In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on January 11, 2021
- B. Mailed written notice to the *Burlington County Times* on January 8, 2021 and the *Courier Post* on January 13, 2021
- C. Filed written notice with the Clerk of Eastampton Township on January 8, 2021
- D. Posted official notice on the district's website.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

The Board of Education shall conduct its meeting scheduled for February 23, 2021 in person as well as via Google Meet. Members of the public desiring to participate in the Board of Education meeting remotely will be able to access the meeting by following the directions below:

DIRECTIONS:

Meeting ID – meet.google.com/bbe-dzyt-nak

Or by telephone – 1 717-508-4728 PIN: 318 429 283#

ROLL CALL:

Susan Taylor, President -present
Glenn Forney, Vice President - present
Kyle Aaronson - present
Brian Curtis - present
Len DiGiacomo - present
Kerry Douglas - present
Deanna McGinnis - present

Ambrose F. Duckett, III, Superintendent of Schools
Pat Austin, Interim Business Administrator/Board Secretary

FIRE EXITS

PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

This meeting will now be open to the public; however, if your questions or comments pertain to litigation, students, personnel or negotiations, we ask that you see the Superintendent after the meeting since we do not discuss these items in public.

APPROVAL OF MINUTES: (20-21-44)

On the motion by Susan Taylor and seconded by Kerry Douglas, the following minutes were approved. Roll Call vote. Motion carried.

Susan Taylor, yes
Glenn Forney, yes
Kyle Aaronson - yes
Brian Curtis - abstain
Len DiGiacomo - yes
Kerry Douglas - yes
Deanna McGinnis - yes

January 26, 2021 (Regular & Executive Session)

SUPERINTENDENT'S REPORT: (Ambrose F. Duckett, III, Superintendent/Principal)

A. Information Item(s):

- 1) School Safety Data System Report Period 1 (September 1 – December 31, 2020)
- 2) Budget Process Information Meeting – March 9th at 7:00 pm.

1. FINANCE: (Kyle Aaronson, Chairperson)

A. Information Items:

- 1) 2021 Disclosure Forms - Mr. Aaronson spoke of the technical problems DOE was having with the new system and that the Board should expect it will be available on February 26.

B. Action Items:

On the motion by Kyle Aaronson and seconded by Len DiGiacomo, the action items were approved. Roll Call vote. Unanimous. Motion carried.

- 1) Recommend the Board approve the following resolution requesting a Waiver of Requirements for the Special Education Medicaid Initiative (SEMI) Program:

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2021-2022 school year, and

Whereas, the Eastampton Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students **and** participation in SEMI would not provide a cost benefit to the district based on the projection of the district's available SEMI reimbursement for the 2021-2022 budget year

Now Therefore Be It Resolved that the Eastampton Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County

Superintendent of Schools in the County of Burlington an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2021-2022 school year.

- 2) Recommend the approval of the Civil Engineering Services – one response received from Dante Guzzi Engineering Associates

- 3) Recommend the Board approve the following payrolls:

- a. January 31, 2021 – \$ 251,802.00
- b. February 15, 2021 – \$ 253,201.41
- c. February 28, 2021 – \$ 250,555.43

- 4) Recommend the Board approve the following invoices for payment: **(20-21-45)**

Regular Bills: \$ 296,534.21

- 5) Recommend the Board approve Line Item Transfers dated January 31, 2021. **(20-21-46)**

- 6) Recommend the Board approve the Treasurer's Report dated January 31, 2021. **(20-21-47)**

- 7) Recommend the Board approve the Board Secretary's Report dated January 31, 2021. **(20-21-48)**

- 8) Pursuant to N.J.A.C. 6A:23-2.12(c)4*, we certify that as of January 31, 2021 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. *Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

Pursuant to N.J.A.C. 6A:23-2.12(c)8*, I certify that as of January 31, 2021 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. *Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.

- 9) Recommend the Board approve the following Cafeteria expenses:

1/04/2021	1501	Nutri-Serve Food Mgmt., Inc. (11/01/20 to 11/30/20)	\$ (4,697.38)
1/21/2021	1502	Smart Care Equip Solutions-EEC Acquistions LLC-Inv.#95739929	\$ (327.45)

- 10) Recommend the Board approve the following out of district tuition contracts:

NO- Westampton – Nov 12, 2020 – June 30, 2021 – \$10,500 pro-rated
HD- Westampton – Jan 4, 2021 – June 30, 2021 – \$10,500 pro-rated
SG- Westampton – Jan 25, 2021 – June 30, 2021 – \$10,500 pro-rated
SG- Westampton - Jan 25, 2021 – June 30, 2021 – \$10,500 pro-rated

POLICY: (Len DiGiacomo, Chairperson)

A. Action Items:

On the motion by Len DiGiacomo and seconded by Susan Taylor, the action item was approved. Roll Call vote. Unanimous. Motion carried.

- 1) Recommend the Board approve the second reading and adoption of the following policies from Alert 221 (**sent in separate email**):

P 1620	Administrative Employment Contracts (M) (Revised)
P 2431	Athletic Competition (M) (Revised)
R 2431.1	Emergency Procedures for Sports and Other Athletic Activity (M) (Revised)
P 2464	Gifted and Talented Students (M) (Revised)
P & R 5330.05	Seizure Action Plan (M) (New)
P 6440	Cooperative Purchasing (M) (Revised)
P & R 6470.01	Electronic Funds Transfer and Claimant Certification (M) (New)
P & R 7440	School District Security (M) (Revised)
P 7450	Property Inventory (M) (Revised)
P & R 7510	Use of School Facilities (M) (Revised)
P 8420	Emergency and Crisis (M) (Revised)
P 8561	Procurement Procedures for School Nutrition Programs (M) (Revised)

BUILDING AND GROUNDS (Kerry Douglas, Chairperson):

A. Action Items:

On the motion by Kerry Douglas and seconded by Susan Taylor, the action item was approved. Roll Call vote. Unanimous. Motion carried.

- 1) Recommend the Board approve the disposal of the obsolete items on the attached list. (20-21-49)
- 2) Recommend the Board approve the following requests for use of facilities, pending adherence to the Department of Health guidelines:

	Group	Purpose	Date	Time	Room
1	PTA	PTA Meetings	3/17, 4/21, 5/19/21	6:30 pm–9:00 pm	Cafeteria
2	PTA	Egg Hunt	3/20/21	9:00am–12:00 pm	Soccer Field/Library Side
3	PTA	Color Fun Run	6/5/21 (set-up 6/4 @ 3:00pm)	9:00am–4:00 pm	Fields

PUBLIC PARTICIPATION:

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-Several parents spoke about the lack of communication on future plans to bring back students for in school instruction. They wanted to know if there is a plan and a timeline to get them back to 5 days a week. Mr. Duckett indicated that they are working on a plan and there were staffing issues, retirements and few substitutes available.

Several parents also were upset that there was no item on the agenda concerning plans for bringing students back for more instructional days. Also, there is a lack of communication regarding COVID updates. Mr. Duckett requested that email addresses be sent to him since that is one of the ways he communicates besides Facebook and the districts' website.

Ms. Waite asked about the status of the full time guidance position. Mr. Duckett responded that we need to wait for the funding numbers and also look into other areas for cuts if need be.

Ms. Douglas, as Board liason to the Township, attended their meeting last week. The Township has plans for more equipment in the Park and a gazebo in Veterans Park. Also, they will be asking for volunteers to help clean up the Parks in the spring.

ADJOURNMENT:

With no further business to discuss, the Board meeting was adjourned at 8:10 pm on the motion by Deanna McGinnis, and seconded by Brian Curtis. All in favor.

Respectfully submitted,

Pat Austin
Interim Business Administrator