

EASTAMPTON TOWNSHIP BOARD OF EDUCATION
Regular Meeting Minutes
Tuesday, June 15, 2021

The Regular Meeting of the Eastampton Township Board of Education was called to order at 5:30 pm by Susan Taylor, President

FLAG SALUTE

PUBLIC ANNOUNCEMENT: In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on January 11, 2021
- B. Mailed written notice to the *Burlington County Times* on January 8, 2021 and the *Courier Post* on January 13, 2021
- C. Filed written notice with the Clerk of Eastampton Township on January 8, 2021
- D. Posted official notice on the district's website.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

The Board of Education shall conduct its meeting scheduled for June 15, 2021 in person as well as via Google Meet. Members of the public desiring to participate in the Board of Education meeting remotely will be able to access the meeting by following the directions below:

DIRECTIONS:

Meeting ID – meet.google.com/quo-kibm-oxk

Or by telephone – [1 319-449-0175](tel:13194490175) PIN: 116 090 041#

ROLL CALL:

Susan Taylor, President - present
Glenn Forney, Vice President – present arrived at 5:37pm
Kyle Aaronson - present
Brian Curtis - present
Len DiGiacomo - present
Kerry Douglas - present
Deanna McGinnis - present

Ambrose F. Duckett, III, Superintendent of Schools
Pat Austin, Interim Business Administrator/Board Secretary

FIRE EXITS

BOARD TRAINING:

Mr. Jesse Adams – Conducted School Ethics Training

REGULAR MEETING CALLED TO ORDER BY BOARD PRESIDENT (6:47 P.M.)

PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

This meeting will now be open to the public; however, if your questions or comments pertain to litigation, students, personnel or negotiations, we ask that you see the Superintendent after the meeting since we do not discuss these items in public.

- Mrs. Crespo asked the Board to eliminate the mask requirement for students. Children are not at risk and not super spreaders. Mr. Duckett indicated that the plan is evolving and we will see how the CDC and the Governor may change requirements by September
- Mrs. Obarzanek has a 6 year old in Kindergarten and is also concerned about the issues with these regulations and mask requirements

APPROVAL OF MINUTES: (20-21-72)

On the motion by Susan Taylor and seconded by Len DiGiacomo, the following minutes were approved Roll call vote. Motion carried

Susan Taylor, yes
Glenn Forney, abstain
Kyle Aaronson, yes
Brian Curtis - yes
Len DiGiacomo - yes
Kerry Douglas - yes
Deanna McGinnis - yes

May 18, 2021 (Regular and Executive Sessions)

SUPERINTENDENT'S REPORT: (Ambrose F. Duckett, III, Superintendent/Principal)

A. Information Item(s):

- 1) ETSD Plan for Safe Return to In-Person Instruction and Continuity of Service (20-21-73)
- 2) SSDS Period 2 Report (20-21-74)

B. Action Item(s):

On the motion by Glenn Forney and seconded by Susan Taylor, the following action items were approved. Roll call vote. Motion carried

- 1) Recommend the Board approve the SSDS Report as presented.
- 2) Recommend the Board approve the Lead Testing Program Statement of Assurance.

PERSONNEL: (Susan Taylor, Chairperson)

On the motion by Susan Taylor and seconded by Kerry Douglas, the following action items were approved.
Roll call vote. Motion carried

A. Action Items:

- 1) Recommend the Board authorize the Superintendent to fill vacancies, accept resignations, and approve transfers/payments for the remainder of the 2020-2021 school year and in July/August 2021 with Board ratification at the August 2021 meeting.
- 2) Recommend the Board approve the prorated employment contract for Linda Fulleylove, Curriculum Supervisor, for the 2020-2021 school year. **(20-21-75)**
- 3) Recommend the Board approve a ten-month contract of employment for SY 2021-2022 with Tanya Grecco as preschool teacher, BA/Step 1 of the 2020-2021 salary guide at \$53,899 (which may be adjusted after ratification of the 2021-2024 Collective Bargaining Agreement) effective September 1, 2021, pending completion of paperwork.
- 4) Recommend the Board accept the resignation of Jaclyn King, fifth grade teacher, effective June 30, 2021.
- 5) Recommend the Board approve Fairleigh Dickinson University student teacher, Kristen Ordille, to assist in a 4th grade classroom for 125 hours during the fall semester, followed by 75 hours during the second semester of the 2021-2022 school year. The district will receive and honorarium of \$200 for each semester.
- 6) Recommend the Board approve the employment contract for Pat Austin as Interim Business Administrator for the 2021-2022 school year. **(20-21-76)**
- 7) Recommend the Board approve the following individuals for the 2021-2022 Extended School Year Program: Based on an approved amendment, the following staff will be charged to Title I (FY 21).

Florence Smith – Teacher
Madison Hughes – Teacher
Angela Henderson – Teacher
Sara Eisenhuth – Occupational Therapist
Jill Flynn – SLP
Cathy Alderman – Nurse
Adele Liperi – Aide
Kristin Shultz – Aide

- 8) Recommend the Board approve the following individuals for the 2021-2022 Summer Enrichment Program: Based on an approved amendment, the following staff will be charged to Title I (FY21).

Allison Corn – Teacher
Kevin Moore – Teacher
Alexa Bonomo – Teacher
Melanie Southard – Teacher
Audrey Leibowitz – Teacher
Kayleigh Whitmore – Social Emotional Learning Activities Coordinator
Michael Shoukry – Tutor

- 9) Recommend the Board approve a ten month contract of employment for SY 2021-2022 with Mackenzie Mauro as visual arts teacher, BA/Step 2 of the 2020-2021 salary guide at \$54,299 (which may be adjusted after ratification of the 2021-2024 Collective Bargaining Agreement) effective September 1, 2021, pending completion of paperwork.

FINANCE: (Kyle Aaronson, Chairperson)

A. Information Items:

- 1) Pursuant to PL 2015, Chapter 47, the Eastampton Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular New Jersey Title 19A:18.et.seq., NJAC Chapter 23, and Federal Procurement Regulations 2 CFR Part 200.317 et. Seq.:

360 Business Solutions
Access Trading Company/DBA Wee Kids Early Learning
Center

Bevan Security Systems Inc.

Bayada

Bowman & Company, LLP

Burlington County Joint Insurance Fund

Burlington County Special Services School District

Catapult Learning, LLC

Cintas Fire Protection

Capstone

Classic Gym Floor Re-Finishers

Columbus Family Physicians

Comcast

Conner Strong Buckelew

Dell Financial Services, LLC

Delta Dental

Delta T

Diane Bauer

Eastampton Township Municipality

Educational Consortium for Telecom Savings

Educational Data Services, Inc.

Educational Services Unit

Energy Transfer Solutions

ESCNJ - The Educational Services Commission of New
Jersey

File Bank, Inc

Fire Alarm Service and Technologies

Follett School Solutions

FP Mailing Solutions

Functionally Able Rehab

Gra-Min Consulting Services, LLC

GovDeals

Horizon Blue Cross Blue Shield of
NJ

IEP Direct - Frontline Education

Interactive Kids, LLC

John S. Demree

Mission One - ESS

National Benefits Service

NJ School Boards Association

NutriServe Food Management, Inc.

Parker McCay, LLP

Phoenix Advisors

Plan Connect

PowerSchool

PSE&G

Regan Young England Butera

Ricoh, Inc.

School Datebooks Inc

SDI Innovations

Software Advantage

Sprint/Nextel Communications

Stokley's Fire Extinguisher Service

Strauss Esmay Associates

Systems 3000

Teaching Strategies

Walsh Legacy, LLC

2) Paraprofessional Staff RFP – one response received from ESS (Mission One)

3) Four RFPs received for Health Insurance Broker

1. Hardenbergh
2. Willis Towers Watson
3. Brown and Brown
4. Integrity Consulting Group

4) Several RFQ's received for OT and Behavior Services

B. Action Items:

On the motion by Kyle Aaronson and seconded by Kerry Douglas, the following items were approved Roll call vote. Motion carried

Susan Taylor, yes

Glenn Forney, yes

Kyle Aaronson, yes

Brian Curtis - yes

Len DiGiacomo – yes to all with exception of Item 33 and companion name in Item 35

Kerry Douglas - yes

Deanna McGinnis - yes

1) Recommend the Board approve the following payrolls:

a. May 31, 2021 - \$250,687.97

b. June 15, 2021 - \$274,735.94

2) Recommend the Board approve the following invoices for payment: **(20-21-77)**

Regular Bills: \$ 345,478.85

3) Recommend the Board approve Line Item Transfers dated May 31, 2021. **(20-21-78)**

4) Recommend the Board approve the Treasurer's Report dated May 31, 2021. **(20-21-79)**

5) Recommend the Board approve the Board Secretary's Report dated May 31, 2021. **(20-21-80)**

6) Pursuant to N.J.A.C. 6A:23-2.12(c)4*, we certify that as of May 31, 2021 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. *Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

Pursuant to N.J.A.C. 6A:23-2.12(c)8*, I certify that as of May 31, 2021 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount

appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. *Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.

7) Recommend the Board approve the attached Student Activity expenses:

2126	5/6/2021	Douglas Zieniuk (lost check)	\$	(78.00)
2127	5/12/2021	Amazon (garment covers and hangers) 8 th grade	\$	(54.77)
2128	5/12/2021	Powells Greenhouse Spring Plant sale	\$	(2,375.10)
2129	5/28/2021	MR2 Imaging LLC (T Shirts) 8 th gr	\$	(1,626.00)
2130	5/28/2021	Lake Liberty deposit	\$	(500.00)

8) Recommend the Board approve the following Cafeteria expenses:

5/25/2021	1512	Nutri-Serve Food Mgmt., Inc. (4/01/21 to 4/30/21)	\$	(6,151.47)
5/19/2021	1511	Paid to parent	\$	(15.60)

9) Recommend the Board authorize the Interim School Business Administrator to process additional invoices for payment for the current fiscal year and to process invoices for July/August with Board confirmation at the August 2021 meeting.

10) Recommend the Board authorize the Interim School Business Administrator to make all necessary adjustments/account transfers (including transfers to/from fund balance and reserve accounts) that may be needed to close out the current fiscal school year and in July/August 2021 with Board confirmation at the August 2021 meeting.

11) Recommend the Board approve the renewal of membership in the Burlington County Joint Insurance Fund for the 21-22 school year and the attached resolution directing the distribution of net returned surplus funds held by BCIPJIF in the amount of \$6,644 to be used to offset the 2021-2022 premium of \$76,774. (20-21-81)

12) Recommend the Board approve the following resolution

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedure, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Eastampton Board of Education wishes to deposit anticipated current year surplus into the Capital Reserve account at year end, and

WHEREAS, the Eastampton Board of Education has determined that up to \$450,000 could be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, the Eastampton on Board of Education does hereby authorize the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

13) Recommend the Board approve the following resolution:

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedure, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Eastampton Board of Education wishes to deposit anticipated current year surplus into the Maintenance Reserve account at year end, and

WHEREAS, the Eastampton Board of Education has determined that up to \$80,000 could be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, the Eastampton on Board of Education does hereby authorize the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

14) Recommend the Board approve the following resolution:

WHEREAS, NJSA 18A:21-2, NJSA18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedure, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Eastampton Board of Education wishes to deposit anticipated current year surplus into the Impact Aid Reserve account at year end, and

WHEREAS, the Eastampton Board of Education has determined that up to \$25,085 could be available for such purpose of transfer for use in future general fund budgets for general fund expenditures,

NOW THEREFORE BE IT RESOLVED, the Eastampton on Board of Education does hereby authorize the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

15) Recommend the Board approve the following resolution:

WHEREAS, NJSA 18A:21-2, NJSA18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedure, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Eastampton Board of Education wishes to deposit anticipated current year surplus into the Tuition Reserve account at year end, and

WHEREAS, the Eastampton Board of Education has determined that up to \$45,000 could be available for such purpose of transfer

NOW THEREFORE BE IT RESOLVED, the Eastampton on Board of Education does hereby authorize the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

16) Recommend the Board approve the following resolution:

WHEREAS, recently enacted legislation which permits a Board of Education to increase allowable surplus from 2% to 4%

NOW THEREFORE BE IT RESOLVED, the Eastampton on Board of Education does hereby authorize the district's School Business Administrator to increase our District's allowable surplus up to 4%

17) Recommend the Board approve the following resolution:

Whereas 18A:18A-2 provides that a "Purchasing Agent" for a school district means the secretary, business administrator or the business manager of the board of education duly assigned the authority, responsibility and accountability for the purchasing of goods or services on behalf of the board of education and, Whereas, the Eastampton Township Board of Education desires to establish a bid threshold for the procurement of goods and services at \$44,000 and to appoint a qualified purchasing agent pursuant to 18A:18A-3, and

Whereas 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (\$44,000 for purchasing agents holding valid QPA certification), may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution, and

Whereas 18A:18A-37, c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (\$6,600 when the threshold is \$44,000) may be awarded by a qualified purchasing agent without soliciting competitive quotations if so authorized by board resolution, and

Whereas, Pat Austin, Interim Business Administrator/Board Secretary, has applied to the Department of Community Affairs, Division of Local Government Services for a Qualified Purchasing Agent Certification, and

Whereas, Pat Austin, Interim Business Administrator/Board Secretary, has been awarded a valid QPA Certificate by the Department of Community Affairs effective January 7, 2003,

Now Therefore Be It Resolved, that the Eastampton Township Board of Education hereby establishes a bid threshold of \$44,000 for the procurement of goods and services and appoints Pat Austin, Interim Business Administrator/Board Secretary, as its duly authorized Qualified Purchasing Agent for the Eastampton Board of Education in the County of Burlington, and

Be It Further Resolved, that Pat Austin, Interim Business Administrator/Board Secretary, is hereby authorized to award contracts on behalf of the Eastampton Township Board of Education that are in the aggregate less than 15% of the Bid threshold (\$6,600) without soliciting competitive quotations, and

Be It Further Resolved that Pat Austin, Interim Business Administrator/Board Secretary, is hereby authorized to seek competitive quotations, when applicable and practicable, before awarding contracts when contracts in the aggregate exceed 15% of the bid threshold (\$6,600) but less than the bid threshold (\$44,000).

18) Recommend the Board approve the following out-of-district 21-22 ESY placements:

BCSSD		NA	\$4,097
	+1:1 aide	MA	\$4,097
	+1:1 aide	ET	\$4,097
	+1:1 aide	ES	\$4,097
	+1:1 aide	JW	\$4,097
YALE	Medford	AT	\$TBD
KINGSWAY	+1:1 aide	CS	\$TBD
WESTAMPTON		OP	\$TBD

- 19) Recommend the Board approve Jill Flynn, Speech-Language Pathologist, for services from 7/5/21 through 7/29/21 for our ESY program with an agreed upon rate of \$55 per hr.
- 20) Recommend the Board renew membership in New Jersey School Board Association for the 2021-2022 school year.
- 21) Recommend the Board approve a contract with Catapult Learning to provide non-public nursing services to Timothy Christian Academy for the 2021-2022 school year. Cost will be determined by the Non Public Nursing allotment provided by the state.
- 22) Recommend the Board approve the renewal of Systems 3000 license to provide Payroll, Fund Accounting, and Personnel functions for the 2021-2022 school year.
- 23) Recommend the Board approve the proposal submitted by ESS (Mission One) for school year 2021-2022 and if mutually agreed upon, the contract term can be extended for four one year periods for a maximum contract term of five years.
- 24) Recommend the Board approve Willis Towers Watson as our Health Insurance Broker for school year 2021-2022.
- 25) Recommend the Board approve the quote for the Maintenance Courtyard Rehabilitation Project to Landberg Construction L.L.C. in the amount of \$36,200
- 26) Recommend the Board approve the online submission of the Department of Agriculture Fiscal Year 2022 Application packet for the continuation of the district's school nutrition program for the 2021-2022 school year.
- 27) Recommend the Board approve the online submission of the Fiscal Year 2021 IDEA grant and accept the following funds:

	<u>2021-2022</u>	<u>2020-2021</u>
IDEA Basic	\$203,137	\$202,474
IDEA Basic Nonpublic	\$ 4,448	\$ 10,421
IDEA Pre-School	\$ 8,751	\$ 8,756

- 28) Recommend the Board approve the following cafeteria meal prices for the 2021-2022 school year: (No increase from the previous year)

Lunch - \$2.80
 Lunch Reduced Price - \$.40
 Breakfast - \$1.50
 Breakfast Reduced price - \$.30

 Additional Lunch \$2.80
 Additional Breakfast \$1.50
 Second Entree (e.g., extra slice of pizza) \$1.50
 Additional Milk \$0.50
 8oz bottled water \$0.60
 16oz bottled water \$1.00
 Snacks and other drinks - \$.45 - \$1.50
 Adult Meal - \$5.00

- 29) Recommend the Board approve a one year renewal with NutriServe as Food Service Management Company for the 2021-2022 with a fixed price per meal rate of 3.396 for Lunch and Breakfast and no guarantee.
- 30) Recommend the Board approve Interactive Kids to provide Behavior Therapy Services for the 2021-2022 school year.
- 31) Recommend the Board approve Sara Eisenhuth to provide Occupational Therapy services for the 2021-2022 school year.
- 32) Recommend the Board renew Policy Alert and Support Services (PASS) with Strauss Esmay Associates, LLP at \$4,290 for the 2021-2022 school year.
- 33) Recommend the Board approve a shared services agreement with Eastampton Township for a School Resource Officer for the 2021-2022 school year.
- 34) Recommend the Board approve the attached requests for professional development for the 2020-2021 school year. **(20-21-82)**
- 35) Recommend the Board approve the following appointments and designations from July 1, 2021 through June 30, 2022:

Personnel:

- Pat Austin as Board Secretary, Public Agency Compliance Officer, Custodian of Records, Workers Compensation Coordinator.
- Linda Fullylove as Title IX Officer, ADA Coordinator and I&RS Compliance Officer
- Kelly Eagles as District 504 Compliance Officer
- Michael Herman as Affirmative Action Officer, HIB District Coordinator
- Nicole Ragone as HIB Specialist
- Erin D'Addona as HIB Specialist
- Dawn Dilliplane as HIB Specialist
- Joe Biluck, Jr. as AHERA Coordinator, PEOSHA Coordinator, Asbestos/AHERA Management Officer, Right to Know Officer, Integrated Pest Management Coordinator
- Kelly Cox as Treasurer of School Monies
- Susan Wolf as Homeless Liaison
- Officer Kelly Horne as School Security Specialist
- Establish the following substitute rates for the 2021-2022 school year:
 - Teacher - \$90/day
 - Substitute custodian - \$13/hr
 - Substitute secretary - \$11/hr

Finance:

- a) Ambrose F. Duckett, III/Pat Austin (alternate) as district representatives with authorization to file applications and accept grants for Federal and State funds on behalf of the Board
- b) Interim Business Administrator/Board Secretary to invest Board of Education funds
- c) Procurement of goods and services through state contracts for the 2021-22 year when feasible and specifically the following contracts:
 - DELL M-0483, WSCA/8997; M-0003; WSCA/89830; #88796, #89967, WN23AGW
 - Sourcewell (Formerly NJPA) – Member # 89520
 - RICOH 40467/G2075 16-r-24223
 - CDW-G M-0003/89849
 - WSCA 89967
 - Francotyp Postalia, Inc (FP), Mailroom Equipment, T-0200
 - HP #88130
- d) Continued membership in the Educational Services Commission of New Jersey (ESCNJ) formerly MRESC— a cooperative Pricing System and National Joint Powers Alliance, Burlington County Cooperative Pricing System, Educational Data Services, and GSA Federal Surplus Property Program, Hunterdon County Educational Services Commission Co-Op (HCESC Co-op).

- e) Investor's Bank as the official depository for school monies for all district accounts.
- f) Signatures on the district's bank accounts at Investor's Bank and authorize the use of facsimile signatures:
 - Agency: Treasurer and Interim Business Administrator
 - Cafeteria: Treasurer and Interim Business Administrator
 - Custodial: Interim Business Adm or Superintendent AND Treasurer AND Board President
 - Payroll: Interim Business Administrator and Treasurer
 - Student Activity: Interim Business Administrator or Superintendent AND Board President
 - Flex: Interim Business Administrator and Treasurer
 - DCRP: Interim Business Administrator and Treasurer
 - 403 B Plan Connect – Interim Business Administrator and Treasurer
- g) Authorize Interim Business Administrator to advertise for bids and /or RFPs as required
- h) Authorize Interim Business Administrator to conduct the sale and/or disposal of surplus furniture and equipment if needed in accordance with Board policy
- i) Authorize the establishment of a district \$400 Petty cash account.
- j) Designate the following companies to offer Tax Sheltered Plans 403(b) and 457(b) :

AXA Equitable
333 Thronall St., 8th Floor
Edison, NJ 08837

Lincoln Investment Planning, Inc.
8000 Sagemore Drive, Ste. 8301
Marlton, NJ 08053

Voya Financial Advisors, LLC
PO Box 409
Southampton, PA 18966

- k) Establish the following tuition rates for the 2021-2022 school year:

Kindergarten - \$14,377
Grades 1-5 - \$15,009
Grades 6-8 - \$14,574
Special Ed. – MD Class - \$19,142

- l) Recommend the board approve the following Criteria for Independent Evaluations:

In accordance with the N.J.A.C., the Eastampton Township School District required all Independent Evaluations to adhere to New Jersey Regulations (6A:1403) regarding professional license and certifications issued by the New Jersey Department of Education and (6A:14-2.5) with respect to protections in the evaluation procedures.

In addition, the Eastampton Township School District has established reasonable cost criteria as allowable in the memorandum from the Office of Special Education dated 10/1/2013.

Maximum fees for the Child Study Team and related evaluations are as follows:

Psychological Evaluation	\$500.00
LDT/C Evaluation	\$500.00
Social Case History	\$500.00
Speech/Language Evaluation	\$400.00
Psychiatric Evaluation	\$600.00
Neurological Evaluation	\$550.00
Neuro-Psychological Evaluation	\$1300.00
Functional Behavioral Evaluation	\$500.00
Audiological Evaluation	\$300.00
Central Auditory Processing Evaluation	\$400.00
Occupational Therapy Evaluation	\$350.00
Physical Therapy Evaluation	\$350.00
Assistive Technology Evaluation	\$895.00
Vocational Assessment	\$70.00 per hour

*Exceptions to this fee schedule will be granted based on the unique needs of a student who may require the examiner to have specific expertise in order to evaluate the student.

- m) Recommend the Board accept the following list of professionals to provide services as directed by the Child Study Team:
- Carlo B. Melini, MD. P.A. – Neurological Evaluations - \$350
 - Joseph C. Hewitt, D.O. – Psychiatrist - \$525
 - Edward Tobe – Psychiatrist - \$250
 - REM Audiology - \$250-\$595/exam +Maintenance of Equipment
 - Dr. Greg Semica - Burlington County Eye Physicians
- n) Designate mileage reimbursement rate to be equal to the rate allowed by the NJ Department of Education fiscal accountability regulations. The current approved rate is 35 cents/mile.
- o) The Tax Payment schedule and request the same from Eastampton Township for the 2021-2022 school year:
- | | |
|--------------|------------------------|
| August 2021 | \$ 600,000.00 |
| Sept | \$ 583,495.75 |
| Oct | \$ 583,495.75 |
| Nov | \$ 583,495.75 |
| Dec | \$ 583,495.75 |
| January 2022 | \$ 586,796.60 |
| Feb | \$ 586,796.60 |
| Mar | \$ 586,796.60 |
| Apr | \$ 586,796.60 |
| May | \$ 586,796.60 |
| | \$ 5,867,966.00 |
- p) The following jointure agreements with Burlington County Educational Services Unit for the 2021-2022 school year:
- a. Non-Public Transportation
 - b. Special Education Transportation – Summer/Winter Routes
 - c. Professional Services
 - d. 192/193 Services
 - e. IDEA/Non-Public Grant
- q) Columbus Family Physicians as School Physician for \$2,000
- r) Regan Young England Butera as District Architect of Record in a non-fair and open contract
- s) Bowman & Company LLP to provide district auditing services
- t) Dude Solutions
- u) TRIPS Transportation software license renewal at \$1,610/year
- v) Standard Operating Procedures Manual for the Business Office
- w) Catapult Learning, LLC to provide Non Public Nursing Services
- x) SNAP Health Center Software

Curriculum:

- 1) Current Evaluation Tool – Danielson Model for the 2021-2022 school year.
- 2) Approve the Collection and Maintenance of Pupil Records.

POLICY: (Len DiGiacomo, Chairperson)

Action Items:

Prior to the vote, there was much discussion on the wording of the policy regarding the allowance of nonresident staff members' children to the district. The current language state only Grades 1 and below. The charge was to check with our Board Solicitor on this limitation and bring information back on second reading.

On the motion by Len DiGiacomo and seconded by Glenn Forney, the following items were approved Roll call vote. Motion carried

Susan Taylor, yes
Glenn Forney, yes
Kyle Aaronson, no
Brian Curtis - yes
Len DiGiacomo – yes
Kerry Douglas - no
Deanna McGinnis – yes

1) Recommend the Board approve the first reading of the following policy (sent via email):

P5111 Eligibility of Resident/Nonresident Pupils (M) (Revised)

PUBLIC PARTICIPATION:

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

- Kerry Douglas updated the Board on the Townships' Meetings. The Town is applying for Safe Routes to School and will follow up with the Board on that status.
- Kerry Douglas along with Sue Taylor thanked the Teachers and Staff for all the hard work they put in over the last year in spite of the many obstacles due to the pandemic. They did a tremendous job.
- Ms. Chapman thanked Ms. King for her hard work and she will be missed. She also welcomed Ms. Grecco and thanked Mr. Duckett for his leadership.

Adjournment to Executive session at 8:03 on the motion of Susan Taylor and seconded by Glenn Forney

ADJOURNMENT TO EXECUTIVE SESSION:

**Eastampton Township School District Board of Education
Resolution 2020-2021
Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a public meeting, and

WHEREAS, the Board of Education of the Eastampton Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 7:00 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Eastampton Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

_____Any matter in which the release of information would impair a right to receive funds from the federal government;

_____Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (specify contract:_)

_____Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____Any investigations of violations or possible violations of the law;

_____Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (if pending or anticipated litigation, the matter is: _____) (if contract negotiation, the nature of the contract and interested party is the Collective Bargaining Agreement)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the District's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

 x Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is 2020-2021 and 2021-2022 staff;

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

RETURN TO OPEN SESSION at 8:59 pm

ADJOURNMENT:

With no further business to discuss, the Board meeting was adjourned at 9:00 pm All in favor

Respectfully submitted,

Pat Austin
Interim Business Administrator