

**EASTAMPTON TOWNSHIP BOARD OF EDUCATION**  
**Regular Meeting Minutes**  
**Tuesday, August 24, 2021**

The Regular Meeting of the Eastampton Township Board of Education was called to order at 6:02 pm by Susan Taylor, President

**FLAG SALUTE**

**PUBLIC ANNOUNCEMENT:** In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

Posted written notice on the official bulletin board at the Eastampton Community School on January 11, 2021

Mailed written notice to the *Burlington County Times* on January 8, 2021 and the *Courier Post* on January 13, 2021

Filed written notice with the Clerk of Eastampton Township on January 8, 2021

Posted official notice on the district's website.

Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

**The Board of Education shall conduct its meeting scheduled for August 24, 2021 in person as well as via Google Meet. Members of the public desiring to participate in the Board of Education meeting remotely will be able to access the meeting by following the directions below:**

**DIRECTIONS:**

Meeting ID – [meet.google.com/nru-edbq-wnh](https://meet.google.com/nru-edbq-wnh)

Or by telephone – 1 636-336-8516 PIN: 708 814 948#

**ROLL CALL:**

Susan Taylor, President - present

Glenn Forney, Vice President – absent

Kyle Aaronson - absent

Brian Curtis - present

Len DiGiacomo - present

Kerry Douglas - present

Deanna McGinnis - present

Ambrose F. Duckett, III, Superintendent of Schools

Pat Austin, Interim Business Administrator/Board Secretary

**FIRE EXITS**

Adjournment to Executive session at 6:03 pm on the motion of Susan Taylor and seconded by Kerry Douglas

**ADJOURNMENT TO EXECUTIVE SESSION:**

Eastampton Township School District Board of Education  
Resolution 2020-2021  
Authorizing Executive Session

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a public meeting, and

**WHEREAS**, the Board of Education of the Eastampton Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 7:00 p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Eastampton Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

☒ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

☐ Any matter in which the release of information would impair a right to receive funds from the federal government;

☐ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

☒ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (specify contract:   )

☐ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

☐ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

☐ Any investigations of violations or possible violations of the law;

☒ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (if pending or anticipated litigation, the matter is:                     ) (if contract negotiation, the nature of the contract and interested party is the Collective Bargaining Agreement)

*Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the District's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);*

☒ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is 2020-2021 and 2021-2022 staff;

☐ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

**RETURN TO OPEN SESSION at 6:26 pm**

## **PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)**

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

This meeting will now be open to the public; however, if your questions or comments pertain to litigation, students, personnel or negotiations, we ask that you see the Superintendent after the meeting since we do not discuss these items in public.

- A parent had issues with mask requirements for the upcoming school year and stated the requirement is hypocritical. Additionally, it was noted by another parent that the American flag was not displayed properly

## **APPROVAL OF MINUTES: (21-22-01)**

On the motion by Susan Taylor and seconded by Kerry Douglas, the following minutes were approved. Roll call vote. Motion carried

Susan Taylor, yes  
Glenn Forney, absent  
Kyle Aaronson, absent  
Brian Curtis - yes  
Len DiGiacomo - yes  
Kerry Douglas - yes  
Deanna McGinnis - yes

June 15, 2021(Executive and Regular Session)

## **SUPERINTENDENT'S REPORT: (Ambrose F. Duckett, III, Superintendent/Principal)**

### **A. Information Item(s):**

- 1) Return to school update  
Kelly Eagles and Linda Fulleylove gave a presentation on the Summer program which was a great success. The students were excited and it got them ready for going back to school in September. They thanked the Staff for going above and beyond
- 2) School Calendar change (21-22-02)  
Columbus Day and Juneteenth were inserted in the calendar
- 3) Board Goals 2021-2022 (21-22-03)
- 4) Mission and Vision Statements
- 5) Increase of daily substitute teacher rate to \$100
- 6) Buildings And Grounds Progress Report for Summer 2021 (21-22-04)
- 7) Liaison Reports  
Kerry Douglas reviewed her notes from the Municipal meeting and talked about the Safe Routes to School Grant

### **B. Action Item(s):**

On the motion by Len DiGiacomo and seconded by Brian Curtis, the following action items were approved. Roll call vote. Motion carried

- 1) Recommend the Board approve the school calendar change for 2021-2022, as presented.
- 2) Recommend the Board approve the Board Goals for 2021-2022 as presented.
- 3) Recommend the Board approve the increase of daily substitute teacher rate to \$100.

**PERSONNEL: (Susan Taylor, Chairperson)**

Prior to taking a motion to vote, Susan Taylor asked for Board comments. Kerry Douglas questioned action item #8. She hasn't seen a resume and questioned the start date and salary. Ambrose Duckett responded to say that he hasn't been released from his current contract and his salary will be for 12 months and less than the previous staff member.

On the motion by Susan Taylor and seconded by Deanna McGinnis, the following action items were approved. Roll call vote. Motion carried

**A. Action Items:**

- 1) Recommend the Board approve a ten-month contract of employment for SY 2021-2022 for Rebecca Breidinger as special education teacher, MA/Step 5 – \$58,899.00, effective September 1, 2021, pending completion of paperwork.
- 2) Recommend the Board approve a ten-month contract of employment for SY 2021-2022 for Guinevere Pepe as elementary teacher, BA/Step 1 – \$53,899.00, effective September 1, 2021, pending completion of paperwork.
- 3) Recommend the Board approve a ten-month contract of employment for SY 2021-2022 for Jordan Pintinalli as elementary teacher, MA/Step 1 – \$56,299.00, effective September 1, 2021, pending completion of paperwork.
- 4) Recommend the Board approve a ten-month contract of employment for SY 2021-2022 for Chelsea Drake as elementary teacher, BA/Step 1 – \$53,899.00, effective September 1, 2021, pending completion of paperwork
- 5) Recommend the Board accept the resignation of Michael Herman, Assistant Principal, effective June 30, 2021.
- 6) Recommend the Board accept the resignation of Samantha Pagnani, elementary teacher, effective June 30, 2021.
- 7) Recommend the Board approve the list of District Substitutes for the 2021-2022 school year. (21-22-05)
- 8) Recommend the Board approve a twelve-month contract of employment for SY 2021-2022 for Ray Robinson, Dean of Students, pending completion of paperwork, with a start date and salary to be determined.
- 9) Recommend the Board accept the retirement of Denise Allen-Whipple, Board Office Administrative Assistant, effective June 30, 2022.

- 10) Recommend the Board approve the following staff members for 2020-2021 extra-curricular appointments as indicated, with stipends as per negotiated agreement:**

Kevin Moore	Girls Soccer Coach, Girls Basketball Coach, Chaperone
Michael Shoukry	Honor Society Advisor, Student Council Advisor, Chaperone, Saturday School Supervisor, 8 <sup>th</sup> Grade Co-Advisor
James Hall	Boys Basketball Coach
Jeffrey Raible	Boys Soccer Coach
Kayleigh Whitmore	Select Chorale/Chorus Director, Chaperone
Valerie Ulyett	Yearbook Advisor, Chaperone

**1. FINANCE: (Kyle Aaronson, Chairperson)**

**A. Information Items:**

- 1) District Audit

**B. Action Items:**

On the motion by Brian Curtis and seconded by Susan Taylor, the following items were approved  
Roll call vote. Motion carried

Susan Taylor, yes  
Glenn Forney, absent  
Kyle Aaronson, absent  
Brian Curtis - yes  
Len DiGiacomo – yes to all with exception of Item 8  
Kerry Douglas - yes  
Deanna McGinnis - yes

- 1) Recommend the Board approve the following payrolls:

- a. June 30, 2021 - \$255,782.16
- b. July 15, 2021 – \$77,089.08
- c. July 31, 2021 – \$48,231.23
- d. August 15, 2021 – \$50,434.00
- e. August 30, 2021 -\$ 38,864.57

- 2) Recommend the Board approve the following invoices for payment: **(21-22-06)**

Regular Bills:

June Bill List #2 – \$223,389.77  
July Bills - \$310,323.62  
August Bills - \$264,99.30

- 3) Recommend the Board approve Line Item Transfers dated June 30, 2021 and July 31, 2021.  
**(21-22-07)**
- 4) Recommend the Board approve the Treasurer's Report dated June 30, 2021 and July 31, 2021.  
**(21-22-08)**

- 5) Recommend the Board approve the Board Secretary's Report dated June 30, 2021 and July 31, 2021. (21-22-09)
- 6) Pursuant to N.J.A.C. 6A:23-2.12(c)4\*, we certify that as of June 30, 2021 and July 31, 2021 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3\* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. \*Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.  
  
Pursuant to N.J.A.C. 6A:23-2.12(c)8\*, I certify that as of June 30, 2021 and July 31, 2021 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. \*Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.
- 7) Recommend the Board approve acceptance of the ESSER III Emergency Relief Grant in the amount of \$580,091.
- 8) Recommend the Board approve the SRO agreement between the Board and Municipality for the 21-22 School year.
- 9) Recommend the Board approve the following Cafeteria expense.

7/07/2021 1525 Nutri-Serve Food Mgmt., Inc. (7/01/21 to 7/30/21)

\$ 10,566.30

- 10) Recommend the Board approve the following 2021-2022 Out-of-District placements:

Placement	Student(s)	Tuition per Student	1:1 Aide	1:1 Nurse (est)
BCSSSD	MA	\$45,887	\$44,319	
	NA,ET,JW	\$54,796	\$44,319 ea	
	ES	\$45,887		
	RC	\$42,520	TBD	\$45,000
	CA	\$45,997	\$44,319	\$90,000
YALE North	AT	\$60,200		
YALE Evesham	AP	\$69,373		
Kingsway Learning Center	CS	\$64,213	\$36,120	

- 11) Recommend the Board approve the following purchases with Non Public Funding for Timothy Christian Academy:

Textbook - \$6,242 – K-8 math, science and history books from Bob Jones University Press.

- 12) Recommend the Board approve the online submission of the Fiscal Year 2021 ARP IDEA grant and accept the following funds:

	<u>2021-2022</u>
IDEA Basic	\$ 30,932
IDEA Basic Nonpublic	\$ 692
IDEA Pre-School	\$ 2,695

- 13) Recommend the Board approve a one year renewal with Garden State Transport at a CPI of 1.69%:

	20-21	CPI 1.69%	Adj	21-22	Total Cost
ECS-1	\$ 180.66	\$183.71		\$183.71	\$ 33,068.37
ECS-2	\$ 151.14	\$153.69		\$153.69	\$ 27,664.97
ECS-3	\$ 232.39	\$236.32		\$236.32	\$ 42,537.13
ECS-4	\$ 180.66	\$183.71		\$183.71	\$ 33,068.37
ECS-5	\$ 151.14	\$153.69		\$153.69	\$ 27,664.97
ECS-6	\$ 232.38	\$236.31		\$236.31	\$ 42,535.30
ECS-7	\$ 232.38	\$236.31		\$236.31	\$ 42,535.30

**\$ 249,074.40**

- 14) Recommend the Board approve the following change order for the Maintenance Courtyard Rehabilitation Project to Landberg Construction L.L.C. in the amount of \$1,500 for a new total contract of \$37,700.

- 15) Recommend the Board accept the following ESEA Allocations and approve the submission of the online 2021-2022 application:

	<u>FY21</u>	<u>FY 22</u>
Title I	\$78,814	\$71,714
Title 1 SIA	\$67,200	\$65,000
Title II	\$11,411	\$13,230
Title IV	\$10,000	\$10,000

## 2. **POLICY:** (Len DiGiacomo, Chairperson)

### A. Action Items:

On the motion by Len DiGiacomo and seconded by Sue Taylor, the following items were approved Roll call vote. Motion carried

- 1) Recommend the Board approve the second reading of the following policy:

P5111 Eligibility of Resident/Nonresident Pupils (M) (Revised)

- 2) Recommend the Board approve the first reading

Appendices C and G for Policy 1648.11. (Revised)

And the abolition of Policy 1648; 1648.02 and 1648.03

## 3. **CURRICULUM** (Deanna McGinnis, Chairperson)

### A. Action Items:

On the motion by Deanna McGinnis and seconded by Kerry Douglas, the following items were approved Roll call vote. Motion carried

- 1) Recommend the Board approve the Eastampton District Professional Development Plan (PDP) Statement of Assurance for 2021-2022 which is on file.
- 2) Recommend the Board approve the School District Mentoring Plan Statement of Assurance for 2021-2022 which is on file.
- 3) Recommend the Board approve the Comprehensive Equity Plan Statement of Assurance for 2021-2022 which is on file.
- 4) Recommend the Board approve the District's Danielson Evaluation Model.
- 5) Recommend the Board approve the 2020-2021 curriculum (available for review at [www.etsdnj.us](http://www.etsdnj.us)), as well as textbooks, and substance abuse prevention program, currently in use.

#### **4. BUILDINGS AND GROUNDS: (Kerry Douglas, Chairperson)**

##### **A. Action Item:**

On the motion by Susan Taylor and seconded by Kerry Douglas, the following items were approved Roll call vote. Motion carried

- 1) Recommend the Board approve the following request for use of facilities:

	Group	Purpose	Date	Time	Room
1	Eastampton PTA	Meet & Greet for PreK-1 <sup>st</sup>	8/30/21	5:00pm–8:00pm	Cafeteria

#### **5. PUBLIC PARTICIPATION:**

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Discussions and questions were on the following subjects:

- Protocols on quarantine
- Costs of out of district placements. The agenda items totaled nearly \$1 million
- Item #8 on the Personnel agenda. Job description for Dean of Students and the person's qualifications for the job as Assistant Principal
- Teacher assignments
- 6<sup>th</sup> grade schedule for her child

#### **6. ADJOURNMENT:**

With no further business to discuss, the Board meeting was adjourned at 9:00 pm All in favor

Respectfully submitted,

Pat Austin  
Interim Business Administrator