

# **EASTAMPTON TOWNSHIP BOARD OF EDUCATION**

## **Regular Meeting Minutes Tuesday, September 21, 2021**

The Regular Meeting of the Eastampton Township Board of Education was called to order at 7:00 pm by Susan Taylor, President

### **FLAG SALUTE**

**PUBLIC ANNOUNCEMENT:** In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

Posted written notice on the official bulletin board at the Eastampton Community School on January 11, 2021

Mailed written notice to the *Burlington County Times* on January 8, 2021 and the *Courier Post* on January 13, 2021

Filed written notice with the Clerk of Eastampton Township on January 8, 2021

Posted official notice on the district's website.

Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

### **ROLL CALL:**

Susan Taylor - present

Glenn Forney - absent

Kyle Aaronson - present

Brian Curtis - absent

Len DiGiacomo- present

Kerry Douglas - present

Deanna McGinnis - present

Ambrose F. Duckett, III, Superintendent of Schools

Pat Austin, Interim Business Administrator/Board Secretary

### **FIRE EXITS**

### **PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)**

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

This meeting will now be open to the public; however, if your questions or comments pertain to litigation, students, personnel or negotiations, we ask that you see the Superintendent after the meeting since we do not discuss these items in public.

- Mr Graham asked if the district pilot tuition program whose parents are district employees is only being waived for the first year. Mr. Duckett responded 'yes just for the 1<sup>st</sup> year the tuition is being waived.

### **APPROVAL OF MINUTES: (21-22-10)**

On the motion by Susan Taylor and seconded by Kerry Douglas, the following minutes were approved. Roll call vote. Motion carried

Susan Taylor, yes  
Glenn Forney, absent  
Kyle Aaronson, yes  
Brian Curtis - absent  
Len DiGiacomo - yes  
Kerry Douglas - yes  
Deanna McGinnis - yes

August 24, 2021 (Executive and Regular Sessions)

**SUPERINTENDENT'S REPORT: (Ambrose F. Duckett, III, Superintendent/Principal)**

**Discussion Item(s):**

Opening of school for the 2021-2022 year  
Liaison Reports

- Ambrose Duckett discussed the opening of school which was very successful and he was very proud of both the students and staff
- Kerry Douglas gave a report on the Township meeting. Two alumni were given a Girl Scout award. Residents should be aware that you can vote by mail. And on another note, the PTA meeting will be held in the library at 7: pm on Wednesday September 22.

**PERSONNEL: (Susan Taylor, Chairperson)**

On the motion by Susan Taylor and seconded by Len DiGiacomo, the following action items were approved. Roll call vote. Motion carried

**Action Items:**

- 1) Recommend the Board approve the following staff members for 2021-2022 extra-curricular appointment as indicated, with stipends as per negotiated agreement:

Jackie Smith	Jazz Band and Woodwind Ensemble
Alexa Bonomo	Chaperone
Kayleigh Whitmore	Student Council Co-Chair
Jeffrey Raible	8 <sup>th</sup> Grade Advisor Co-Chair

- 2) Recommend the Board approve a start date of September 30, 2021, an annual salary of \$85,000 prorated for the remainder of the 2021-2022 school year, and a title change to Assistant Principal due to certificate completion for Ray Robinson, whose employment as Dean of Students was approved at the August 24, 2021 meeting.
- 3) Recommend the Board approve the enrollment at Eastampton Community School of four non-resident students (names on file in the Superintendent's office) whose parents are district employees, as part of the district pilot program which stipulates that the annual per student tuition of \$3,000 will be waived this first year.

- 4) Recommend the Board approve the following staff members as paid mentors for our novice teachers:

Beth Cappetti - \$550

Melissa Clark - \$550

Jacqueline deMenezes - \$550

Jessica Jones - \$550

Rebecca Scheuerer - \$312 (prorated for novice teacher who previously received partial mentoring)

Florence Smith - \$550

- 5) Recommend the Board approve Ray Robinson as Affirmative Action Officer and District Anti-Bullying Coordinator effective September 30, 2021, with Ambrose F. Duckett, III, acting in these roles in a temporary capacity retroactively from July 1, 2021 to September 29, 2021.
- 6) Recommend the Board approve the employment of Barbara Ortiz as an Aide/Spanish for the 2021-2022 school year at a salary not to exceed \$12,000 in a calendar year.
- 7) Recommend the Board approve an hourly rate of \$29.25 funded through ESSER funds for school nurses, Catherine Alderman and Mary Ostaszewski, payment of which is for nursing responsibilities outside of school hours.

#### **FINANCE: (Kyle Aaronson, Chairperson)**

On the motion by Kyle Aaronson and seconded by Deanna McGinnis, the following items were approved Roll call vote. Motion carried

#### **A. Action Items:**

- 1) Recommend the Board approve the following payroll:

September 15, 2021 – \$265,853.49

- 2) Recommend the Board approve the following invoices for payment: **(21-22-11)**

Regular Bills:     \$ 363,784.92

- 3) Recommend the Board approve Line Item Transfers dated August 31, 2021. **(21-22-12)**
- 4) Recommend the Board approve the Treasurer's Report dated August 31, 2021. **(21-22-13)**
- 5) Recommend the Board approve the Board Secretary's Report dated August 31, 2021. **(21-22-14)**
- 6) Pursuant to N.J.A.C. 6A:23-2.12(c)4\*, we certify that as of August 31, 2021 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3\* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. \*Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

Pursuant to N.J.A.C. 6A:23-2.12(c)8\*, I certify that as of August 31, 2021 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8

and 18A:22-8-1. \*Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.

- 7) Recommend the Board approve the submission of the annual Nonpublic School Nursing Report Form to the Burlington County Office of Education.
- 8) Recommend the Board accept the following funds for the American Rescue Plan Elementary and Secondary School Emergency Relief Grant (ARP ESSER III)

ARP ESSER Subgrant	\$580,498
Accelerate Learning	\$ 51,420
Summer Learning	\$ 40,000
Beyond the School Day	\$ 40,000
Mental Health Support	<u>\$ 45,000</u>
 Total Allocation of ARP ESSER	 \$756,918

- 9) Pursuant to a language provision included in P.L.2021, c.133, the appropriations act for fiscal year 2022, school districts that received a Basic Support Payment under the federal Impact Aid program may be eligible to receive additional State aid if the districts educate children whose parents are on active duty in the uniformed services.

Since Eastampton School District received a Basic Support Payment in the prebudget year, a revised State aid notice for the 2021-2022 school year increased our State Aid by \$192,694.

Pursuant to the provisions of N.J.A.C. 6A:23A-13.3(d), approval for the district board of education to appropriate this unbudgeted general fund State Aid is herein granted.

Recommend the Board approve the receipt of Additional State Aid of \$192,694 with a corresponding increase in appropriations to cover unexpected Special Education expenses.

- 10) Recommend the Board approve the following 2021-2022 Out-of-District placements:

Placement	Student(s)	Tuition per Student	1:1 Aide	1:1 Nurse (est)
BCSSSD	MM (2 days) NM	\$19,884 \$45,887		1:1 Nurse TBD
Hampton	VB	TBD		

- 11) Recommend the Board approve the following Cafeteria expenses:

1527	9/1/2021	KO - Refund of Students' Lunch Account	\$ (61.20)
1528	9/13/2021	Smart Care Equip Solutions-EEC Acquisitions	\$ (833.20)
1529	9/13/2021	Sam's Club (Membership Renewal	\$ (45.00)

## **POLICY: (Len DiGiacomo, Chairperson)**

On the motion by Len DiGiacomo and seconded by Sue Taylor, the following items were approved with the exception of P&R 5460.02 (Bridge Year Pilot Program). This policy was not applicable to the district. Roll call vote. Motion carried

### **A. Action Item:**

- 1) Recommend the Board approve the first reading of the following policies from Alert 223 (sent in separate email):

P 0131 Bylaws, Policies, and Regulations (Revised)  
P 1649 Federal Families First Coronavirus (COVID-19) Response Act (M) (Abolished)  
P 2421 Career and Technical Education (Revised)  
P 3134 Assignment of Extra Duties (Revised)  
P&R 3142 Nonrenewal of Nontenured Teaching Staff Member (Revised)  
P&R 3221 Evaluation of Teachers (M) (Revised)  
P&R 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)  
P&R 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)  
P&R 3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)  
P&R 4146 Nonrenewal of Nontenured Support Staff Member (Revised)  
P&R 5460.02 Bridge Year Pilot Program (M) (New)  
P&R 6471 School District Travel (M) (Revised)  
P8561 Procurement Procedures for School Nutrition Programs (M) (Revised)

- 2) Recommend the Board approve the second reading and adoption of the following policies from Alert 224 (sent in separate email):

P 1648 Restart and Recover Plan (M) (Abolished)  
P 1648.02 Remote Learning Options for Families (M) (Abolished)  
P 1648.03 Restart and Recovery Plan – Full-time Remote Instruction (M) (Abolished)  
P 1648.11 The Road Forward COVID-19 – Health and Safety (M) (New)

### **BUILDINGS AND GROUNDS: (Kerry Douglas, Chairperson)**

On the motion by Kerry Douglas and seconded by Deanna McGinnis, the following items were approved Roll call vote. Motion carried

#### **A. Action Item:**

- 1) Recommend the Board approve the following requests for use of facilities:

	Group	Purpose	Date	Time	Room
1	PTA	General Meetings	Sep 22, Oct 13, Nov 10, Dec 8, Jan 12, Feb 9, Mar 9, Apr 13, May 11	6:30pm–9:00pm	Library or Cafeteria
2	PTA	Family Fun Nights	Oct 15, Nov 19, Dec 17, Jan 21, Mar 18, May 20	6:00pm–9:00pm	Cafeteria

#### **1. PUBLIC PARTICIPATION:**

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- Mr. Graham asked what the enrollment is for this year and Mr. Duckett said approximately 552. He also asked for an update of the parking lot paving project. Mr. Duckett indicated it is on schedule for this year

#### **2. ADJOURNMENT:**

### **3. DATES TO REMEMBER:**

Sept 22 – PTA Meeting, 7:00 pm

Sept 24 – Pretzel Sale

Oct 1 – Parent Advisory Group Meeting, 6:00 pm

Oct 8 – School Closed/Staff In-Service

Oct 11 – School Closed/Columbus Day

Oct 12 – Progress Reports Online

Oct 13, 14 – Lifetouch School Pictures

Oct 13 – PTA Meeting, 7:00 pm

Oct 15 – PTA Family Fun Night