

EASTAMPTON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Minutes

Tuesday, October 19, 2021

The Regular Meeting of the Eastampton Township Board of Education was called to order at 7:00 pm by Susan Taylor, President

FLAG SALUTE

PUBLIC ANNOUNCEMENT: In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

Posted written notice on the official bulletin board at the Eastampton Community School on January 11, 2021

Mailed written notice to the *Burlington County Times* on January 8, 2021 and the *Courier Post* on January 13, 2021

Filed written notice with the Clerk of Eastampton Township on January 8, 2021

Posted official notice on the district's website.

Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

The Board of Education shall conduct its meeting scheduled for October 19, 2021 in person as well as via Google Meet. Members of the public desiring to participate in the Board of Education meeting remotely will be able to access the meeting by following the directions below:

DIRECTIONS:

Meeting ID – meet.google.com/kua-ixgm-rsu

Or by telephone – [1 401-903-3336](tel:14019033336) PIN: 584 119 409#

ROLL CALL:

Susan Taylor - present

Glenn Forney - present

Kyle Aaronson - present

Brian Curtis - present

Len DiGiacomo- present

Kerry Douglas - present

Deanna McGinnis - present

Ambrose F. Duckett, III, Superintendent of Schools

Pat Austin, Interim Business Administrator/Board Secretary

FIRE EXITS

PRESENTATIONS:

A. Student Recognitions – Mr. Duckett, Superintendent/Principal

Mr. Duckett and Ms. Taylor announced the three students of the Month

- Rylee Harasym – 6th Grade
- Rianna McCann – 7th Grade

- Vicktoria Santiago Williams – 8th Grade

PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

This meeting will now be open to the public; however, if your questions or comments pertain to litigation, students, personnel or negotiations, we ask that you see the Superintendent after the meeting since we do not discuss these items in public

- Mr. Graham asked if the home instruction approval was due to COVID and Mr. Duckett said yes.

APPROVAL OF MINUTES: (21-22-15)

On the motion by Susan Taylor and seconded by Kerry Douglas, the following minutes were approved. Roll call vote. Motion carried

Susan Taylor, yes
Glenn Forney, abstain
Kyle Aaronson, yes
Brian Curtis - abstain
Len DiGiacomo - yes
Kerry Douglas - yes
Deanna McGinnis - yes

September 21, 2021 (Regular Session)

SUPERINTENDENT'S REPORT: (Ambrose F. Duckett, III, Superintendent/Principal)

Information Item(s):

Liaison Reports
Student Halloween Request
HIB Report dated October 13, 2021. (21-22-16)
Memorandum of Agreement between the Eastampton Police Department, the County Prosecutor's Office, and the Eastampton Board of Education. (21-22-17)

- Ambrose Duckett discussed the petition by the 6th grade students to be part of the 5th grade Halloween parade. The Superintendent agreed that they could participate and was proud of the way they handled the request.
- Kerry Douglas gave a report on the Township meeting. The Board candidates will hold a forum at the school in October. Look for the notification.

Action Item(s):

On the motion by Glenn Forney and seconded by Sue Taylor, the following action item was approved.
Roll call vote. Motion carried

Recommend the Board approve the 2021-2022 Memorandum of Agreement between the Eastampton Police Department, the County Prosecutor's Office, and the Eastampton Board of Education, as presented.

PERSONNEL: (Susan Taylor, Chairperson)

On the motion by Sue Taylor and seconded by Glenn Forney, the following action items were approved.
Roll call vote. Motion carried

A. Action Items:

- 1) Recommend the Board approve the district's manual of job descriptions (on file).
- 2) Recommend the Board approve the entire teaching staff for at-home instruction for up to five hours per week per teacher, with stipends as per negotiated agreement.
- 3) Recommend the Board approve the following staff members for 2021-2022 extra-curricular appointment as indicated, with stipends as per negotiated agreement:

Larry Foglia	Basketball Chaperone
Mackenzie Mauro	Art Club Advisor
Monica Dennler	Battle of the Books Advisor
Jeffrey Bowlby	Science Club Advisor

1. FINANCE: (Kyle Aaronson, Chairperson)

On the motion by Kyle Aaronson and seconded by Brian Curtis, the following action items were approved.
Roll call vote. Motion carried

Information Items:

- 1) 2022-2023 Budget Preparations & Tentative Calendar

B. Action Items:

- 1) Recommend the Board approve the following payrolls:
 - a. September 30, 2021 - \$260,872.87
 - b. October 15, 2021 - \$266,195.22
- 2) Recommend the Board approve the following invoices for payment: **(21-22-18)**

Regular Bills: \$ 327,325.54
- 3) Recommend the Board approve Line Item Transfers dated September 30, 2021 **(21-22-19)**
- 4) Recommend the Board approve the Treasurer's Report dated September 30, 2021 **(21-22-20)**

5) Recommend the Board approve the Board Secretary's Report dated September 30, 2021. (21-22-21)

6) Pursuant to N.J.A.C. 6A:23-2.12(c)4*, we certify that as of September 30, 2021 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. *Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

Pursuant to N.J.A.C. 6A:23-2.12(c)8*, I certify that as of September 30, 2021 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. *Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.

7) Recommend the Board approve the NJSBA Virtual Workshop Conference (10/26/21 – 10/28/21) for Kerry Douglas. Registration \$450.

8) Recommend the Board approve the attached three year Comprehensive Maintenance Form and Form M-1. (21-22-22)

9) Recommend the Board approve the following Cafeteria expenses:

10/6/2021		TRANSFER From CUSTODIAL to Cafeteria for Aide	\$ (399.17)
10/13/2021	1530	James R Nicodemus Elec/Mech Contr. Inc. (outlet in kitchen for alarm)	\$ (279.07)

10) Recommend the Board accept the following donations from a former Red Cross CPR and AED Trainer:

Two Adult CPR mannequins valued at \$200 each
Two Pediatric CPR mannequins valued at \$200 each
One Adult AED trainer valued at \$100
One Pediatric AED trainer valued at \$100

11) Recommend the Board approve the contract with Wee Kids ELC for the 2021-2022 School Year.

12) Recommend the Board accept a grant in the amount of \$800 from the Statewide Parent Advocacy Network.

13) Recommend the Board approve the submission of the Preschool Expansion Grant for the 2021-2022 school year.

2. **POLICY:** (Len DiGiacomo, Chairperson)

On the motion by Len DiGiacomo and seconded by Glenn Forney with a revision to P&R 6471 School District Travel, the following action items were approved. Roll call vote. Motion carried

A. Action Items:

- 1) Recommend the Board approve the first reading of the following policies from Alert 224 **(sent in separate email)**:

P 2422 Comprehensive Health and Physical Education (M) (Revised)
P 2467 Surrogate Parents and Resource Family Parents (M) (Revised)
P 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
P 5114 Children Displaced by Domestic Violence (Abolished)
P 5116 Education of Homeless Children (Revised)
P & R 7432 Eye Protection (M) (Revised)
P 8420 Emergency and Crisis Situations (M) (Revised)
R 8420.1 Fire and Fire Drills (M) (Revised)
P 8540 School Nutrition Programs (M) (Revised)
P 8550 Meal Charges/Outstanding Food Service Bill (M) (Revised)
P 8600 Student Transportation (M) (Revised)
P 8810 Religious Holidays (Abolished)
P 6115.01 Federal Awards/Funds Internal Controls – Allowability of Costs (M) (New)
P 6115.02 Federal Awards/Funds Internal Controls – Mandatory Disclosures (M) (New)
P 6115.03 Federal Awards/Funds Internal Controls – Conflict of Interest (M) (New)
P 6311 Contracts for Goods or Services Funded by Federal Grants (M) (Revised)

- 2) Recommend the Board approve the first reading of the following policies from Alert 225 **(sent in separate email)**:

P 1648.13 School Employee Vaccination Requirements (M) (New)
P 1648.14 Safety Plan for Healthcare Settings in School Buildings – COVID-19 (M) (New)
P 2425 Emergency Virtual or Remote Instruction Program (M) (New)
P & R 5751 Sexual Harassment of Students (M) (Revised)

- 3) Recommend the Board approve the second reading and adoption of the following policies from Alert 223 **(sent in separate email)**:

P 0131 Bylaws, Policies, and Regulations (Revised)
P 1649 Federal Families First Coronavirus (COVID-19) Response Act (M) (Abolished)
P 2421 Career and Technical Education (Revised)
P 3134 Assignment of Extra Duties (Revised)
P&R 3142 Nonrenewal of Nontenured Teaching Staff Member (Revised)
P&R 3221 Evaluation of Teachers (M) (Revised)
P&R 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
P&R 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
P&R 3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
P&R 4146 Nonrenewal of Nontenured Support Staff Member (Revised)
P&R 6471 School District Travel (M) (Revised)
P8561 Procurement Procedures for School Nutrition Programs (M) (Revised)

CURRICULUM: (Deanna McGinnis, Chairperson)

On the motion by Deanna McGinnis and seconded by Sue Taylor, the following action items were approved. Roll call vote. Motion carried

Action Item:

Recommend the Board approve the Nursing Services Plan for the 2021-2022 school year. **(21-22-23)**

Recommend the Board approve the following field trip:

Date	Students	Destination	Time	Chaperones
11/19/21	8 th Grade	RVRHS Performing Arts Center	9:30 am – TBD	4 Staff, 6 Parents

BUILDINGS AND GROUNDS: (Kerry Douglas, Chairperson)

On the motion by Kerry Douglas and seconded by Deanna McGinnis, the following action item was approved. Roll call vote. Motion carried

A. Action Item:

1) Recommend the Board approve the following requests for use of facilities:

	Group	Purpose	Date	Time	Room
1	PTA	Town Hall – Meet the Candidates	October 28, 2021	6:00 pm – 9:00 pm	Cafeteria
2	Eastampton Township	Instructional Karate	Oct 21, 26, 28; Nov 2, 9, 11, 16, 18, 30; Dec 2, 7, 9, 14, 16, 21; Jan 4, 6, 11, 13, 18, 20, 25, 27; Feb 1, 3, 8, 10, 15, 17, 22, 24; Mar 1, 3, 8, 10, 15, 17, 22, 24, 29, 31 Apr 5, 7, 12, 14, 26, 28; May 3, 5, 10, 12, 17, 19, 24, 26, 31; Jun 2, 7, 9, 14, 16	5:30 pm – 9:00 pm	Elementary Gym

PUBLIC PARTICIPATION:

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- Mr. DeGregory, a parent of three children in the District, talked about the lack of education for students on quarantine due to COVID. The students are falling behind and the district need to do something different. The solution is to have the student ‘dial in’ and be online not to participate but to listen in.
- Ms. Chapman wanted to discuss two policies (Revised Holidays and Revised Teacher evaluation) and Mr. Duckett would talk to her personally after the meeting

At 8:10, Sue Taylor called for an executive session regarding the teachers’ contract. There would be no action after the return of our executive session. On the motion by Sue Taylor and seconded by Glenn Fornay, the Board entered executive session.

RETURN TO OPEN SESSION:

The return to Public session was at 8:25 pm

ADJOURNMENT:

With no further business to discuss, the Board meeting was adjourned at 8:26 pm on the motion by Susan Taylor, seconded by Glenn Forney. All in favor

Respectfully submitted,

Pat Austin
Interim Business Administrator