

EASTAMPTON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Minutes Tuesday, November 16, 2021

The Regular Meeting of the Eastampton Township Board of Education was called to order at 7:00 pm by Susan Taylor, President

FLAG SALUTE

PUBLIC ANNOUNCEMENT: In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on January 11, 2021
- B. Mailed written notice to the *Burlington County Times* on January 8, 2021 and the *Courier Post* on January 13, 2021
- C. Filed written notice with the Clerk of Eastampton Township on January 8, 2021
- D. Posted official notice on the district's website.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

The Board of Education shall conduct its meeting scheduled for November 16, 2021 in person as well as via Google Meet. Members of the public desiring to participate in the Board of Education meeting remotely will be able to access the meeting by following the directions below:

DIRECTIONS:

Meeting ID – meet.google.com/tfw-ytxz-hnq

Or by telephone – [1 301-845-5054](tel:13018455054) PIN: 767 229 877#

ROLL CALL:

Susan Taylor, President - present
Glenn Forney, Vice President -absent
Kyle Aaronson - present
Brian Curtis - present
Len DiGiacomo - present
Kerry Douglas - present
Deanna McGinnis - present

Ambrose F. Duckett, III, Superintendent of Schools
Pat Austin, Interim Business Administrator/Board Secretary

FIRE EXITS

PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

This meeting will now be open to the public; however, if your questions or comments pertain to litigation, students, personnel or negotiations, we ask that you see the Superintendent after the meeting since we do not discuss these items in public.

- Mr. Graham asked how the district plans to spend the \$31,000 for the Security Grant. Ms. Austin replied that it was already spent on security upgrades and it was a reimbursement for those expenses

APPROVAL OF MINUTES: (21-22-24)

On the motion by Susan Taylor and seconded by Kerry Douglas, the following minutes were approved. Roll call vote. Motion carried

Susan Taylor, yes
Glenn Forney, absent
Kyle Aaronson, yes
Brian Curtis - yes
Len DiGiacomo - yes
Kerry Douglas - yes
Deanna McGinnis - yes

October 19, 2021 (Regular and Executive Sessions)

PRESENTATIONS:

A. Student Recognitions – Mr. Duckett, Superintendent/Principal

Mr. Duckett and Ms. Taylor announced the three students of the Month

- Arianna Mazzarelli – 6th Grade
- Chase Mullen – 7th Grade
- Dominic Santillo – 8th Grade

SUPERINTENDENT’S REPORT: (Ambrose F. Duckett, III, Superintendent/Principal)

A. Information Item(s):

- 1) Bus Drills were held on October 26, 2021 at 8:15am for Routes 1 through 7. Mr. Robinson was present while the bus drivers conducted the drill for all seven routes.
- 2) Liaison Reports.
- 3) Covid Update.

B. Action Item(s):

On the motion by Len DiGiacomo and seconded by Brian Curtis, the following action items were approved. Roll call vote. Motion carried

- 1) Recommend the Board approve the School Safety and Security Plan Annual Review Statement of Assurance. (21-22-25)
- 2) Recommend the Board approve the action items on the HIB Report dated November 9, 2021 as initially presented at the October 19, 2021 meeting. (21-22-26)

PERSONNEL: (Susan Taylor, Chairperson)

A. Action Item(s):

On the motion by Sue Taylor and seconded by Kerry Douglas, the following action items were approved. Roll call vote. Motion carried

- 1) Recommend the Board accept the resignation of music teacher, Kayleigh Whitmore, effective December 31, 2021.
- 2) Recommend the Board approve the following staff member for 2021-2022 extra-curricular appointment as indicated, with stipend as per negotiated agreement:

Jackie Smith

Drama Club Advisor

- 3) Recommend the Board approve the following individuals for the 2021-2022 Summer Enrichment Program, Extended School Year, and Curriculum writing charged to ESSER II Grant:

Allison Corn
Alexa Bonomo
Charlene Bonomo
Melissa Clark
Jessica Goodman
Angela Henderson

Madison Hughes
Jessica Jones
Corinne Katrina
Audrey Leibowitz
Kevin Moore
Jeffrey Raible

Michael Shoukry
Florence Smith
Jacqueline Smith
Melanie Southard
Kayleigh Whitmore

- 4) Recommend the Board approve Megan Liebttag and Travis Liebttag, PTA members who will be volunteering their time to work in Glavan's Garden during the school day.

FINANCE: (Kyle Aaronson, Chairperson)

A. Information Item(s):

- 1) Unofficial Election Results:
Edward M. Hill – 694
Florencia Norton – 693
Walter Maluchnik – 579
- 2) Senate Bill 3948 –Authorizes supplemental State aid to school districts receiving certain federal Impact Aid. (21-22-27)

B. Action Item(s):

On the motion by Kyle Aaronson and seconded by Deanna McGinnis, the following action items were approved. Roll call vote. Motion carried

- 1) Recommend the Board approve the following payrolls:
 - a. October 31, 2021- \$269,700.31
 - b. November 15, 2021- \$276,056.16
- 2) Recommend the Board approve the following invoices for payment: **(21-22-28)**

Regular Bills: \$ 412,507.28
- 3) Recommend the Board approve Line Item Transfers dated October 31, 2021. **(21-22-29)**
- 4) Recommend the Board approve the Treasurer's Report dated October 31, 2021. **(21-22-30)**
- 5) Recommend the Board approve the Board Secretary's Report dated October 31, 2021. **(21-22-31)**
- 6) Pursuant to N.J.A.C. 6A:23-2.12(c)4*, we certify that as of October 31, 2021 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. *Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

Pursuant to N.J.A.C. 6A:23-2.12(c)8*, I certify that as of October 31, 2021 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. *Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.
- 7) Recommend the Board approve the online submission of the Impact Aid application due January 31, 2022.
- 8) Recommend the Board approve the FY 2020 Grant Acceptance Certification for the School Security Grant in the amount of \$31,708.
- 9) Recommend the Board approve a contract with Geisinger Clinic to provide Professional Development for Special Education teachers for our special needs students.
- 10) Recommend the Board approve a contract with Aline Therapy to provide Physical Therapy services
- 11) Recommend the Board approve the submission of a Grant entitled School and Small Business Ventilation and Energy Efficiency Verification and Repair Program (SSB-VEEVR). This Grant would cover 75% of the costs to upgrade the controls of our HVAC system.
- 12) Recommend the Board approve two Request for Quotations for professional services required under the Grant (SSB-VEEVR) for (1) Testing and Balancing Technician and (2) Certified Energy Auditor.
- 13) Recommend the Board approve the attached request for professional development. **(21-22-32)**

14) Recommend the Board approved the following resolution:

**RESOLUTION OF THE EASTAMPTON TOWNSHIP BOARD OF EDUCATION
AMENDING RESOLUTION APPOINTING A CIVIL ENGINEER FOR A PAVING PROJECT**

WHEREAS, the Eastampton Township Board of Education (“Board of Education”) previously appointed Guzzi Engineering to serve as the Engineer for our Paving Project at the Eastampton Community School; and

WHEREAS, Guzzi Engineering has merged with CME; and,

WHEREAS, the Board of Education requires the services of an Engineer for the remainder of the Project;

NOW, THEREFORE, BE IT RESOLVED by the Eastampton Township Board of Education that;

1. The prior Resolution appointing Guzzi Engineering for Engineer Services shall be amended to CME.
2. The Board President and Business Administrator are hereby authorized and directed to execute an Agreement with CME to perform all nature of services as required as the Civil Engineer during the remainder of the Project.

POLICY: (Len DiGiacomo, Chairperson)

A. Action Item(s):

On the motion by Len DiGiacomo and seconded by Sue Taylor, the following action items were approved.
Roll call vote. Motion carried

- 1) Recommend the Board approve the second reading and adoption of the following policies from Alert 224 (**sent in separate email**):

P 2422	Comprehensive Health and Physical Education (M) (Revised)
P 2467	Surrogate Parents and Resource Family Parents (M) (Revised)
P 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P 5114	Children Displaced by Domestic Violence (Abolished)
P 5116	Education of Homeless Children (Revised)
P & R 7432	Eye Protection (M) (Revised)
P 8420	Emergency and Crisis Situations (M) (Revised)
R 8420.1	Fire and Fire Drills (M) (Revised)
P 8540	School Nutrition Programs (M) (Revised)
P 8550	Meal Charges/Outstanding Food Service Bill (M) (Revised)
P 8600	Student Transportation (M) (Revised)
P 8810	Religious Holidays (Abolished)
P 6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs (M) (New)
P 6115.02	Federal Awards/Funds Internal Controls – Mandatory Disclosures (M) (New)
P 6115.03	Federal Awards/Funds Internal Controls – Conflict of Interest (M) (New)
P 6311	Contracts for Goods or Services Funded by Federal Grants (M) (Revised)

- 2) Recommend the Board approve the second reading and adoption of the following policies from Alert 225 (**sent in separate email**):

P 1648.13	School Employee Vaccination Requirements (M) (New)
P 1648.14	Safety Plan for Healthcare Settings in School Buildings – COVID-19 (M) (New)
P 2425	Emergency Virtual or Remote Instruction Program (M) (New)

1. CURRICULUM: (Deanna McGinnis, Chairperson)

A. Information Item(s):

- 1) NJ Start Strong Assessment Overview 2021.

Start Strong Assessment Presentation – Linda Fulleylove, Supervisor of Curriculum and Instruction

BUILDING AND GROUNDS (Kerry Douglas, Chairperson):

A. Action Item(s):

On the motion by Kerry Douglas and seconded by Deanna McGinnis, the following action item was approved.
Roll call vote. Motion carried

Susan Taylor, no to #1 and yes to #2
Glenn Forney, absent
Kyle Aaronson, yes
Brian Curtis - yes
Len DiGiacomo - yes
Kerry Douglas - yes
Deanna McGinnis - yes

- 1) Recommend the Board approve the following requests for use of facilities:

	Group	Purpose	Date	Time	Location
1	ECS PTA	Breakfast with Santa/Holiday Shop	12/12/21	8:00 am – 2:00 pm	Cafeteria and Library
2	ECS PTA	Cookie Kit Pick-Up	12/13/21	4:00 pm – 6:00 pm	Hallway near Cafeteria

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- Mr. DeGregory, a parent of three children in the District, wanted to know what has changed with students being quarantined and the lack of remote instruction. Mr. Duckett indicated that the district is now providing access to remote learning and the teachers are also helping students after school.

ADJOURNMENT:

With no further business to discuss, the Board meeting was adjourned at 8:11 pm on the motion by Susan Taylor, seconded by Len DiGiacomo. All in favor

Respectfully submitted,

Pat Austin
Interim Business Administrator