

EASTAMPTON TOWNSHIP BOARD OF EDUCATION
Regular Meeting Minutes
Tuesday, December 21, 2021

The Regular Meeting of the Eastampton Township Board of Education was called to order at 7:02 pm by Susan Taylor, President

FLAG SALUTE

PUBLIC ANNOUNCEMENT: In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on January 11, 2021
- B. Mailed written notice to the *Burlington County Times* on January 8, 2021 and the *Courier Post* on January 13, 2021
- C. Filed written notice with the Clerk of Eastampton Township on January 8, 2021
- D. Posted official notice on the district's website.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

The Board of Education shall conduct its meeting scheduled for December 21, 2021 in person as well as via Google Meet. Members of the public desiring to participate in the Board of Education meeting remotely will be able to access the meeting by following the directions below:

DIRECTIONS:

Meeting ID – meet.google.com/fdj-kgrj-mpg

Or by telephone – [1 484-886-4051](tel:14848864051) PIN: 214 640 917#

ROLL CALL:

Susan Taylor, President - present
Glenn Forney, Vice President -present
Kyle Aaronson - present
Brian Curtis - present
Len DiGiacomo - present
Kerry Douglas - present
Deanna McGinnis - present

Ambrose F. Duckett, III, Superintendent of Schools
Pat Austin, Interim Business Administrator/Board Secretary

FIRE EXITS

ADJOURNMENT TO EXECUTIVE SESSION:

Adjournment to Executive session at 7:04 pm on the motion of Susan Taylor and seconded by Glenn Forney

Authorizing Executive Session

WHEREAS, the Board of Education of the Eastampton Township School District has deemed it necessary to go into closed session to discuss certain matters which h are exempted from the public; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Eastampton Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

____ Any matter in which the release of information would impair a right to receive funds from the federal government;

 x Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (specify contract:)

____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

 x Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (if pending or anticipated litigation, the matter is: _____) (if contract negotiation, the nature of the contract and interested party is the Collective Bargaining Agreement)

 x Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is 2020-2021 and 2021-2022 staff;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and

hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

RETURN TO OPEN SESSION at 7:15pm

PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

This meeting will now be open to the public; however, if your questions or comments pertain to litigation, students, personnel or negotiations, we ask that you see the Superintendent after the meeting since we do not discuss these items in public.

- Mr. Graham asked was the average increase in salaries were on the settled ETEA contract and were there any changes to benefits. Ms. Austin replied that the average ranged from 3.0% to 3.2% and that the health benefits were still under Chapter 44.

APPROVAL OF MINUTES: (21-22-33)

On the motion by Susan Taylor and seconded by Kerry Douglas, the following minutes were approved. Roll call vote. Motion carried

Susan Taylor, yes
Glenn Forney, abstain
Kyle Aaronson, yes
Brian Curtis - yes
Len DiGiacomo - yes
Kerry Douglas - yes
Deanna McGinnis - yes

November 16, 2021 (Regular Session)

PRESENTATIONS:

A. Student Recognitions – Mr. Duckett, Superintendent/Principal

Mr. Duckett and Ms. Taylor announced the three students of the Month

- Gavin Flood – 6th Grade
- Queenah Yeakpee – 7th Grade
- Jaden Young – 8th Grade

B. Outgoing Board Members (Board President, Susan Taylor; Board Vice President, Glenn Forney; and Board Member, Deanna McGinnis) – Mr. Duckett, Superintendent/Principal

SUPERINTENDENT'S REPORT: (Ambrose F. Duckett, III, Superintendent/Principal)

A. Information Item(s):

- 1) Liaison Reports
 - 2) HIB Report dated December 15, 2021 (21-22-34)
 - 3) Parking Lot Update
 - 4) Covid Update
- Mr. Duckett discussed the latest numbers of students who were quarantined due to COVID. The districts was live streaming into the classrooms and providing after school tutoring. He was following the Department of Health's regulations and indicated that he does not have the authority to authorize remote days. If we closed, the district would need to make up that day.

PERSONNEL: (Susan Taylor, Chairperson)

On the motion by Sue Taylor and seconded by Glenn Forney, the following action items were approved. Roll call vote. Motion carried

A. Action Items:

- 1) Recommend the Board ratify the Collective Bargaining Agreement with the ETEA for the 2021-2022 through 2025-2026 school years. (21-22-35)
- 2) Recommend the Board approve a 3% salary increase to all Non-Affiliated employees for the 2021-2022 School year retroactively.
- 3) Recommend the Board approve Gayle Rubinstein as long-term substitute Music/Chorus teacher for the 2021-2022 school year with a start date of January 3, 2022 and ending when the position is permanently filled. Compensation will be according to the ETEA negotiated agreement for Step 1 of the 2021-2022 salary guide at \$54,181, prorated from January 3, 2022 until the end date of employment.
- 4) Recommend the Board approve Rowan University Masters student, Jazmynn Travis, to conduct her Practicum in Counseling for 70 hours in our district from January 17, 2022 until April 29, 2022.
- 5) Recommend the Board approve Emma Stahl to replace outgoing Kayleigh Whitmore for the extra-curricular position of Student Council Co-Chair, with stipend as per negotiated agreement.
- 6) Recommend the Board approve the employment of the following individuals as district substitute custodians effective December 22, 2021, pending completion of paperwork

Teodora Worley
James Rovenski

FINANCE: (Kyle Aaronson, Chairperson)

A. Information Items:

- 1) CAFR – year ending June 30, 2021 – Due date has been extended to January 31. 2022

B. Action Items:

On the motion by Kyle Aaronson and seconded by Deanna McGinnis, the following action items were approved. Roll call vote. Motion carried

1) Recommend the Board approve the following payrolls:

- a. November 30, 2021 - \$ 268,517.83
- b. December 15, 2021 - \$ 298,870.52
- c. December 30, 2021 - \$ 268,561.95

2) Recommend the Board approve the following invoices for payment: **(21-22-36)**

Regular Bills: \$ 375,256.54

3) Recommend the Board approve Line Item Transfers dated November 30, 2021. **(21-22-37)**

4) Recommend the Board approve the Treasurer's Report dated November 30, 2021 **(21-22-38)**

5) Recommend the Board approve the Board Secretary's Report dated November 30, 2021. **(21-22-39)**

6) Pursuant to N.J.A.C. 6A:23-2.12(c)4*, we certify that as of November 30, 2021 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. *Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

Pursuant to N.J.A.C. 6A:23-2.12(c)8*, I certify that as of November 30, 2021 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. *Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.

7) Recommend the Board approve the following Cafeteria expenses:

12/3/21

Amazon – replacement parts for knife/blade

\$ (56.92)

8) Recommend the Board approve the contract with NBS (National Benefit Services) to provide employee benefit services specific to our Flexible Spending Plans and COBRA Plans.

9) Recommend the Board approve the attached request for professional development. **(21-22-40)**

CURRICULUM: (Deanna McGinnis, Chairperson)

On the motion by Deanna McGinnis and seconded by Kyle Aaronson, the following action item was approved. Roll call vote. Motion carried

A. Action Item(s):

- 1) Recommend the Board accept the donation of 17 children's books for the Eastampton Community School Library from the Rotary Club of Mount Holly. **(21-22-41)**

- 2) Recommend the Board accept the donation of books for the Eastampton Community School Library from Gordon and Carolyn Forney.
- 3) Recommend the Board approve the following field trip:

Date	Students	Destination	Time	Chaperones
6/3/21	8 th Grade	Hershey Park	8:00 am – 8:00 pm	5 staff, 10 parents

BUILDINGS AND GROUNDS: (Kerry Douglas, Chairperson)

On the motion by Kerry Douglas and seconded by Deanna McGinnis, the following action items were approved. Roll call vote. Motion carried

A. Action Item(s):

- 1) Recommend the Board approve the following requests for use of facilities:

	Group	Purpose	Date	Time	Room
1	Westampton Recreation	Youth Indoor Soccer Programs	Jan 8, 22, 29; Feb 5, 12, 26; Mar 5, 12, 19, 26	8:00 am – 4:00 pm	Middle School Gym and Elementary Gym
2	Westampton Recreation	Youth Futsal Program	Jan 9, 23, 30; Feb 6, 13, 27; Mar 6	8:00 am – 6:00 pm	Middle School Gym
3	Eastampton PTA	<i>HousePaws</i> Vets in Training After-School Program for 1 st -5 th Graders	Jan 10, 24, 31; Feb 7, 14, 28	3:00 – 4:00 pm	Classroom(s)

- 2) Recommend the Board approve the posting of obsolete items on GovDeals.com. **(21-22-42)**

PUBLIC PARTICIPATION:

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- Brian Curtis presented to the Board of Education a donation of children's' books on behalf of the Mt. Holly Rotary Club. Glenn Forney also presented from his family a series of children's books to the Board of Education

ADJOURNMENT:

With no further business to discuss, the Board meeting was adjourned at 7.55 pm on the motion by Susan Taylor, seconded by Glenn Forney. All in favor

Respectfully submitted,

Pat Austin
Interim Business Administrator

