

**EASTAMPTON TOWNSHIP BOARD OF EDUCATION**  
**Special Budget Meeting Minutes**  
**Tuesday, March 22, 2022**

**SPECIAL MEETING CALLED TO ORDER BY BOARD PRESIDENT (6:00 P.M.)**

**FLAG SALUTE**

**PUBLIC ANNOUNCEMENT:** In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on March 16, 2022
- B. Mailed written notice to the *Burlington County Times* on March 16, 2022 and the *Courier Post* on March 16, 2022
- C. Filed written notice with the Clerk of Eastampton Township on March 16, 2022
- D. Posted official notice on the district's website.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

**The Board of Education shall conduct its meeting scheduled for March 22, 2022 via Google Meet. Members of the public desiring to participate in the Board of Education meeting remotely will be able to access the meeting by following the directions below:**

**DIRECTIONS:**

**Meeting ID – [meet.google.com/ksc-xewc-pop](https://meet.google.com/ksc-xewc-pop)**

**Or by telephone – [413-398-2415](tel:413-398-2415) PIN: 751 147 451#**

**ROLL CALL:**

Kerry Douglas, President -present  
Brian Curtis, Vice President -present  
Kyle Aaronson - present  
Len DiGiacomo -present  
Edward Hill - present  
Walter Maluchnik - present  
Floencia Norton - present

Ambrose F. Duckett, III, Superintendent of Schools  
Pat Austin, Interim Business Administrator/Board Secretary

**FIRE EXITS**

**PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)**

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

This meeting will now be open to the public; however, if your questions or comments pertain to litigation, students, personnel or negotiations, we ask that you see the Superintendent after the meeting since we do not discuss these items in public.

- No one participated

### **FINANCE: (Edward Hill, Chairperson)**

-Some discussion centered on the Pilot money from the Township. Walter Maluchnik wanted to know how the dollar amount was derived and what was that number last year. Ambrose Duckett responded and said that the amount would cover programs that may have been eliminated. Last year's number was \$84,000.

- Len DiGiacomo wanted to know if that number was capped by the agreement and whether the agreement prevented the township from increasing the amount. The answer by Ambrose was that the number gave us some level of certainty for a few years which helps in budgeting.

On the motion by Edward Hill and seconded by Len DiGiacomo, the following action items were approved. Roll call vote. Motion carried

### **A. Action Items:**

#### **1) Recommend the Board approve the following 2022-2023 budget/travel resolution:**

BE IT RESOLVED that the tentative budget be approved and certified for the 2022-2023 school year using the 2022-2023 state aid figures in addition to the additional Pilot Money from Eastampton Township. The Secretary to the Board of Education be authorized to submit the following tentative budget (including the use of all automatic adjustments, if applicable) to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline.

	<b>General Fund</b>	<b>Special Revenues</b>	<b>Debt Service</b>	<b>TOTAL</b>
<b>2022-2023</b>				
<b>Total Expenditures</b>	9,444,970	1,155,444	712,960	11,313,374
<b>Less Anticipated Revenues</b>	3,900,032	1,155,444	0	5,055,476
<b>Taxes to be Raised</b>	5,229,938	0	712,960	5,942,898
<b>Pilot Payments</b>	150,000			150,000
<b>Withdrawal From Capital Reserves</b>	50,000			50,000
<b>Withdrawal</b>				

<b>From Maintenance Reserves</b>	70,000	70,000
<b>Withdrawal From Tuition Reserves</b>	45,000	45,000

And to advertise said tentative budget in the *Burlington County Times* in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held on April 26, 2022 at 7:00pm for the purpose of conducting a public hearing on the proposed budget for the 2022-2023 school year.

**TRAVEL RESOLUTION:**

WHEREAS, the Eastampton Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150/staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1-June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$35,000 for all staff and board members.

**2) Recommend the Board approve the following 2022-2023 resolution for a Capital Reserve Withdrawal – Other Capital Project:**

Included in budget line 620, Budgeted Withdrawal from Capital Reserve is \$50,000 for a capital project upgrade the HVAC controls. The total cost of this project is estimated to be \$200,000 and with the balance funded by ESSER III.

**3) Recommend the Board approve the following 2022-2023 resolution for a Maintenance Reserve Withdrawal –:**

Included in budget line 720, Budgeted Withdrawal from Maintenance Reserve \$70,000 for maintenance upgrades to our Middle School Gym and oversight

**4) Recommend the Board approve the Pilot Agreement between the Eastampton Township and Eastampton School District dated March 14, 2022.**

**PUBLIC PARTICIPATION:**

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- There was no one in the public who participated

**ADJOURNMENT:**

With no further business to discuss, the Board meeting was adjourned at 6:10 pm on the motion by Kerry Douglas, seconded by Edward Hill. All in favor

Respectfully submitted,

Pat Austin  
Interim Business Administrator