

# **EASTAMPTON TOWNSHIP BOARD OF EDUCATION**

## **Meeting Minutes**

**Tuesday, April 26, 2022**

The Regular Meeting of the Eastampton Township Board of Education was called to order at 7:00 pm by Kerry Douglas, Board President.

### **FLAG SALUTE**

**PUBLIC ANNOUNCEMENT:** In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

Posted written notice on the official bulletin board at the Eastampton Community School on January 5, 2022

Mailed written notice to the *Burlington County Times* on January 9, 2022 and the *Courier Post* on January 11, 2022

Filed written notice with the Clerk of Eastampton Township on January 6, 2022

Posted official notice on the district's website.

Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

**The Board of Education shall conduct its meeting scheduled for April 26, 2022 in person as well as via Google Meet. Members of the public desiring to participate in the Board of Education meeting remotely will be able to access the meeting by following the directions below:**

### **DIRECTIONS:**

**Meeting ID** – [meet.google.com/jor-wdao-bhx](https://meet.google.com/jor-wdao-bhx)

**Or by telephone** – 1 224-407-4482 PIN: 137 693 037#

### **ROLL CALL:**

Kerry Douglas, President - present

Brian Curtis, Vice President - present

Kyle Aaronson – present

Len DiGiacomo - present

Edward Hill - present

Walter Maluchnik - present

Florencia Norton - present

Ambrose F. Duckett, III, Superintendent of Schools

Pat Austin, Interim Business Administrator/Board Secretary

### **FIRE EXITS**

### **PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)**

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

This meeting will now be open to the public; however, if your questions or comments pertain to litigation, students, personnel or negotiations, we ask that you see the Superintendent after the meeting since we do not discuss these items in public.

- No one participated

### **APPROVAL OF MINUTES: (21-22-70)**

On the motion by Kerry Douglas and seconded by Ed Hill, the following minutes were approved. Roll call vote. Motion carried

Kyle Aaronson,  
Brian Curtis - yes  
Len DiGiacomo - yes  
Kerry Douglas - yes  
Edward Hill - yes  
Walter Maluchnik - yes  
Floencia Norton - yes

March 15, 2022 (Executive and Regular Sessions)  
March 22, 2022 (Special Budget Session)

### **PRESENTATIONS:**

Student Recognitions – Mr. Duckett, Superintendent/Principal

Mr. Duckett and Ms. Douglas announced three students of the Month

6th grade – Taylor Allen  
7th grade – Nicholas Delnegro  
8th grade - Mason Hill

### **SUPERINTENDENT’S REPORT: (Ambrose F. Duckett, III, Superintendent/Principal)**

#### **A. Information Item(s):**

- 1) HIB Report dated April 14, 2022 (21-22-71)
- 2) Updated Mission and Vision Statement for Eastampton Township School District (21-22-72)
- 3) Liaison Reports
- 4) New Standards

- Mr. Duckett spoke of the curriculum and how it aligns to the State standards. A parent in the audience, Elizabeth Loven, spoke up and said she was very happy with the curriculum in our schools.

#### **B. Action Item(s):**

On the motion by Len DiGiacomo and seconded by Kerry Douglas, the following action items were approved. Roll call vote. Motion carried

- 1) Recommend the Board approve the action item on the HIB Report dated April 14, 2022 as initially presented at the March 15, 2022 meeting. **(21-22-71)**
- 2) Recommend the Board approve the Mission and Vision Statement as presented. **(21-22-72)**

### **BUDGET PUBLIC HEARING:**

#### **Information Item:**

- 1) Budget Hearing Presentation.

Presentation was made by Ambrose Duckett and Pat Austin

#### **A. Action Item: (Edward Hill, Chairperson)**

On the motion by Ed Hill and seconded by Kerry Douglas, the following action items were approved. Roll call vote. Motion carried

- 1) Recommend the Board approve the following 2022-2023 budget with a revised resolution to reflect the reference to the Administrative Code for withdrawal of Maintenance reserves:

BE IT RESOLVED that the Board certify the 2022-2023 Budget .

	<b>General Fund</b>	<b>Special Revenues</b>	<b>Debt Service</b>	<b>TOTAL</b>
<b>2022-2023</b>				
<b>Total</b>				
<b>Expenditures</b>	9,444,972	1,155,445	712,960	11,313,377
<b>Less</b>				
<b>Anticipated</b>				
<b>Revenues</b>	3,900,034	1,155,445	0	5,055,479
<b>Taxes to be</b>				
<b>Raised</b>	5,229,938	0	712,960	5,942,898
<b>Pilot</b>				
<b>Payments</b>	150,000			150,000
<b>Withdrawal</b>				
<b>From Capital</b>				
<b>Reserves</b>	50,000			50,000
<b>Withdrawal</b>				
<b>From Maintenance</b>	70,000			70,000
<b>Reserves</b>				
<b>Withdrawal</b>				
<b>From Tuition</b>	45,000			45,000
<b>Reserves</b>				

- 2) Recommend the Board approve the following 2022-2023 resolution for a Maintenance Reserve Withdrawal –:

In accordance with Administrative Code 6A: 23A-14.2, included in budget line 720, Budgeted Withdrawal from Maintenance Reserve \$70,000 for required maintenance activities appropriated in function 261.

### **PERSONNEL: (Kyle Aaronson, Chairperson)**

On the motion by Kyle Aaronson and seconded by Len DiGiacomo, the following action items were approved.  
Roll call vote. Motion carried

**A. Action Items:**

- 1) Recommend the Board approve the following staff members as after-school tutors with compensation at the negotiated rate:

Charlene Bonomo  
Jeff Bowlby  
Rebecca Breidinger  
Allison Corn  
Madison Hughes  
Corinne Katrina

Candace Leusner  
Guinevere Pepe  
Michael Shoukry  
Melanie Southard  
Lisa Wood

- 2) Recommend the Board approve Rowan University student, Jazmynn Travis, to complete her counseling internship in our district from September 6, 2022 until May 13, 2023, for a total of 600 clock hours.
- 3) Recommend the Board approve the following individual as a district substitute teacher effective April 27, 2022, pending completion of paperwork: **(21-22-73)**

Ashley Rodriguez

**FINANCE: (Edward Hill, Chairperson)**

**A. Information Item**

- 1) RFP/RFQ will be posted online in May 2022 for Health Insurance Broker and Child Study Team Related Services for the 22-23 school year.

**B. Action Items:**

On the motion by Ed Hill and seconded by Kerry Douglas, the following action items were approved. Roll call vote. Motion carried

- 1) Recommend the Board approve the following payrolls:

- a. March 31, 2022 – \$259,081.63
- b. April 15, 2022 – \$259,835.20
- c. April 30, 2022 – \$256,987.73

- 2) Recommend the Board approve the following invoices for payment: **(21-22-74)**

Regular Bills: \$544,407.89

- 3) Recommend the Board approve Line Item Transfers dated March 31, 2022. **(21-22-75)**
- 4) Recommend the Board approve the Treasurer's Report dated March 31, 2022. **(21-22-76)**
- 5) Recommend the Board approve the Board Secretary's Report dated March 31, 2022. **(21-22-77)**
- 6) Pursuant to N.J.A.C. 6A:23-2.12(c)4\*, we certify that as of March 31, 2022 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been

over expended in violation of N.J.A.C. 6A:23-2.12(c)3\* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. \*Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

Pursuant to N.J.A.C. 6A:23-2.12(c)8\*, I certify that as of March 31, 2022 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. \*Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.

**7) Recommend the Board approve the following Cafeteria expenses:**

3/17/22	1543	Nutro Serve Food Mgt	\$ (26,847.37)
3/17/22	1544	All Clean Septic	\$ (450.00)
3/18/22	1545	Providet Services	\$ (750.00)
4/7/22	1546	LunchTime Software LLC (Inv. 9026) Renewal	\$ (1,595.00)

**8) Recommend the Board approve the following Student Activity expenses:**

4/12/22	2186	Philly Pretzel Factory (Inv.#) 300 Pretzels - 8thGr	\$ (126.00)
4/12/22	2187	Chick-Fil-A (Inv #7994811) 8th Gr	\$ (958.35)

**9) Recommend the Board approve the following aide contract and parent transportation contract for 21-22:**

Student CS; Mercer County Special Services: \$198 per diem from March 15, 2022 to June 30, 2022 and parent transportation contract @ \$63 per diem (57 days for a total of \$3,591) (contingent on County Executive Superintendent approval.)

**10) Recommend the Board approve the addendum to extend the contract with ESS Support Services LLC for the 2022/2023 school year to provide staffing to fill positions at the request of the district.**

**11) Recommend the Board approve the online submission of an amendment to ESSER III Grant submitted on April 7, 2022.**

**CURRICULUM: (Florescia Norton, Chairperson)**

**Action Item:**

On the motion by Florescia Norton and seconded by Kerry Douglas, the following action items were approved. Roll call vote. Motion carried

**1) Recommend the Board approve the following field trips:**

Date	Students	Destination	Time	Chaperones
6/8/22	5 <sup>th</sup> Grade Band	RVRHS PAC – SJ Elementary Band Festival	9:00 am – 1:00 pm	2 staff/4 parents
6/10/22	2 <sup>nd</sup> Grade	Philadelphia Zoo	9:00 am – 2:00 pm	6 staff/TBD parents
6/7/22	1 <sup>st</sup> Grade	Philadelphia Zoo	8:45 am – 2:00 pm	7 staff/12 parents
5/18/22	Kindergarten	Adventure Aquarium, Camden	9:45 am – 2:00 pm	6 staff/TBD parents

- 2) Recommend the Board approve the Comprehensive Equity Plan Statement of Assurance for 2022-2023 which is on file in the superintendent's office.

**BUILDINGS AND GROUNDS: (Walter Maluchnik, Chairperson)**

**A. Action Item(s):**

On the motion by Walter Maluchnik and seconded by Kerry Douglas, the following action item was approved.  
Roll call vote. Motion carried

- 1) Recommend the Board approve the following requests for use of facilities:

	<b>Group</b>	<b>Purpose</b>	<b>Date</b>	<b>Time</b>	<b>Room</b>
<b>1</b>	PTA	ECS Garden spring clean-up	Apr 28, 2022	3:00 pm – 5:00 pm	Enclosed Garden
<b>2</b>	PTA	Family Fun Night – Spring Garden	Apr 29, 2022	6:00 pm – 8:00 pm	Cafeteria

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- No one participated

**ADJOURNMENT:**

With no further business to discuss, the Board meeting was adjourned at 7:40 pm on the motion by Kerry Douglas, seconded by Ed Hill. All in favor

Respectfully submitted,

Pat Austin  
Interim Business Administrator