

EASTAMPTON TOWNSHIP BOARD OF EDUCATION

Meeting Minutes

Tuesday, May 10, 2022

The Regular Meeting of the Eastampton Township Board of Education was called to order at 7:00 pm by Kerry Douglas, Board President.

FLAG SALUTE

PUBLIC ANNOUNCEMENT: In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on January 5, 2022
- B. Mailed written notice to the *Burlington County Times* on January 9, 2022 and the *Courier Post* on January 11, 2022
- C. Filed written notice with the Clerk of Eastampton Township on January 6, 2022
- D. Posted official notice on the district's website.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

The Board of Education shall conduct its meeting scheduled for May 10, 2022 in person as well as via Google Meet. Members of the public desiring to participate in the Board of Education meeting remotely will be able to access the meeting by following the directions below:

DIRECTIONS:

Meeting ID – meet.google.com/vtj-qknu-bfc

Or by telephone – 1 402-921-2184 PIN: 693 904 023#

ROLL CALL:

Kerry Douglas, President - present
Brian Curtis, Vice President - absent
Kyle Aaronson - present
Len DiGiacomo - present
Edward Hill - present
Walter Maluchnik - present
Floencia Norton - present

Ambrose F. Duckett, III, Superintendent of Schools
Pat Austin, Interim Business Administrator/Board Secretary

FIRE EXITS

PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

This meeting will now be open to the public; however, if your questions or comments pertain to litigation, students, personnel or negotiations, we ask that you see the Superintendent after the meeting since we do not discuss these items in public.

- No one participated

APPROVAL OF MINUTES: (21-22-78)

On the motion by Kerry Douglas and seconded by Edward Hill, the following minutes were approved. Roll call vote. Motion carried

Kyle Aaronson, yes
Brian Curtis - absent
Len DiGiacomo - yes
Kerry Douglas - yes
Edward Hill - yes
Walter Maluchnik - yes
Florescia Norton - yes

April 26, 2022 (Regular Session)

PRESENTATIONS:

A. Student Recognitions – Mr. Duckett, Superintendent/Principal

Mr. Duckett and Ms. Douglas announced three students of the Month

6th grade - Madisyn Burr
7th grade - Olivia Floyd
8th grade - Chloe Glover

SUPERINTENDENT'S REPORT: (Ambrose F. Duckett, III, Superintendent/Principal)

A. Information Item(s):

- 1) HIB Report dated May 5, 2022 (21-22-79)
- 2) Liaison Reports

Ambrose Duckett reviewed the three HIB reports which were investigated but deemed not substantiated as HIB.

Len DiGiacomo, as NJSBA Delegate, spoke of his intentions of attending the Delegate Assembly to be held on May 14th. He reviewed with the Board the two agenda items up for consideration at this meeting.

B. Action Item(s):

On the motion by Kerry Douglas and seconded by Florescia Norton, the following action items were approved. Roll call vote. Motion carried

- 1) Recommend the Board approve the action item on the HIB Report dated May 5, 2022 as initially presented at the April 26, 2022 meeting. **(21-22-79)**
- 2) Recommend the Board approve the Lead Testing Program Statement of Assurance on file in the Superintendent's Office.

PERSONNEL: (Kyle Aaronson, Chairperson)

A. Action Item:

On the motion by Kyle Aaronson and seconded by Edward Hill, the following action items were approved.
Roll call vote. Motion carried

- 1) Recommend the Board approve the attached list of negotiated salaries for the 2022-2023 school year. **(21-22-80)**
- 2) Recommend the Board approve updated Job Descriptions for Child Study Team Supervisor, Supervisor of Curriculum, and Dean of Students. **(21-22-81)**
- 3) Recommend the Board approve a twelve-month contract of employment for SY 2022-2023 with James Hall as Payroll/Benefits Administrative Assistant (Confidential Position), at an annual salary of \$65,000, effective July 1, 2022.
- 4) Recommend the Board approve a leave of absence commencing May 3, 2022 through the end of the 2021-2022 school year for a teacher whose name is one file in the superintendent's office.
- 5) Recommend the Board approve the following individuals as district substitute teachers effective May 11, 2022, pending completion of paperwork: **(21-22-82)**

Kristin Ordille
Mackenzie Bumphus

FINANCE: (Edward Hill, Chairperson)

A. Action Items:

On the motion by Edward Hill and seconded by Kerry Douglas, the following action items were approved.
Roll call vote. Motion carried

- 1) Recommend the Board approve the following payrolls:
 - a. May 15, 2021 \$251,295.96
- 2) Recommend the Board approve the following invoices for payment: **(21-22-83)**

Regular Bills: \$319,085.52

- 3) Recommend the Board approve Line Item Transfers dated April 30, 2022. **(21-22-84)**
- 4) Recommend the Board approve the Treasurer's Report dated April 30, 2022. **(21-22-85)**
- 5) Recommend the Board approve the Board Secretary's Report dated April 30, 2022. **(21-22-86)**
- 6) Pursuant to N.J.A.C. 6A:23-2.12(c)4*, we certify that as of April 30, 2022 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. *Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

Pursuant to N.J.A.C. 6A:23-2.12(c)8*, I certify that as of April 30, 2022 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. *Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.

- 7) Recommend the Board approve the agreement with Phoenix Advisors, LLC to serve as Continuing Disclosure Agent for \$1,350 for the 2022-23 school year.
- 8) Recommend the Board approve the 22-23 renewal rates for Horizon BCBS NJ (7.5% increase) and Delta Dental (0% increase).
- 9) Recommend the Board approve the Preschool Contract for 2022-2023. **(21-22-87)**
- 10) Recommend the Board approve the Joint Transportation Agreements with the Burlington County Educational Services Unit for (1) Special Education Summer Schools (2) Special Education Winter Bus Routes and (3) Public, Non-Public and Vocational Schools for the 22-23 School Year.
- 11) Recommend the Board approve the attached request for professional development. **(21-22-88)**
- 12) Recommend the Board approve the nursing contracts with Bayada for two students on file for the 2022-2023 school year.
- 13) Recommend the Board approve the contract with Bayada for substitute nursing services for the 2022-23 school year.
- 14) Recommend the Board approve the 2022-23 agreements with Burlington County Special Services for services with the Nonpublic for IDEA Nonpublic Grants and Nonpublic Chapters 192/193 Services
- 15) Recommend the Board approve the online submission of the Department of Agriculture Fiscal Year 2023 Application packet for the continuation of the district's school nutrition program for the 2022-2023 school year.
- 16) Recommend the Board approve the submission of the American Rescue Plan- Education for Homeless Children and Youth in the amount of \$6,254.

17) Recommend the Board approve the following out of district contract for 21-22:

Student on file; YALE School West: April 4, 2022 to June 30, 2022 for 49 days @ \$371.81 for \$18,218.69

18) Recommend the Board approve the attached Student Activity expenses:

2189	4/27/2022	M. Shoukry (reimbursement)	\$	(278.12)
2190	4/27/2022	J. Raible (reimbursement)	\$	(524.75)
2191	4/27/2022	Adventure Aquarium field trip	\$	(1,043.00)
2192	5/2/2022	Softball umpire	\$	(81.00)

19) Recommend the Board approve the following Cafeteria expenses:

4/27/2022	1548	Nutri-Serve Food Mgmt., Inc.	\$	(34,369.27)
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- No one participated

ADJOURNMENT:

With no further business to discuss, the Board meeting was adjourned at 7:20 pm on the motion by Kerry Douglas, seconded by Walter Maluchnik. All in favor

Respectfully submitted,

Pat Austin
Interim Business Administrator