

# **EASTAMPTON TOWNSHIP BOARD OF EDUCATION**

## **Meeting Minutes**

**Tuesday, August 30, 2022**

The Regular Meeting of the Eastampton Township Board of Education was called to order at 7:03 pm by Kerry Douglas, Board President.

### **FLAG SALUTE**

**PUBLIC ANNOUNCEMENT:** In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on January 5, 2022
- B. Mailed written notice to the *Burlington County Times* on January 9, 2022 and the *Courier Post* on January 11, 2022
- C. Filed written notice with the Clerk of Eastampton Township on January 6, 2022
- D. Posted official notice on the district's website.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

**The Board of Education shall conduct its meeting scheduled for August 30, 2022 in person as well as via Google Meet. Members of the public desiring to participate in the Board of Education meeting remotely will be able to access the meeting by following the directions below:**

### **DIRECTIONS:**

Meeting ID – [meet.google.com/atw-tkxb-zcm](https://meet.google.com/atw-tkxb-zcm)

Or by telephone – [1 956-307-3913](tel:1956-307-3913) PIN: 225 882 941#

### **ROLL CALL:**

Kerry Douglas, President -present  
Brian Curtis, Vice President-present  
Kyle Aaronson-present  
Len DiGiacomo-present  
Edward Hill-present  
Walter Maluchnik-present  
Floencia Norton-present

Ambrose F. Duckett, III, Superintendent of Schools  
Pat Austin, Interim Business Administrator/Board Secretary

### **FIRE EXITS**

### **PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)**

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

This meeting will now be open to the public; however, if your questions or comments pertain to litigation, students, personnel or negotiations, we ask that you see the Superintendent after the meeting since we do not discuss these items in public.

- Mr. Graham asked why the reduced prices for breakfast and lunch are now free. Ms. Austin indicated that the Federal funds will cover those costs as they did in prior years.
- Mr. Graham also noticed that the number of out of district students in the budget was 11 and now on the agenda there are only 7 students. Ms. Austin noted that it's early in the year and we may have more students needing out of district services.

### **APPROVAL OF MINUTES: (22-23-01)**

On the motion by Kerry Douglas and seconded by Walter Maluchnik, the following minutes were approved. Roll call vote. Motion carried

Kyle Aaronson, yes  
 Brian Curtis - yes  
 Len DiGiacomo - yes  
 Kerry Douglas - yes  
 Edward Hill - yes  
 Walter Maluchnik - yes  
 Florencia Norton - yes

June 14, 2022 (Executive and Regular Session)

### **SUPERINTENDENT'S REPORT: (Ambrose F. Duckett, III, Superintendent/Principal)**

#### **A. Information Item(s):**

- 1) Summer Update
- 2) Board Goals 2022-2023 (sent in separate email)
- 3) Liaison Reports
- 4) School Safety Data System Report – Period 2
- 5) Return to In-Person Meetings

- Mr. Duckett spoke about the Township wanting to take back land that was deeded over to the Board of Education. It is now in the hands of our Board Attorney.
- The District will be in review with the County for QSAC and our SLA scores will be presented at our next Board meeting
- Our enrollment has grown to 571 as of August 30<sup>th</sup> and we still have another week of registrations.
- The Parking lot construction project is complete. Arrival and dismissal will be changed with new drop-offs and communication for that change will be going out soon.
- Mrs. Eagles presented an overview of the Summer School Program which was a success and the students had a blast.
- We will know about the Grant that was submitted to the State for a full day Preschool Program. The start day, if awarded, will be October 3, 2022.
- There was much discussion on "return to in person meetings". The conclusion was to have the Board be in person starting with the next Board meeting. The virtual meetings could be instituted for Budget meetings.
- Mr. Aaronson wanted to add an item to the Board Goals to be more proactive and establish a five year Budget plan due to reductions to State Aid. Mr. Duckett agreed and he and Ms. Austin will work on that.
- Mr. Maluchnik thought it would be beneficial to have in the Board goals an item that would foster better relationships with the Union. He thought meetings with them and the Board during the year would be helpful. Mr. Curtis replied that the President and he do meet with the Union and it does prove to be helpful.

#### **B. Action Item(s):**

On the motion by Kerry Douglas and seconded by Brian Curtis, the following action items were approved. Roll call vote. Motion carried

- 1) Recommend the Board approve the Board Goals for 2022-2023 as presented.
- 2) Recommend the Board approve the School Safety Data System report for Report Period 2, as presented.

**PERSONNEL: (Kyle Aaronson, Chairperson)**

**A. Action Items:**

On the motion by Kyle Aaronson and seconded by Edward Hill, the following action items were approved. Roll call vote.  
Motion carried

- 1) Recommend the Board approve the list of District Substitutes for the 2022-2023 school year.  
(22-23-02)
- 2) Recommend the Board approve the employment contract for Pat Austin as Interim Business Administrator July 1, 2022 to March 31, 2023, on file in the superintendent's office.
- 3) Recommend the Board approve the employment of the following individual(s), pending completion of paperwork, as indicated:

Melissa Dale	Recess Aide	\$15.00/hour	Effective September 6, 2022
Donna Skeenes	Recess Aide	\$15.00/hour	Effective September 6, 2022

- 4) Recommend the Board approve the following staff members for 2022-2023 extra-curricular appointments as indicated, with stipends as per negotiated agreement:

Kevin Moore	Girls Soccer Coach, Girls Basketball Coach, Chaperone
Michael Shoukry	Honor Society Advisor, Student Council Advisor, Chaperone, Saturday School Supervisor, 8 <sup>th</sup> Grade Advisor
Chelsea Drake	Chaperone
Jackie Smith	Woodwind Ensemble, Jazz Band, Chaperone
Mackenzie Mauro	Art Club Advisor, Yearbook Advisor, Chaperone
Teri Montgomery	Chaperone
Nick Seibel	Boys Basketball Coach
Jeffrey Raible	Boys Soccer Coach
Valerie Ulyett	Chaperone
Monica Dennler	Battle of the Books Advisor
Jamie Fischer	Select Chorale/Chorus Director, Drama Club Advisor
Jeffrey Bowlby	Science Club Advisor

**FINANCE: (Edward Hill, Chairperson)**

**A. Information Items:**

- 1) District Audit

**B. Action Items:**

On the motion by Edward Hill and seconded by Kyle Aaronson, the following action items were approved. Roll call vote.  
Motion carried. Note that Len DiGiacomo abstained on Item #10. Motion carried

- 1) Recommend the Board approve the following payrolls:

- a. June 30, 2022 - \$267,913.55
- b. July 15, 2022 - \$79,820.38

- c. July 31, 2022 - \$62,633.53
- d. August 15, 2022 - \$37,158.96
- e. August 30, 2022 - \$34,973.50

2) Recommend the Board approve the following invoices for payment: **(21-22-03)**

Regular Bills:

June Bill List #2 – \$255,342.47  
 July Bills – \$473,139.57  
 August Bills – \$505,743.51

- 3) Recommend the Board approve Line Item Transfers dated June 30, 2022 and July 31, 2022. **(22-23-04)**
- 4) Recommend the Board approve the Treasurer's Report dated June 30, 2022 and July 31, 2022. **(22-23-05)**
- 5) Recommend the Board approve the Board Secretary's Report dated June 30, 2022 and July 31, 2022. **(22-23-06)**
- 6) Pursuant to N.J.A.C. 6A:23-2.12(c)4\*, we certify that as of June 30, 2022 and July 31, 2022 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3\* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. \*Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

Pursuant to N.J.A.C. 6A:23-2.12(c)8\*, I certify that as of June 30, 2022 and July 31, 2022 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. \*Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.

- 7) Recommend the Board approve the submission of a competitive 2022-2023 DOE Preschool Education Grant in the amount of \$548,400. This Grant became available to Eastampton on July 7, 2022. The district submitted the grant on August 3, 2022 in order to meet the DOE deadline of August 9, 2022. If awarded, it would be for a full day preschool program for a required start of no later than October 3, 2022.
- 8) Recommend the Board approve an increase in hours for Ceplo Consulting who provided technical support for our Preschool Grant Proposal. The request is to increase from 10 hours to 30 hours at \$150 an hour.
- 9) Recommend the Board revise the following cafeteria meal prices for the 2022-2023 school year:
  - Lunch Reduced Price - \$.40 now \$.0
  - Breakfast Reduced price - \$.30 now \$0

- 10) Recommend the Board approve the SRO agreement between the Board and Municipality for the 22-23 School year.

- 11) Recommend the Board accept the resignation of Sara Eisenhuth who was awarded the contract to provide Occupational Therapy services for the 2022-2023 school year. Those services will now be provided by Educational Services Unit in a jointure with Burlington County Special Services.
- 12) Recommend the Board approve the attached Student Activity expenses for the month of June 2022. (22-23-07)
- 13) Recommend the Board approve the attached request for professional development. (22-23-08)
- 14) Recommend the Board approve the following Cafeteria expense.

7/05/2022	1557	Nutri-Serve Food Mgmt., Inc. (6/01/22 to 6/30/22)	\$ 18,940.18
7/26/2022	1558	identMetrics	\$ 499.00
7/26/2022	1559	Voided	
7/26/2022	1560	Johnson Supply (Compressor)	\$ 1,311.92

- 15) Recommend the Board approve the following 2022-2023 Out-of-District placements:

Placement	Student(s)	Tuition per Student	1:1 Aide	1:1 Nurse (est)
BCSSSD	MA	\$46,804	\$45,759	\$45,000 est \$90,000 est
	NM	\$46,804	\$45,759	
	RC	\$TBD	TBD	
	CA	\$51,121	\$45,759	
	MM	\$ TBD	\$TBD	
YALE North	AT	\$TBD		
YALE Evesham	AP	\$TBD		
YALE	JO	\$78,080		
Mercer County Special Service	CS	\$TBD	\$37,000	

- 16) Recommend the Board approve the online submission of the Fiscal Year 2022-23 IDEA grant and accept the following funds:

	<u>2022-2023</u>
IDEA Basic	\$ 214,128
IDEA Basic Nonpublic	\$ 3,824
IDEA Pre-School	\$ 9,644

- 17) Recommend the Board approve a one year renewal with Garden State Transport at a CPI of 1.91% with the elimination of one bus due to no courtesy busing.

	21-22	CPI 1.91%	Adj	21-22	Total Cost
ECS-1	\$183.71	\$187.22		\$187.22	\$ 33,699.39
ECS-2	\$153.69	\$156.83		\$156.83	\$ 28,229.27
ECS-3	\$236.32	\$240.83		\$240.83	\$ 43,350.07
ECS-4	\$183.71	\$187.22		\$187.22	\$ 33,699.39
ECS-6	\$236.31	\$240.82		\$240.82	\$ 43,348.23
ECS-7	\$236.31	\$240.82		\$240.82	\$ 43,348.23
				<b>\$ 225,674.60</b>	

**18) Recommend the Board approve the following individuals for the 2022-2023 Summer Enrichment Program (General and Special Education) to be Charged to Title I:**

Allison Corn – Teacher  
Chelsea Drake – Teacher  
Rebecca Breidinger – Teacher  
Kelly Greene – Teacher  
Audrey Leibowitz – Teacher  
Guinevere Pepe – Teacher  
Melissa Clark – Teacher  
Kevin Moore – Social Emotional Learning  
Activities Coordinator  
Michael Shoukry – Tutor  
Jessica Jones – Tutor

Florence Smith – Teacher  
Madison Hughes – Teacher  
Angela Henderson – Teacher  
Mackenzie Mauro – Teacher  
Adele Liperi – ESS  
Kim Kaye-Brown – ESS  
Kristin Shultz – ESS  
Sara Eisenhuth – OT  
Molly Ostaszewski  
Vincent Marcario

**19) Recommend the Board approve the following individuals for the 2022-2023 Summer Enrichment Program (General and Special Education) to be charged to Esser II:**

Mary Ostaszewski – Nurse

**20) Recommend the Board approve the following individuals to be charged to Esser II (21-22 School year) and ARP Esser (22-23 School year):**

Nicole Ragone – Esser II (21-22 school year ) and ARP Esser (22-23 school year)  
Charlene Bonomo ARP Esser (22-23 school year)  
Ruth Magnani ARP Esser (22-23 school year)

**1. POLICY: (Len DiGiacomo, Chairperson)**

**A. Action Items:**

On the motion by Len DiGiacomo and seconded by Kerry Douglas, the following action item was approved. Roll call vote. Motion carried

**1) Recommend the Board approve the second reading and adoption of the following policies from Alert 227 (sent in separate email):**

P 1648.14	Safety Plan for Healthcare Settings in School Buildings – COVID-19 (M) (Abolished)
P 1648.15	Recordkeeping for Healthcare Settings in School Buildings – COVID-19 (M) (New)
P 2415.04	Title I: District-Wide Plus School Specific Parent and Family Engagement (M) (Revised)
P 2417	Student Intervention and Referral Services (M) (Revised)
P 2461	Special Education/Receiving Schools (M) (Abolished)
P 3161	Examination for Cause (Revised)
P 4161	Examination for Cause (Revised)
P 5512	Harassment, Intimidation, and Bullying (M) (Revised)
P & R 7410	Maintenance and Repair (M) (Revised)
P 8420	Emergency and Crisis Situations (M) (Revised)
P & R 9320	Cooperation with Law Enforcement Agencies (M) (Revised)

**2. CURRICULUM (Floencia Norton, Chairperson)**

**A. Action Items:**

On the motion by Floencia Norton and seconded by Len DiGiacomo, the following action items were approved. Roll call vote. Motion carried

**1) Recommend the Board approve updated curriculum for the following subject areas (sent in separate email):**

Health/PE  
 Math  
 Visual and Performing Arts  
 Science  
 World Languages  
 Computer Science and Design (formerly Technology)  
 Career Readiness  
 Social Studies

- 2) Recommend the Board approve the Eastampton District Professional Development Plan (PDP) Statement of Assurance for 2022-2023 which is on file.
- 3) Recommend the Board approve the School District Mentoring Plan Statement of Assurance for 2022-2023 which is on file.
- 4) Recommend the Board approve a new grading system for the district which will align with Rancocas Valley Regional High School and the sending districts, as follows:

A+	98-100		C+	77-79
A	94-97		C	74-76
A-	90-93		C-	70-73
B+	87-89		D+	68-69
B	84-86		D	65-67
B-	80-83		F	0-64

- 5) Recommend the Board approve the District's Danielson Evaluation Model.
- 6) Recommend the Board approve the 2022-2023 curriculum (available for review at [www.etsdnj.us](http://www.etsdnj.us)), as well as textbooks, and substance abuse prevention program, currently in use.

### 3. **BUILDINGS AND GROUNDS:** (Walter Maluchnik, Chairperson)

#### **A. Action Item:**

On the motion by Walter Maluchnik and seconded by Kyle Aaronson, the following action item was approved. Roll call vote. Motion carried

- 1) Recommend the Board approve the following request for use of facilities:

	Group	Purpose	Date	Time	Room
1	Eastampton PTA	Meet & Greet for PreK-1 <sup>st</sup>	Aug 29	5:00 pm – 8:00 pm	Cafeteria
2	Kidz Space	Staff Orientation	Aug 30	10:00 am – 12:00 pm	Cafeteria
3	Eastampton PTA	General Meetings	Sept 27, Oct 26, Nov 29, Jan 24	6:30 pm – 8:30 pm	Cafeteria
4	Eastampton PTA	Family Fun Nights	Oct 21, Nov 18, Dec 16, Jan 20, Feb 16, Mar 17, Apr 21, May 19	6:30 pm – 8:30 pm	Cafeteria

### **PUBLIC PARTICIPATION:**

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not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

- No one participated

**ADJOURNMENT:**

With no further business to discuss, the Board meeting was adjourned at 8:10 pm. All in favor

Respectfully submitted,

Pat Austin  
Interim Business Administrator