

**EASTAMPTON TOWNSHIP BOARD OF EDUCATION**  
**Meeting Minutes**  
**Tuesday September 20, 2022**

The Regular Meeting of the Eastampton Township Board of Education was called to order at 7:00 pm by Kerry Douglas, Board President.

**FLAG SALUTE**

**PUBLIC ANNOUNCEMENT:** In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on January 5, 2022
- B. Mailed written notice to the *Burlington County Times* on January 9, 2022 and the *Courier Post* on January 11, 2022
- C. Filed written notice with the Clerk of Eastampton Township on January 6, 2022
- D. Posted official notice on the district's website.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

**ROLL CALL:**

Kerry Douglas, President -present  
Brian Curtis, Vice President- absent  
Kyle Aaronson-present  
Len DiGiacomo-present  
Edward Hill-present  
Walter Maluchnik-present  
Floencia Norton-present

Ambrose F. Duckett, III, Superintendent of Schools  
Pat Austin, Interim Business Administrator/Board Secretary

**FIRE EXITS**

**PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)**

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

This meeting will now be open to the public; however, if your questions or comments pertain to litigation, students, personnel or negotiations, we ask that you see the Superintendent after the meeting since we do not discuss these items in public.

- No participants

## **APPROVAL OF MINUTES: (22-23-09)**

On the motion by Kerry Douglas and seconded by Edward Hill, the following minutes were approved. Roll call vote. Motion carried

Kyle Aaronson, yes  
Brian Curtis - absent  
Len DiGiacomo - yes  
Kerry Douglas - yes  
Edward Hill - yes  
Walter Maluchnik - yes  
Florencia Norton - yes

August 30, 2022 (Regular Session)

## **SUPERINTENDENT'S REPORT: (Ambrose F. Duckett, III, Superintendent/Principal)**

### **A. Discussion Item(s):**

- 1) Opening of school for the 2022-2023 year
- 2) Liaison Reports
- 3) NJDOE Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2022-2023 School Year **(22-23-10)**
- 4) NJDOE Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2022-2023 School Year Checklist **(22-23-11)**

-Mr. Duckett spoke about Board Goals and the successful opening. There were a few issues with the drop off in the morning but that was resolved the next day.  
- We were awarded Preschool Expansion Aid and the program will be up and running Mid-October.  
- Our enrollment is increasing; the parking lot is complete; and the gym floors and bleachers were completed over the summer.

### **B. Action Item(s):**

On the motion by Len DiGiacomo and seconded by Kerry Douglas, the following action items were approved. Roll call vote. Motion carried

- 1) Recommend the Board approve the NJDOE Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2022-2023 School Year and related Checklist as presented.
- 2) Recommend the Board approve the 2022-2023 Memorandum of Agreement between the Eastampton Police Department, the County Prosecutor's Office, and the Eastampton Board of Education, on file in the superintendent's office.

**PERSONNEL: (Kyle Aaronson, Chairperson)**

**A. Action Item(s):**

On the motion by Kyle Aaronson and seconded by Walter Maluchnik, the following action items were approved. Roll call vote. Motion carried

- 1) Recommend the Board approve the following staff members for 2022-2023 extra-curricular appointment as indicated, with stipends as per negotiated agreement:

Madison Hughes	Chaperone
Guinevere Pepe	Battle of the Books Co-Advisor

- 2) Recommend the Board approve the employment of the following candidates as district substitute teachers effective September 21, 2022, pending completion of paperwork:

Jocelyn Wilkinson  
Princess Brown  
Rick Marcario

- 3) Recommend the Board approve a ten-month contract of employment for SY 2022-2023 for Julie Hancock as preschool teacher, BA/Step 1 – \$54,800.00, effective September 26, 2022, pending completion of paperwork.
- 4) Recommend the Board authorize the Superintendent to fill our preschool teacher vacancy with Board ratification at the October 2022 meeting.
- 5) Recommend the Board approve the following staff member for 2022-2023 extra-curricular appointment as indicated, with stipends as per negotiated agreement:

Angela Henderson	Chaperone
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**FINANCE: (Edward Hill, Chairperson)**

**A. Action Item(s):**

On the motion by Edward Hill and seconded by Kyle Aaronson, the following action items were approved. Roll call vote. Motion carried

- 1) Recommend the Board approve the following payroll:

September 15, 2022 – \$263,623.91

- 2) Recommend the Board approve the following invoices for payment: **(22-23-12)**

Regular Bills:     \$ \$368,812

- 3) Recommend the Board approve Line Item Transfers dated August 31, 2022. **(22-23-13)**
- 4) Recommend the Board approve the Treasurer's Report dated August 31, 2022 **(22-23-14)**
- 5) Recommend the Board approve the Board Secretary's Report dated August 31, 2022. **(22-23-15)**

- 6) Pursuant to N.J.A.C. 6A:23-2.12(c)4\*, we certify that as of August 31, 2021 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3\* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. \*Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

Pursuant to N.J.A.C. 6A:23-2.12(c)8\*, I certify that as of August 31, 2022 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. \*Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.

- 7) Recommend the Board approve the submission of the annual Nonpublic School Nursing Report Form to the Burlington County Office of Education.
- 8) Recommend the Board approve the parent transportation contract for student CS for school year 22-23 contingent upon the County Executive Superintendent approval.
- 9) Recommend the Board approve the receipt of Preschool Education Aid (PEA) State Aid funding in the amount of \$548,400 for the 2022-23 School Year.

- 10) Recommend the Board approve the following Cafeteria expenses:

1562	9/02/2022	Smart Care Equip Solutions-EEC Acquisitions	\$ (709.95)
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- 11) Board approval is requested for Mr. Ambrose Duckett and Mrs. Kerry Douglas to attend the Annual NJSBA Workshop Conference from October 24, 2022 to October 26, 2022. Workshop cost per person is \$550.00 plus traveling expenses.
- 12) Recommend the Board authorize the Superintendent to approve a contract between the District and Mt. Holly School District for a Preschool Master Teacher for the 2022-2023 school year with Board ratification at the October 2022 meeting.

- 13) Recommend the Board approve the following Cafeteria expenses:

6/16/20	1551	Nutri-Serve Food Mgmt., Inc. 05/01/22 to 05/31/22 Inv #M915053122	\$ (28,671.66)
6/21/20	1552	Parent Refund	\$ (50.08)
6/21/20	1553	Parent Refund	\$ (16.20)
6/21/20	1554	Parent Refund	\$ (12.20)
6/21/20	1555	Parent Refund	\$ (9.65)
6/21/20	1556	Parent Refund	\$ (30.00)

## **CURRICULUM: (Florencia Norton, Chairperson)**

### **A. Information Item(s):**

## 1) Standardized Test Results Presentation

### **POLICY: (Len DiGiacomo, Chairperson)**

#### **A. Action Item(s):**

On the motion by Len DiGiacomo and seconded by Kerry Douglas, the following action item was approved. Roll call vote. Motion carried

#### **1) Recommend the Board the first reading of the following policies from Alert 228 (sent in separate email):**

P 0163	Quorum (Revised)
P 1511	Board of Education Website Accessibility (M) (Revised)
P 2415	Every Student Succeeds Act (M) (Revised)
P 3216	Dress and Grooming (Revised)
P 4216	Dress and Grooming (New)
P 3270	Professional Responsibilities (Revised)
R 3270	Lesson Plans and Plan Books (Revised)
P & R 5513	Care of School Property (M) (Revised)
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P 5722	Student Journalism (M) (New)
P & R 2432	School Sponsored Publications (Abolished)
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P 5517	School District Issued Student Identification Cards (M) (Revised)

### **BUILDINGS AND GROUNDS: (Walter Maluchnik, Chairperson)**

#### **A. Action Item(s):**

On the motion by Walter Maluchnik and seconded by Edward Hill, the following action item was approved. Roll call vote. Motion carried

#### **1) Recommend the Board approve the following requests for use of facilities:**

	Group	Purpose	Date	Time	Room
1	Eastampton Township	Instructional Karate	Oct 4, 6, 11, 13, 18, 20, 25, 27; Nov 1, 3, 8, 15, 17, 29; Dec 1, 8, 13, 15, 20; Jan 3, 5, 10, 12, 17, 19, 24, 26, 31; Feb 2, 7, 9, 14, 21, 23, 28; Mar 2, 7, 9, 14, 16, 21, 23, 28, 30 Apr 4, 6, 18, 20, 25, 27; May 2, 4, 11, 16, 18, 23, 25, 30; Jun 1, 6, 8, 13, 15, 20, 22, 27, 29	5:30pm–8:45 pm	Elementary Gym

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- No participants

**ADJOURNMENT:**

With no further business to discuss, the Board meeting was adjourned at 8:02 pm. All in favor

Respectfully submitted,

Pat Austin  
Interim Business Administrator