

EASTAMPTON TOWNSHIP BOARD OF EDUCATION

Meeting Minutes

Tuesday, October 18, 2022

The Regular Meeting of the Eastampton Township Board of Education was called to order at 7:00 pm by Kerry Douglas, Board President.

FLAG SALUTE

PUBLIC ANNOUNCEMENT: In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on January 5, 2022
- B. Mailed written notice to the *Burlington County Times* on January 9, 2022 and the *Courier Post* on January 11, 2022
- C. Filed written notice with the Clerk of Eastampton Township on January 6, 2022
- D. Posted official notice on the district's website.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

ROLL CALL:

Kerry Douglas, President -present
Brian Curtis, Vice President- present
Kyle Aaronson-present
Len DiGiacomo-present
Edward Hill-present
Walter Maluchnik-present
Floencia Norton-present

Ambrose F. Duckett, III, Superintendent of Schools
Pat Austin, Interim Business Administrator/Board Secretary

FIRE EXITS

PRESENTATIONS:

- A. Student Recognitions – Mr. Duckett, Superintendent/Principal

Mr. Duckett and Ms. Douglas announced three students of the Month

6th grade – Logan McArthur
7th grade – Lucas Reres
8th grade – Kathia Tuagben

PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

This meeting will now be open to the public; however, if your questions or comments pertain to litigation, students, personnel or negotiations, we ask that you see the Superintendent after the meeting since we do not discuss these items in public.

Mr. Graham commented on the recent newspaper articles about the huge rise in health care costs and what is the district doing about this. Ms. Austin replied that the reference is to the State Health Benefits Plan which Eastampton is not a part of. But the district is addressing that expense.

APPROVAL OF MINUTES: (22-23-16)

On the motion by Kerry Douglas and seconded by Kyle Aaronson, the following minutes were approved. Roll call vote. Motion carried

Kyle Aaronson, yes
Brian Curtis - abstain
Len DiGiacomo - yes
Kerry Douglas - yes
Edward Hill - yes
Walter Maluchnik - yes
Floencia Norton - yes

September 20, 2022 (Regular Session)

SUPERINTENDENT'S REPORT: (Ambrose F. Duckett, III, Superintendent/Principal)

A. Information Item(s):

1) Liaison Reports

Kerry Douglas reminded everyone of the Trunk or Treat event hosted by the Township.

PERSONNEL: (Kyle Aaronson, Chairperson)

A. Action Items:

On the motion by Kyle Aaronson and seconded by Ed Hill, the following action items were approved. Roll call vote. Motion carried

- 1) Recommend the Board ratify a ten-month prorated contract of employment for SY 2022-2023 for Ashley Forsyth as preschool teacher, BA/Step 1 – \$54,800.00, effective October 24, 2022, pending completion of paperwork.**
- 2) Recommend the Board approve a ten-month contract of employment for SY 2022-2023 for the following individuals as classroom aides, contracts on file:**

Vincent Marcario – Effective September 1, 2022
Kari Thalwitzer – Effective September 1, 2022
Tina Reres – Effective October 3, 2022

- 3) Recommend the Board approve the district's manual of job descriptions (on file).**

- 4) Recommend the Board approve the following staff member for 2022-2023 extra-curricular appointment as indicated, with stipend as per negotiated agreement:

Larry Foglia

Basketball Chaperone

- 5) Recommend the Board approve the employment of the following candidate as a district substitute teacher effective October 19, 2022, pending completion of paperwork:

Michael Geibel

FINANCE: (Edward Hill, Chairperson)

- Information Items:

- 1) 2022-2023 Budget Preparations & Tentative Calendar **(22-23-17)**

- Action Items:

On the motion by Ed Hill and seconded by Len DiGiacomo, the following action items were approved. Roll call vote. Motion carried

- 1) Recommend the Board approve the following payrolls:
 - a. September 30, 2022 - \$285,591.45
 - b. October 15, 2022 - \$291,209.68
- 2) Recommend the Board approve the following invoices for payment: **(22-23-18)**
 - a. Regular Bills: \$ 398,122.21
- 3) Recommend the Board approve Line Item Transfers dated September 30, 2022 **(22-23-19)**
- 4) Recommend the Board approve the Treasurer's Report dated September 30, 2022 **(22-23-20)**
- 5) Recommend the Board approve the Board Secretary's Report dated September 30, 2022. **(22-23-21)**
- 6) Pursuant to N.J.A.C. 6A:23-2.12(c)4*, we certify that as of September 30, 2022 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. *Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

Pursuant to N.J.A.C. 6A:23-2.12(c)8*, I certify that as of September 30, 2022 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. *Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.

- 7) Recommend the Board approve the attached three year Comprehensive Maintenance Form and Form M-1. (22-23-22)
- 8) Recommend the Board approve a Shared Services Agreement with the Mt. Holly Board of Education for a Master Teacher for the 2022-23 school year to be funded through the Preschool Grant. (22-23-23)
- 9) Board approval is requested for payment for the entrance fee only (\$550) for Pat Austin for the NJSBA Workshop Conference held on October 26 and 27.
- 10) Recommend the Board approve the following Cafeteria expenses:

9/14/2022	1564	Smart Care EQUIPMENT Solutions/EEC	\$ (3,657.36)
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- 11) Recommend the Board approve the following Student Activity expenses:

9/2/2022	2220	Matt Tech LLC	\$ (837.90)
9/12/2022	2221	Philly Pretzel	\$ (42.00)
9/22/2022	2222	Philly Pretzel	\$ (168.00)
9/26/2022	2223	Daniel Paolini	\$ (80.00)
9/26/2022	2224	Michael Achuff	\$ (80.00)

- 12) Recommend the Board approve the Contract for DCeplo LLC for services to support the Preschool Program State required plans for the 2023-2024 school year.

- 13) Recommend the Board approve the following 2022-2023 Out-of-District placements

Placement	Student(s)	Tuition per Student	1:1 Aide	1:1 Nurse (est)
BCSSSD 9/19	SF	\$46,804	\$45,759	
Pemberton 9/7	EO	\$41,443		

- 14) Recommend the Board approve an increase in the daily rate for substitute nurses from \$100 to \$200 effective immediately.
- 15) Recommend the Board approve the attached request for professional development. (22-23-24)

POLICY: (Len DiGiacomo, Chairperson)

A. Action Items:

On the motion by Len DiGiacomo and seconded by Brian Curtis, the following action item was approved.
Roll call vote. Motion carried

- 1) Recommend the Board approve the second reading and adoption of the following policies from Alert 228 (sent in separate email):

P 0163	Quorum (Revised)
P 1511	Board of Education Website Accessibility (M) (Revised)
P 2415	Every Student Succeeds Act (M) (Revised)
P 3216	Dress and Grooming (Revised)
P 4216	Dress and Grooming (New)
P 3270	Professional Responsibilities (Revised)
R 3270	Lesson Plans and Plan Books (Revised)
P & R 5513	Care of School Property (M) (Revised)
P 5517	School District Issued Student Identification Cards (M) (Revised)
P 5722	Student Journalism (M) (New)

CURRICULUM: (Floencia Norton, Chairperson)**A. Action Item:**

On the motion by Floencia Norton and seconded by Walter Maluchnik, the following action items were approved. Roll call vote. Motion carried

- 1) Recommend the Board approve the Nursing Services Plan for the 2022-2023 school year. (22-23-25)
- 2) Recommend the Board approve the QSAC DPRs. (22-23-26)
- 3) Recommend the Board approve the following field trip:

Date	Students	Destination	Time	Chaperones
11/4/22	3 rd Grade	Cedar Run Wildlife Refuge	9:00 am – 2:00/2:15 pm	8 staff, 8 parents
3/16/23	5 th /6 th Band	Philadelphia Orchestra at The Kimmel Center	8:45 am – 2:00 pm	2 staff, 12 parents

BUILDINGS AND GROUNDS: (Walter Maluchnik, Chairperson)**A. Action Item:**

On the motion by Walter Maluchnik and seconded by Kerry Douglas, the following action item was approved. Roll call vote. Motion carried

- 1) Recommend the Board approve the following requests for use of facilities:

	Group	Purpose	Date	Time	Room
1	Westampton Recreation	Youth Indoor Basketball Practice	Mondays – Jan 9, 23, 30; Feb 6, 13, 27; Mar 6, 13, 20	6:30 – 9:00 pm	Elementary and MS Gyms
2	Westampton Recreation	Youth Indoor Basketball Practice	Tuesdays – Jan 3, 10, 17, 24, 31; Feb 7, 14, 21, 28; Mar 7, 14, 21	6:30 – 9:00 pm	MS Gym
3	Westampton Recreation	Youth Indoor Basketball Practice	Wednesdays – Jan 4, 11, 18, 25; Feb 1, 8, 15, 22; Mar 1, 8 15, 22	6:30 – 9:00 pm	Elementary and MS Gyms
4	Westampton Recreation	Youth Indoor Basketball Practice	Thursdays – Jan 5, 12, 19, 26; Feb 2, 9, 23; Mar 2, 9, 16, 23	6:30 – 9:00 pm	MS Gym
5	Westampton Recreation	Youth Indoor Basketball Practice	Fridays – Jan 6, 27; Feb 3, 10, 24; Mar 3, 10, 24	6:30 – 9:00 pm	Elementary and MS Gyms
6	Westampton Recreation	Youth Indoor Basketball Practice	Saturdays – Jan 7, 14, 21, 28; Feb 4, 11, 18, 25; Mar 4, 11, 18, 25	8:00 am – 4:00 pm	Elementary and MS Gyms

PUBLIC PARTICIPATION:

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- No participants

ADJOURNMENT:

With no further business to discuss, the Board meeting was adjourned at 7:18 pm. All in favor

Respectfully submitted,

Pat Austin
Interim Business Administrator