

EASTAMPTON TOWNSHIP BOARD OF EDUCATION

Meeting Minutes

Tuesday November 15, 2022

The Regular Meeting of the Eastampton Township Board of Education was called to order at 7:00 pm by Kerry Douglas, Board President.

REGULAR MEETING CALLED TO ORDER BY BOARD PRESIDENT (7:00 P.M.)

FLAG SALUTE

PUBLIC ANNOUNCEMENT: In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on January 5, 2022
- B. Mailed written notice to the *Burlington County Times* on January 9, 2022 and the *Courier Post* on January 11, 2022
- C. Filed written notice with the Clerk of Eastampton Township on January 6, 2022
- D. Posted official notice on the district's website.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

ROLL CALL:

Kerry Douglas, President - present
Brian Curtis, Vice President - present
Kyle Aaronson – present (arrived 7:04pm)
Len DiGiacomo - present
Edward Hill - absent
Walter Maluchnik - present
Florence Norton - present

Ambrose F. Duckett, III, Superintendent of Schools
Pat Austin, Interim Business Administrator/Board Secretary

FIRE EXITS

PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

This meeting will now be open to the public; however, if your questions or comments pertain to litigation, students, personnel or negotiations, we ask that you see the Superintendent after the meeting since we do not discuss these items in public.

- Mr. Graham asked about the cafeteria expenses and Ms. Austin replied that the payment was for two months.
- Mr. DiGiacomo discussed the Delegate Assembly and asked if anyone would like to attend the meeting on Saturday. He then explained the purpose of that NJSBA assembly.

APPROVAL OF MINUTES: (22-23-27)

On the motion by Kerry Douglas and seconded by Brian Curtis, the following minutes were approved. Roll call vote. Motion carried

Kyle Aaronson, yes
Brian Curtis - yes
Len DiGiacomo - yes
Kerry Douglas - yes
Edward Hill - absent
Walter Maluchnik - yes
Florencia Norton - yes

October 18, 2022 (Regular Session)

PRESENTATIONS:

A. Student Recognitions – Mr. Duckett, Superintendent/Principal

Mr. Duckett and Ms. Douglas announced three students of the Month

6th grade – Nathan Neff
7th grade – Kayla McMillan
8th grade – Soha Daghaheleh

SUPERINTENDENT'S REPORT: (Ambrose F. Duckett, III, Superintendent/Principal)

A. Information Item(s):

- 1) Bus Drills were held on September 23, 2022 at 8:15am for Routes 1 through 6. Mr. Robinson was present while the bus drivers conducted the drill for all six routes.
- 2) HIB Report dated November 8, 2022. (22-23-28)
- 3) Liaison Reports.

B. Action Item(s):

On the motion by Len DiGiacomo and seconded by Kyle Aaronson, the following action items were approved. Roll call vote. Motion carried

- 1) Recommend the Board approve the School Safety and Security Plan Annual Review Statement of Assurance. (22-23-29)
- 2) Recommend the Board retroactively approve the district HIB School Safety Assessment. (22-23-30)

PERSONNEL: (Kyle Aaronson, Chairperson)

A. Action Item(s):

On the motion by Kyle Aaronson and seconded by Florencia Norton, the following action item was approved. Roll call vote. Motion carried

- 1) Recommend the Board approve the employment of the following candidates as district substitutes effective November 16, 2022, pending completion of paperwork:

Lauren Walker
Chelsea Abegg
Samantha Vasbinder, RN
Temitunde Dada
Christiana Lebak
Dominique Zeno
Melonie Vazquez
Mareile McLaughlin

FINANCE: (Edward Hill, Chairperson)

A. Information Item(s):

- 1) Unofficial Election Results:
Kerry Douglas – 1,611
Personal Choice – 120

B. Action Item(s):

On the motion by Kerry Douglas and seconded by Walter Maluchnik, the following action items were approved. Roll call vote. Motion carried

- 1) Recommend the Board approve the following payrolls:
 - a. October 31, 2022- \$288,440.57
 - b. November 15, 2022- \$297,039.59
- 2) Recommend the Board approve the following invoices for payment: **(22-23-31)**

Regular Bills: \$ 362,814.64
- 3) Recommend the Board approve Line Item Transfers dated October 31, 2022. **(22-23-32)**
- 4) Recommend the Board approve the Treasurer's Report dated October 31, 2022. **(22-23-33)**
- 5) Recommend the Board approve the Board Secretary's Report dated October 31, 2022. **(22-23-34)**
- 6) Pursuant to N.J.A.C. 6A:23-2.12(c)4*, we certify that as of October 31, 2022 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. *Citations are

subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

Pursuant to N.J.A.C. 6A:23-2.12(c)8*, I certify that as of October 31, 2022 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. *Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.

- 7) Recommend the Board approve the online submission of the Impact Aid application due January 31, 2023.
- 8) Recommend the Board approve the following 2022-2023 Out-of-District placement(s) prorated with a start date of 10/21/22

Placement	Student(s)	Tuition per Student	1:1 Aide	1:1 Nurse (est)
BCSSSD 10/21	NC	\$55,892	\$45,759	

- 9) Effective January 1, 2023, recommend the Board of Education approve the change to health & prescription drug carriers from Horizon Blue Cross Blue Shield of NJ to AmeriHealth as part of The Public Employer Trust. The attached rates are valid for 18 months from January 1, 2023 to June 30, 2024. These rates are lower by 2% from our current rates with Horizon. The AmeriHealth benefits are guaranteed to be equal to or better than the current Horizon Blue Cross benefits. **(22-23-35)**
- 10) Recommend the Board approve a consultation agreement with Anne (Nancy) Martinez as a Preschool Instructional Coach to support our Preschool Program. Terms are for services for two to three days a week at \$45 an hour or \$350 a day for an 8 hour day.
- 11) Recommend the Board approve the following Cafeteria expenses:

10/17/2022	1565	Provider Services Asoc	\$ (750.00)
10/17/2022	1566	Smart Care EQUIPMENT Solutions/EEC	\$(1,206.04)
10/21/2022	1567	Nutri Serv	\$(42,266.27)

- 12) Recommend the Board approve the attached Student Activity expenses. **(22-23-36)**
- 13) Recommend the Board approve an Addendum to our contract with ESS for Professional Aides.
- 14) Recommend the Board approve the following Extraordinary Aid resolution:

Whereas the Board of Education of the Eastampton School District received Extraordinary Aid in the amount of \$106,650 for the 2021-2022 school year in August 2022.

And whereas the District had the option of appropriating this amount in the 2021/22 Budget or the 2022/23 Budget;

And whereas the District has chosen to appropriate the total of \$106,650 in the 2022/23 Budget;

Now therefore be it resolved by the Board of Education of the Eastampton School District that \$106,650 is hereby appropriated from Surplus to the following line items

11-000-100-562-000-000-060 - \$35,000 - Special Education Tuition to other LEAs
11-000-100-562-000-000-060 - \$30,000 - Special Education Tuition to CSSD
11-213-100-320-000-000-060 – \$41,650 – ESS Support Services for Special Education Aides

15) Recommend the Board approve the attached request for professional development. (22-23-37)

CURRICULUM: (Floencia Norton, Chairperson)

A. Action Item(s):

On the motion by Floencia Norton and seconded by Len DiGiacomo, the following action items were approved. Roll call vote. Motion carried

1) Recommend the Board approve the following field trip(s):

Date	Students	Destination	Time	Chaperones
4/19/23	7 th /8 th Band and Select Chorale	Broadway Show, NYC	9:00 am – 8:00 pm	3 staff, 7 parents
5/19/23	8 th Grade Chorus	Music in the Parks Competition Six Flags Great Adventure, Jackson	7:45 am – 6:00 pm	3 staff, 7 parents

2) Recommend the Board approve the Three-Year Preschool Program Operational Plan due to the New Jersey Department of Education on November 15, 2022. This plan provides a comprehensive description of how the school district will implement each component of a high quality program for three and four year old children. In that plan, the district anticipates opening up a fourth classroom starting in September 2023.

BUILDINGS AND GROUNDS: (Walter Maluchnik, Chairperson)

A. Action Item:

On the motion by Walter Maluchnik and seconded by Kyle Aaronson, the following action item was approved. Roll call vote. Motion carried

1) Recommend the Board approve the following requests for use of facilities:

	Group	Purpose	Date	Time	Room
1	Westampton Recreation	Youth Futsal	Sundays – Jan 8, 15, 22, 29; Feb 5, 12, 19, 26	8:00 am – 5:30 pm	MS Gym
2	SEPAG	SEPAG Meeting	Nov 17	6:00 – 8:00 pm	Cafeteria
3	Eastampton PTA	<i>HousePaws</i> Vets in Training After-School Program for 1 st -5 th Graders	Jan 3, 10, 17, 24, 31; Feb 7	3:00 – 4:00 pm	Classroom(s)

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-Mr. Graham asked about the current enrollment. Mr. Duckett replied around 590 minus our preschool of 45.

ADJOURNMENT:

With no further business to discuss, the Board meeting was adjourned at 7:15 pm. All in favor
Respectfully submitted,

Pat Austin
Interim Business Administrator