

EASTAMPTON TOWNSHIP BOARD OF EDUCATION

Meeting Minutes

Tuesday January 17, 2023

The Reorganization Meeting of the Eastampton Township Board of Education was called to order at 7:00 pm by Pat Austin, Interim Business Administrator/Board Secretary.

FLAG SALUTE

PUBLIC ANNOUNCEMENT: In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on January 4, 2023
 - B. Mailed written notice to the *Burlington County Times* and the *Courier Post* on January 9, 2023.
 - C. Filed written notice with the Clerk of Eastampton Township on January 5, 2023
 - D. Posted official notice on the district's website.
- Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

ROLL CALL:

Kerry Douglas, President -present
Floencia Norton, Vice President – present
Kyle Aaronson –present arrived (7:06 pm)
Edward Besko-present
Len DiGiacomo-present
Edward Hill-absent
Walter Maluchnik-present

Ambrose F. Duckett, III, Superintendent of Schools
Pat Austin, Interim Business Administrator/Board Secretary

FIRE EXITS

PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

This meeting will now be open to the public; however, if your questions or comments pertain to litigation, students, personnel or negotiations, we ask that you see the Superintendent after the meeting since we do not discuss these items in public.

-Mr. Graham inquired about the new Transportation Software. He also asked about the minimum wage and the financial implications. Ms. Austin replied that we started paying the \$15 per hour now and not the minimum wage.

APPROVAL OF MINUTES: (22-23-48)

On the motion by Kerry Douglas and seconded by Len DiGiacomo, the following minutes were approved. Roll call vote. Motion carried

Kyle Aaronson – absent for the vote
Edward Besko - yes
Len DiGiacomo - yes
Kerry Douglas - yes
Edward Hill - absent
Walter Maluchnik - yes
Florencia Norton - yes

December 20, 2022 (Regular Session)

January 3, 2023 (Regular Session)

PRESENTATIONS:

A. Student Recognitions – Mr. Duckett, Superintendent/Principal

The following students were recognized as Student of the Month:

6th Grade – Camila Duran
7th Grade – Cassidy Ashman
8th Grade – Itohan Uyinmwun

B. Presentation by Linda Fullylove on “Start Strong”

SUPERINTENDENT’S REPORT: (Ambrose F. Duckett, III, Superintendent/Principal)

A. Information Item(s):

- 1) 2023-2024 School Calendar (22-23-49)
- 2) Mid Year Budget Review – January 25, 2023
- 3) Liaison Reports
- 4) HIB Report dated January 12, 2023 (22-23-50)
- 5) NJDOE Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2022-2023 School Year and related Checklist (22-23-51)

B. Discussion Item(s):

- 1) Committee Chairs

Committee Chairs were appointed by President Kerry Douglas

Curriculum - Kyle Aaronson
Buildings and Grounds - Edward Besko
Policy - Len DiGiacomo

C. Action Item(s):

On the motion by Kerry Douglas and seconded by Len DiGiacomo, the following action items were approved.
Roll call vote. Motion carried

- 1) Committee Chairs
- 2) Recommend the Board approve the 2022-2023 school calendar as presented.
- 3) Recommend the Board approve the Action Items on the HIB Report dated January 12, 2023 as presented on December 20, 2022.
- 4) Recommend the Board approve the NJDOE Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2022-2023 School Year and related Checklist as presented.

PERSONNEL: (Edward Hill , Chairperson)

A. Action Item(s):

On the motion by Kerry Douglas and seconded by Eddie Besko, the following action items were approved.
Roll call vote. Motion carried

- 1) Recommend the Board approve an employment contract for Ashlee M. Caldwell as Business Administrator/Board Secretary for a term commencing February 13, 2023 and ending June 30, 2023. **(22-23-52)**
- 2) Recommend the Board approve the employment of Mariela Sarceno as a district substitute effective January 18, 2023, pending completion of paperwork.
- 3) Recommend the Board approve a Speech Language Pathologist Externship for Loyola University student, Vanessa Alessi, who will be supervised by Staci Lipenta for the period January 17, 2023 through April 28, 2023.
- 4) Recommend the Board approve Lisa Wood as a homebound instructor for a student whose name is on file in the superintendent's office for ten hours per week at the negotiated rate of \$31.03 per hour.
- 5) Recommend the Board approve the employment of Mary Christine Cascio as Recess Aide at a rate of \$15.00 per hour effective January 18, 2023, pending completion of paperwork.
- 6) Recommend the Board approve Dawn Dilliplane, School Psychologist, as the District CST Coordinator effective February 4, 2023, as detailed in the EBOE/ETEA Side Bar Agreement.

FINANCE: (Walter Maluchnik , Chairperson)

A. Information Item(s):

- 1) 2023 Disclosure Forms – Reminder

B. Action Item(s):

On the motion by Walter Maluchnik and seconded by Len DiGiacomo, the following action items were approved. Roll call vote. Motion carried

1) Recommend the Board approve the following payrolls:

a. January 15, 2023 - \$ 271,156.05

2) Recommend the Board approve the following invoices for payment: (22-23-53)

Regular Bills: \$ 362,851.41

3) Recommend the Board approve Line Item Transfers dated December 31, 2022. (22-23-54)

4) Recommend the Board approve the Treasurer's Report dated December 31, 2022. (22-23-55)

5) Recommend the Board approve the Board Secretary's Report dated December 31, 2022. (22-23-56)

6) Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, we certify that as of December 31, 2022 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. *Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, I certify that as of December 31, 2022 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. *Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.

7) Recommend the Board approve the increase to the minimum hourly wage of \$14.13 effective 1/1/23 in compliance with New Jersey law.

8) Recommend the Board approve a contract for \$12,995 with Transfinder for software licensing for purposes of routing and tracking of students on buses.

9) Recommend the Board approve a negative change order to the School Parking Lot Project in the amount of (\$15,942.19) for quantity adjustments required by conditions encountered in the field, return of construction allowance and Index adjustments

10) Recommend the Board approve the following Cafeteria expenses:

12/13/2022 (1569)	Signal Processor	\$ (1,209.24)
12/21/2022 (1570)	Nutri Serve	\$ (16,426.01)

11) Recommend the Board approve the Sidebar Agreement between the Eastampton Township Board of Education and the Eastampton Township Education Association. (22-23-57)

12) Recommend the Board approve the attached request for professional development. (22-23-58)

CURRICULUM: (Kyle Aaronson , Chairperson)

A. Action Item(s):

On the motion by Kyle Aaronson and seconded by Eddie Besko, the following action item was approved. Roll call vote. Motion carried

- 1) Recommend the Board approve the following field trips:

Date	Students	Destination	Time	Chaperones
6/16/23	8 th Grade	The Spirit of New Jersey Lunch Cruise	10:00 am – 5:00 pm	Staff members
3/15/23	6 th -8 th Grades	Teen Arts Festival RCBC	9:00 am – 1:30 pm	5 staff, 5-10 parents
6/7/23	8 th Grade	Dorney Park and Wildwater Kingdom	8:00 am – 8:00 pm	5 staff, 15 parents

BUILDINGS AND GROUNDS: (Eddie Besko, Chairperson)

A. Action Item(s):

On the motion by Eddie Besko and seconded by Kerry Douglas, the following action item was approved. Roll call vote. Motion carried

- 1) Recommend the Board approve the following requests for use of facilities:

	Group	Purpose	Date	Time	Room
1	Eastampton PTA	General Meetings	Feb 22, Mar 28, Apr 26, May 23	6:30 – 8:30 pm	Cafeteria

POLICY: (Len DiGiacomo, Chairperson)

A. Action Item(s):

On the motion by Len DiGiacomo and seconded by Kerry Douglas, the following action item **was** approved. Roll call vote. Motion carried

- 1) Recommend the Board approve the first reading of the following policy (**sent via email**):

P2560.01 Live Animals in School (Revised)

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- Question asked by Mr. Graham on the new curriculum on Media Literacy. When will it be implemented and is it an unfunded mandate. Mr. Duckett answered and that Mrs. Dennler, our Librarian, already implements this in her lessons. And it is an unfunded mandate.

ADJOURNMENT:

With no further business to discuss, the Board meeting was adjourned at 8:05 pm. All in favor

Respectfully submitted,

Pat Austin

Interim Business Administrator