

EASTAMPTON TOWNSHIP BOARD OF EDUCATION

Meeting Minutes

Tuesday, June 13, 2023

The Special Meeting of the Eastampton Township Board of Education was called to order at 7:00 pm by Kerry Douglas, Board President.

FLAG SALUTE

PUBLIC ANNOUNCEMENT:

In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on January 4, 2023
- B. Mailed written notice to the *Burlington County Times* and the *Courier Post* on January 9, 2023.
- C. Filed written notice with the Clerk of Eastampton Township on January 5, 2023
- D. Posted official notice on the district's website.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

ROLL CALL:

Board Member	Present	Absent	Late Arrival Time
Kerry Douglas, President	X		
Florencia Norton, Vice President	X		
Kyle Aaronson		X	
Edward Besko	X		
Len DiGiacomo	X		
Edward Hill	X		
Walter Maluchnik	X		

Ambrose F. Duckett, III, Superintendent of Schools

Ashlee Caldwell, School Business Administrator/Board Secretary

FIRE EXITS

PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

This meeting will now be open to the public; however, if your questions or comments pertain to litigation, students, personnel or negotiations, we ask that you see the Superintendent after the meeting since we do not discuss these items in public.

-None.

APPROVAL OF MINUTES: (22-23-102)

May 16, 2023 (Executive and Regular Sessions)

Roll Call

Board Member	Motion	Second	Yes	No	Abstain	Absent
Kerry Douglas, President	X		X			
Florencia Norton, Vice President			X			
Kyle Aaronson						X
Edward Besko		X	X			
Len DiGiacomo			X			
Edward Hill					X	
Walter Maluchnik			X			

☒ Motion Carries

☐ Motion Fails

-Mr. DiGiacomo noted corrections he requested to be made to the minutes. Ms. Caldwell responded that the corrections were made.

PRESENTATIONS:

A. Retirement Recognition – Ms. Ruth Magnani and Mrs. Susan Wolf (present)

B. National Honor Society Induction Ceremony – Mr. Shoukry

C. Student Recognitions – Mr. Duckett, Superintendent/Principal

-Mr. Duckett presented Susan Wolf with a plate of recognition for her service. Mr. Duckett said that Mrs. Wolf was one of the finest, most thorough and efficient secretaries and thanked her for her many years of service.

-Mr. Shoukry presented 17 class of 2024 students with NHS pins.

Taylor Allen (present)
Giovanni Archer (present)
Madisyn Burr (present)
Katherine Douglas (present)
Hailey Ems (present)
Gavin Flood (present)
Rowan Healey (present)
Keira Kreig (present)
Trystian Kreig (present)
Savion Mayo (present)
Noah Norton (present)
Lucas Reres (present)
Payton Schwartz (present)
Evangelina Sibai (present)
Aiden Tyndall (present)
Chloe Walsh (present)
Avery Worrell (present)

-The following students were recognized as Student of the Month:

May
6th - Troy Gabriel
7th - Jack Tucker (present)
8th - Morgan Wargo

June
6th - Amare Shelton (present)
7th - Brianna Barron (present)
8th - Lucas Holzinger (present)

SUPERINTENDENT'S REPORT: (Ambrose F. Duckett, III, Superintendent/Principal)

A. Information Item(s):

- 1) HIB Report dated June 8, 2023. **(22-23-103)**
- 2) Liaison Reports.
- 3) NJDOE Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2023-2024 School Year and related Checklist **(22-23-104)**
 - Mr. Duckett reported three confirmed HIB reports and noted that the numbers have decreased.
 - Kerry Douglas reported the Liaison Report; the township meeting was 6/12/23; there is a survey for the master plan – all are encouraged to complete it.
 - Mr. Duckett noted that the 23/24 remote plan is required every 6 months, is now available on the website; it is not applicable to the weather, just the pandemic. The plan is due by June 30 and needs the board's approval.

B. Action Item(s):

- 1) Recommend the Board approve the 2022-2023 Lead Testing Program Statement of Assurance on file in the Superintendent's office.
- 2) Recommend the Board approve the School Security Drill State of Assurance on file in the Superintendent's office.
- 3) Recommend the Board approve the NJDOE Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2023-2024 School Year and related Checklist **(22-23-104)**

Roll Call on Action Items

Board Member	Motion	Second	Yes	No	Abstain	Absent
Kerry Douglas, President			X			
Florencia Norton, Vice President			X			
Kyle Aaronson						X
Edward Besko			X			
Len DiGiacomo	X		X			
Edward Hill		X	X			
Walter Maluchnik			X			

- ☒ Motion Carries
☐ Motion Fails

PERSONNEL: (Edward Hill, Chairperson)

A. Action Item(s):

- 1) Recommend the Board authorize the Superintendent to fill vacancies, accept resignations, and approve transfers/payments for the remainder of the 2022-2023 school year and in July/August 2023 with Board ratification at the August 2023 meeting.

- 2) Recommend the Board approve the employment contract for Ashlee Caldwell as School Business Administrator/Board Secretary July 1, 2023 to June 30, 2024, on file in the superintendent's office.
- 3) Recommend the Board approve the revised resignation date for James Hall from July 15, 2023 to June 30, 2023.
- 4) Recommend the Board approve the attached revised list of negotiated salaries for the 2023-2024 school year. (22-23-105)
- 5) Recommend the Board accept the resignation of Tina Reres as preschool aide whose last day with the district was April 6, 2023.
- 6) Recommend the Board accept the resignation of Melissa Jennings Reed, teacher, effective June 30, 2023.
- 7) Recommend the Board approve a ten-month contract of employment for SY 2023-2024 for Leticia Gonzalez as Child Study Team Secretary, Step 7 – \$40,035.00, effective September 1, 2023, pending completion of paperwork.
- 8) Recommend the Board approve a ten-month contract of part-time employment for SY 2023-2024 for Barbara Ortiz as Registrar, with a salary not to exceed \$12,000 in a calendar year, effective September 1, 2023, pending completion of paperwork.
- 9) Recommend the Board approve a ten-month contract of employment for SY 2023-2024 for Leah Fickenscher as Special Education Teacher, BA/Step 3 – \$57,014.00, effective July 1, 2023, pending completion of paperwork.
- 10) Recommend the Board approve a twelve-month contract of employment for SY 2023-2024 for Karen Hozier as Payroll/Benefits Administrative Assistant (Confidential Position), at an annual salary of \$70,000.00, effective July 1, 2023, pending completion of paperwork.
- 11) Recommend the Board approve a ten-month contract of employment for SY 2023-2024 for Ashley Field as Special Education Teacher, BA/Step 5 – \$58,614.00, effective September 1, 2023, pending completion of paperwork.
- 12) Recommend the Board approve Denise Allen-Whipple to volunteer as needed in the district Business Office.
- 13) Recommend the Board approve Jessica Goodman as Preschool Intervention and Referral Specialist (PIRS) for three to five hours per week at the negotiated rate of \$31.99 per hour.
- 14) Recommend the Board approve the following individuals for the 2023-2024 Summer Enrichment Program (General and Special Education) - Salaries to be charged to Title I:

Kevin Moore – Social Emotional Learning Activities Coordinator
Allison Corn – Teacher
Alexa Selnek – Teacher
Chelsea Drake – Teacher
Melanie Southard – Teacher
Kelly Greene – Teacher
Audrey Sutherland – Teacher

Rebecca Breidinger – Teacher
 Jessica Jones - Teacher
 Michael Shoukry – Teacher
 Mackenzie Mauro – Substitute

15) Recommend the Board approve the following individuals for the 2023-2024 Extended School Year Program (Special Education Only) - Salaries to be charged to Title I:

Florence Smith – Teacher
 Madison Hughes – Teacher
 Angela Henderson – Teacher
 Melissa Clark – Teacher (Summer Enrichment and ESY)
 Meaghan Roshetar – Substitute
 Vanessa Alessi – Speech Therapist
 Kim Kaye-Brown – ESS
 Adele Liperi – ESS
 Stephanie Stevenson – ESS
 Shannon Holloway – ESS
 Sandra Tamay – ESS
 Kautorra Jones – ESS
 Tiffani Robinson (at Special Services) – ESS
 OT - TBD
 Mary Ostaszewski – Nurse
 Molly Ostaszewski – Aide
 Leah Fickenschier – Teacher

16) Recommend the Board approve the following staff members for 2023-2024 extra-curricular appointments as indicated, with stipends as per negotiated agreement:

Teri Montgomery	Chaperone
Kevin Moore	Girls Soccer Coach, Girls Basketball Coach
Robert Glavan	Baseball Coach, Boys Basketball Co-Coach
Jeffrey Bowlby	Science Club Advisor, Games Club Advisor, Battle of the Books Co-Advisor
Kim-Kaye Brown	Softball Co-Coach
Guinevere Pepe	Battle of the Books Co-Advisor
Mackenzie Mauro	Yearbook Club Advisor, Art Club Advisor
Michael Shoukry	Honor Society Advisor, Student Council Advisor, Chaperone, Saturday School Supervisor
Jackie Smith	Jazz Band Director, Woodwind Ensemble Director
Madison Hughes	Chaperone
Jamie Fischer	Softball Co-Coach, Select Chorale Director, Drama Club Advisor
Jeffrey Raible	Boys Soccer Coach
Nick Seibel	Boys Basketball Co-Coach
Valerie Ulyett	Chaperone

Roll Call on Action Items

Board Member	Motion	Second	Yes	No	Abstain	Absent
Kerry Douglas, President			X			
Florencia Norton, Vice President			X			
Kyle Aaronson						X
Edward Besko	X		X			
Len DiGiacomo			X			
Edward Hill			X			
Walter Maluchnik		X	X			

☒ Motion Carries
☐ Motion Fails

-Ms. Caldwell notated that Personnel Item # 9's effective date should be July 1, 2023.

FINANCE: (Walter Maluchnik, Chairperson)

A. Information Item(s):

- 1) Several RFPs received for Occupational Therapy and Behavioral Consultation Services

B. Action Item(s):

- 1) Recommend the Board approve the following payrolls:
 - a. May 15, 2023: \$279,581.54
 - b. May 30, 2023: \$281,475.88
- 2) Recommend the Board approve the following invoices for payment: **(22-23-106)**
 - a. Regular Bills: \$498,970.67
- 3) Recommend the Board approve Line Item Transfers dated May 31, 2023. **(21-22-107)**
- 4) Recommend the Board approve the Treasurer's Report dated May 31, 2023. **(21-22-108)**
- 5) Recommend the Board approve the Board Secretary's Report dated May 31, 2023. **(21-22-109)**
- 6) Pursuant to N.J.A.C. 6A:23-2.12(c)4*, we certify that as of May 31, 2023 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. *Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

Pursuant to N.J.A.C. 6A:23-2.12(c)8*, I certify that as of May 31, 2023 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. *Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.

- 7) Recommend the Board approve the attached Student Activity expenses **(22-23-110)**
- 8) Recommend the Board approve the following Cafeteria expenses:

5/2/2023	1578	Nutri-Serv Food Management (03/01/2023-03/31/2023)	\$ (27,313.88)
5/2/2023	1579	Leila Beitsayah (Parent of student RD - Mr. Moore Class)	\$ (56.40)
5/2/2023	1580	Smart Care Equipment Inv# 10544622	\$ (709.44)
5/2/2023	1581	Bowman & Company/Srv rendered 2022 Audit/ Inv# 107495	\$ (3,500.00)
5/2/2023	1582	Smart Care Equipment/ Steamer/Conv/ Inv# 10556051	\$ (2,093.91)

5/2/2023	1583	Lunch Time Software Inv# 9915	\$ (1,595.00)
5/30/2023	1584	Nutri-Serv Food Management (04/01/2023-04/30/2023)	\$ (16,630.44)

- 9) Recommend the Board authorize the School Business Administrator to process additional invoices for payment for the current fiscal year and to process invoices for July/August with Board confirmation at the August 2023 meeting.
- 10) Recommend the Board authorize the School Business Administrator to make all necessary adjustments/account transfers (including transfers to/from fund balance and reserve accounts) that may be needed to close out the current fiscal school year and in July/August with Board confirmation at the August 2023 meeting.
- 11) Recommend the Board accept the listing of contracts awarded as of June 30, 2023, as required by P.L. 2015, Chapter 47. **(22-23-111)**
- 12) Recommend the Board accept the award from the Department of Community Affairs for a Local Recreation Improvement Grant not to exceed \$35,000 for purchase and installation of solar video display scoreboards.
- 13) Recommend the Board approve the renewal of membership in the Burlington County Joint Insurance Fund for the 2023-2024 school year and the attached resolution directing the distribution of net returned surplus funds held by BCIPJIF in the amount of \$10,221 (\$2,952 current distribution and \$7,269 aggregate excess loss fund) to be used to offset the 2023-2024 premium of \$84,281. **(22-23-112)**
- 14) Recommend the Board approve the contract for 2023-2024 with Kidz Space for the extended school day program.
- 15) Recommend the Board approve the following resolution:

WHEREAS, NJSA 18A:21-2, NJSA18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedure, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Eastampton Board of Education wishes to deposit anticipated current year surplus into the Capital Reserve account at year end, and

WHEREAS, the Eastampton Board of Education has determined that up to \$70,000- could be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, the Eastampton on Board of Education does hereby authorize the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

- 16) Recommend the Board approve the following resolution:

WHEREAS, NJSA 18A:21-2, NJSA18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedure, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Eastampton Board of Education wishes to deposit anticipated current year surplus into the Impact Aid Reserve account at year end, and

WHEREAS, the Eastampton Board of Education has determined that up to \$36,502 could be available for such purpose of transfer for use in future general fund budgets for general fund expenditures,

NOW THEREFORE BE IT RESOLVED, the Eastampton on Board of Education does hereby authorize the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

17) Recommend the Board approve the following resolution:

WHEREAS, NJSA 18A:21-2, NJSA18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedure, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Eastampton Board of Education wishes to deposit anticipated current year surplus into the Tuition Reserve account at year end, and

WHEREAS, the Eastampton Board of Education has determined that up to \$85,000 could be available for such purpose of transfer

NOW THEREFORE BE IT RESOLVED, the Eastampton on Board of Education does hereby authorize the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

18) Recommend the Board approve the submission of the 2022-2023 Extraordinary Aid application to the state.

19) Recommend the Board approve the following revised 2022-2023 PEA resolution:

Recommend the Board approve the receipt of Preschool Education Aid (PEA) State Aid funding in the amount of \$583,992 for the 2022-23 School Year. Eastampton Township School District will receive \$35,592.00 in startup funding and \$548,400.00 in Expansion Aid for a total Preschool Education Aid of \$583,992.00.

20) Recommend the Board approve the following 2022-2023 Out-of-District placement(s)

Placement	Student(s)	Tuition per Student	1:1 Aide	1:1 Nurse (est)
BCSSSD	CR	\$43,371	-	-

21) Recommend the Board approve the following out-of-district 2023-2024 ESY placements:

Placement	Student(s)	Aide/Nurse	Tuition
BCSSSD	MA	1-1 aide	\$4,263
BCSSSD	CA	1-1 nurse	\$4,263

BCSSSD	SF	1-1 aide	\$4,263
BCSSSD	NC	1-1 aide	\$4,263
BCSSSD	CR	1-1 nurse & 1-1 aide	\$4,263
MCSSSD	CS		\$8,125
Yale	AT		\$TBD
Yale	AP		\$TBD
Bancroft	EP-T		\$TBD
Pemberton	EO		\$TBD
TBD	LM		\$TBD

- 22)** Recommend the Board renew membership in New Jersey School Board Association at \$4,803.09 for the 2023-2024 school year.
- 23)** Recommend the Board renew Policy Alert and Support Services (PASS) with Strauss Esmay Associates, LLP at \$4,470 for the 2023-2024 school year.
- 24)** Recommend the Board approve a contract with Catapult Learning to provide non-public nursing services to Timothy Christian Academy for the 2023-2024 school year. Cost will be determined by the Non Public Nursing allotment provided by the State of New Jersey.
- 25)** Recommend the Board approve the renewal of Systems 3000 software license to provide Payroll, Fund Accounting, and Personnel functions for the 2023-2024 school year.
- 26)** Recommend the Board approve Brown and Brown as our Health Insurance Broker for 2023-2024 school year.
- 27)** Recommend the Board approve the addendum to extend the contract with ESS Support Services LLC for the 2023-2024 school year to provide staffing to fill positions at the request of the district.
- 28)** Recommend the Board approve a shared services agreement with Eastampton Township for a School Resource Officer for the 2023-2024 school year.
- 29)** Recommend the Board approve a one year renewal with NutriServe as Food Service Management Company for school year 2023-2024 with a fixed price per meal rate of \$3.75 for Lunch and Breakfast and no guarantee. The 2023-2024 school year will be year 5 of 5.
- 30)** Recommend the Board approve the following cafeteria meal prices for the 2023-2024 school year:
- Lunch - \$3.00
 - Lunch Reduced Price - \$0.00
 - Breakfast - \$1.70
 - Breakfast Reduced price - \$0.00

 - Additional Lunch \$3.00
 - Additional Breakfast \$1.70
 - Second Entree (e.g., extra slice of pizza) \$1.70
 - Additional Milk \$0.50
 - 8oz bottled water \$0.60

16oz bottled water \$1.00
Snacks and other drinks - \$.45 - \$1.50
Adult Meal - \$5.00

- 31) Recommend the Board approve the online submission of the Fiscal Year 2023 ESEA grant and accept the following funds and refuse Title III (\$920):

	<u>2023-2024</u>	<u>2022-2023</u>
Title I-A	\$ 82,299	\$ 32,731
Title I SIA	TBD	\$ 53,500
Title II-A	\$ 13,961	\$ 11,514
Title IV	\$ 10,000	\$ 10,000

- 32) Recommend the Board renew the consulting agreement with Gra-Min Consulting Services for School Year 2023-2024 at \$400 per eight hour day not to exceed 16 days per month. The original RFP for Professional Services for a Facility Management Consultant allowed for a renewal option for a period of twelve (12) to twenty-four (24) months following the expiration of the initial agreement.
- 33) Recommend the Board award RFP 24-01 to Interactive Kids Educational Services, LLC to provide Behavior Consultation Services for the 2023-2024 school year based on the rubric developed for the specifications of the RFP and the comparability of the proposals.
- 34) Recommend the Board award RFP 24-02 to Aline Therapy, Inc. to provide Occupational Therapy services for the 2023-2024 school year based on the rubric developed for the specifications of the RFP and the comparability of the proposals.
- 35) Recommend the Board approve a proposal for roofing services from Jottan Roofing Contractors and Consultants to repair the leaking roof in the mechanical room. Services will be procured through The Interlocal Purchasing System (TIPS-USA), a National Cooperative Purchasing Program. The Eastampton Board of Education has budgeted \$60,000 withdrawal from capital reserve in the 2023-2024 budget to support the project. (22-23-113)
- 36) Recommend the Board accept a donation of a Bison Basketball Zip Crank Adjustable Shooting Station (Bison PKG300) from Mary Lou D'Avino, valued at \$2,058.
- 37) Recommend the Board approve the following appointments and designations from July 1, 2023 through June 30, 2024:

Personnel:

- Ashlee Caldwell as Board Secretary, Public Agency Compliance Officer, Custodian of Records, Workers Compensation Coordinator.
- Linda Fulleylove as Title IX Officer, ADA Coordinator, and I&RS Compliance Officer
- Jenna Carrell as District 504 Compliance Officer
- Ray Robinson, Jr. as Affirmative Action Officer
- Ray Robinson, Jr. as HIB District Coordinator
- Nicole Ragone as HIB Specialist
- Erin D'Addona as HIB Specialist
- Dawn Dilliplane as HIB Specialist
- Joe Biluck, Jr. as AHERA Coordinator, PEOSHA Coordinator, Asbestos/AHERA Management Officer, Right to Know Officer, Integrated Pest Management Coordinator
- Kelly Cox as Treasurer of School Monies
- Barbara Ortiz as Homeless Liaison
- Officer Kelly Horne as School Security Specialist

Finance:

- a) Ambrose F. Duckett, III/Ashlee Caldwell (alternate) as district representatives with authorization to file applications and accept grants for Federal and State funds on behalf of the Board
- b) Business Administrator/Board Secretary to invest Board of Education funds
- c) Procurement of goods and services through state contracts for the 2023-2024 year when feasible and specifically the following contracts:
 - DELL M-0483,WSCA/8997; M-0003; WSCA/89830; #88796, #89967, WN23AGW
 - Sourcewell (Formerly NJPA) – Member # 89520
 - RICOH 40467/G2075 16-r-24223
 - CDW-G M-0003/89849
 - WSCA 89967
 - Francotyp Postalia, Inc (FP), Mailroom Equipment, T-0200
 - HP #88130
- d) Continued membership in the Educational Services Commission of New Jersey (ESCNJ) formerly MRESC– a cooperative Pricing System and National Joint Powers Alliance, Burlington County Cooperative Pricing System, Educational Data Services, GSA Federal Surplus Property Program, Hunterdon County Educational Services Commission Co-Op (HCESC Co-op), Alliance for Competitive Energy Services (ACES), and The Interlocal Purchasing System (TIPS-USA), a National Cooperative Purchasing Program.
- e) Citizen’s Bank as the official depository for school monies for all district accounts.
- f) Signatures on the district’s bank accounts at Citizen’s Bank and authorize the use of facsimile signatures:
 - 403 B Plan Connect – Business Administrator and Treasurer
 - Agency: Treasurer and Business Administrator
 - Cafeteria: Treasurer and Business Administrator
 - Custodial: Business Administrator or Superintendent AND Treasurer AND Board Preside
 - DCRP: Business Administrator and Treasurer
 - Flex: Business Administrator and Treasurer
 - Payroll: Business Administrator and Treasurer
 - Student Activity: Business Administrator or Superintendent AND Board President
- g) Authorize Business Administrator to advertise for bids and /or RFPs as required
- h) Authorize Business Administrator to conduct the sale and/or disposal of surplus furniture and equipment if needed in accordance with Board policy
- i) Authorize the establishment of a district \$400 Petty cash account.
- j) Designate the following companies to offer Tax Sheltered Plans 403(b) and 457(b) :

Equitable
333 Thronall St., 8th Floor
Edison, NJ 08837

Lincoln Investment Planning, Inc.
10000 Sagemore Drive, #10201
Marlton, NJ 08053

VOYAFA
14 Manor Lane
Medford, NJ 08055

- k) Establish the following tuition rates for the 2023-2024 school year:
 - Preschool/Kindergarten - \$13,507
 - Grades 1-5 - \$16,159
 - Grades 6-8 - \$16,600
 - Special Ed. – MD Class - \$18,400
- l) Recommend the board approve the following Criteria for Independent Evaluations:

In accordance with the N.J.A.C., the Eastampton Township School District required all Independent Evaluations to adhere to New Jersey Regulations (6A;1403) regarding professional license and certifications issued by the New Jersey Department of Education and (6A:14-2.5) with respect to protections in the evaluation procedures.

Maximum fees for the Child Study Team and related evaluations are as follows:

Psychological Evaluation	\$500.00
LDT/C Evaluation	\$500.00

Social Case History	\$500.00
Speech/Language Evaluation	\$500.00
Psychiatric Evaluation	\$600.00
Neurological Evaluation	\$750.00
Neuro-Psychological Evaluation	\$3,250.00
Functional Behavioral Evaluation	\$1,500.00
Audiological Evaluation	\$350.00
Central Auditory Processing Evaluation	\$550.00
Occupational Therapy Evaluation	\$360.00
Physical Therapy Evaluation	\$350.00
Assistive Technology Evaluation	\$970.00
Vocational Assessment	\$70.00 per hour

*Exceptions to this fee schedule will be granted based on the unique needs of a student who may require the examiner to have specific expertise in order to evaluate the student.

- m) Recommend the Board accept the following list of professionals to provide services as directed by the Child Study Team: **(22-23-114)**

Carlo B. Melini, MD. P.A. – Neurological Evaluations	\$350.00
Hewitt Psychiatric- Psychiatrist	Rates attached
NeurAbilities- Neurological/ Neuropsychological evaluations	Rates attached
Speech Language Associates- Assistive technology and Augmentative Communication evaluation/consultation, Audiological evaluation	Rates attached
Walsh Legacy- Home Instruction	\$55.00 per hour

- n) Designate mileage reimbursement rate to be equal to the rate allowed by the NJ Department of Education fiscal accountability regulations. The current approved rate is 47 cents/mile.
- o) The Tax Payment schedule and request the same from Eastampton Township for the 2023-2024 school year:

August 2023	\$ 640,337.00
Sept	\$ 631,000.00
Oct	\$ 631,000.00
Nov	\$ 631,000.00
Dec	\$ 631,000.00
January 2024	\$ 631,000.00
Feb	\$ 631,000.00
Mar	\$ 631,000.00
Apr	\$ 631,000.00
May	\$ 631,000.00
	\$ 6,319,337.00

- p) Advocare Columbus Family Physicians as School Physician for \$2,000
- q) Regan Young England Butera as District Architect of Record in a non-fair and open contract
- r) Bowman & Company LLP to provide district auditing services
- s) Dude Solutions
- t) Transfinder Transportation Annual Service fee (TRIPS software license renewal included)
- u) Standard Operating Procedures Manual for the Business Office
- v) Purchasing Manual for the Business Office
- w) Student Activities Guidelines for the Business Office
- x) SNAP Health Center Software
- y) Delta –T

Curriculum:

- 1) Current Evaluation Tool – Danielson Model for the 2023-2024 school year.
- 2) Approve the Collection and Maintenance of Pupil Records.

Roll Call on Action Items

Board Member	Motion	Second	Yes	No	Abstain	Absent
Kerry Douglas, President			X			
Florencia Norton, Vice President		X	X			
Kyle Aaronson						X
Edward Besko			X			
Len DiGiacomo			X	11.28 & 11.37		
Edward Hill			X			
Walter Maluchnik	X		X			

☒ Motion Carries

☐ Motion Fails

- Ms. Caldwell notated that on Finance Item # 37, Ray Robinson, Jr. will be the HIB District Coordinator.
- Mr. Duckett noted that Mr. Glavan, Physical Education Teacher, did the legwork to get the donation of the basketball station and celebrated his efforts.
- Mr. Duckett celebrated the efforts of Dawn Dilliplane, CST Coordinator, who was able to save the district 250k by hiring an autism teacher and bringing (3) special education students back into the district.
- Motion by Walter Maluchnik. Second by Florencia Norton. Roll call vote all in favor with Mr. DiGiacomo voting No on 11.28 and 11.37.

CURRICULUM (Kyle Aaronson, Chairperson), read by Kerry Douglas:**A. Information Item(s):****1) QSAC Placement Scores**

- Mr. Duckett stated that we are making progress, however, our NJSLs scores suffered due to the pandemic. The scores are compared to the 2018/2019 year. We scored 69 out of 100; No other district in our QSAC cohort was able to pass this year. LinkIt shows that we are making progress; A DIP is needed; all other QSAC items scored 97% or higher.
- Florencia Norton asked about districts without high schools being offered an equivalency waiver.
- Mr. Duckett responded yes; 8/10, however he was told that would not matter due to absenteeism.

B. Action Item(s):

- 1) Recommend the Board approve the QSAC District Improvement Plan. **(22-23-115)**
- 2) Recommend the Board approve the following teachers to write curriculum as indicated (not to exceed 18 hours per subject) at the negotiated hourly rate:

Jeffrey Bowlby	Science
Jeffrey Raible	Social Studies

Roll Call on Action Items

Board Member	Motion	Second	Yes	No	Abstain	Absent
Kerry Douglas, President	X		X			
Florencia Norton, Vice President			X			
Kyle Aaronson						X
Edward Besko			X			
Len DiGiacomo			X			
Edward Hill		X	X			
Walter Maluchnik			X			

- ☒ Motion Carries
☐ Motion Fails

POLICY: (Len DiGiacomo, Chairperson)

A. Action Item(s):

- 1) Recommend the Board approve the second reading and adoption of the following policies from Alert 230 (sent via email):

P 0144	Board Member Orientation and Training (Revised)
P & R 2520	Instructional Supplies (M) (Revised)
P 3217	Use of Corporal Punishment (Revised)
P 4217	Use of Corporal Punishment (New)
P 5305	Health Services Personnel (M) (Revised)
P & R 5308	Student Health Records (M) (Revised)
P & R 5310	Health Services (M) (Revised)
P 6112	Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
R 6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs (M) (New)
P 6115.04	Federal Funds – Duplication of Benefits (M) (New)
P 6311	Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
P 7440	School District Security (M) (Revised)
P 9100	Public Relations (Abolished)
P 9140	Citizens Advisory Committees (Revised)

- 2) Recommend the Board approve the second reading and adoption of the following policies (sent via email):

P 2240	Controversial Issues
P & R 2530	Resource Materials
P & R 9130	Public Complaints and Grievances
R 9130; Three Forms	Reconsideration Form; Form Letter; and Verification Form

Roll Call on Action Items

Board Member	Motion	Second	Yes	No	Abstain	Absent
Kerry Douglas, President		X	X			
Florencia Norton, Vice President			X			
Kyle Aaronson						X
Edward Besko			X			
Len DiGiacomo	X		X			
Edward Hill			X			
Walter Maluchnik			X			

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- ☒ Motion Carries
☐ Motion Fails

- Len DiGiacomo made a motion to approve the policy items subject to draft and comments. Len DiGiacomo mentioned that during the 1st reading, a start date for communication to renew materials was not included. It will be 2025/2026.
- Linda Fulleylove said every curriculum should be reviewed every five years.
- Walter Maluchnik asked if a start and end date needed to be added.

- Mr. Duckett stated that QSAC was vague and he would like to keep the flexibility.
- Len DiGiacomo asked if the board wanted to include a mechanism/witness during discussion to help with complainants and staff.
- Kerry Douglas said it was a good safeguard and the board can move forward today.
- Len DiGiacomo asked if a person does not want to pursue further, should it end the matter.
- Kerry Douglas said once it hits the material review committee, they must issue a recommendation.
- Len DiGiacomo suggests building in a way that the board does not have to decide when there is no longer a controversy.
- Kerry Douglas stated if a person abandons, there is nothing for the board to deal on; she foresees pushback from another point of view.
- Walter Malunchik asked for a listing of decisions on why the books are/are not being banned (like HIB).
- Mr. Duckett said it would be helpful if he could see the policy in writing; We can move forward with the recommendation.
- Len DiGiacomo included Mr. Duckett's viewpoints on the matter and built it into the process. Regarding the reconciliation form, he mentioned to strike the language about criteria as the BOE has not reviewed it.

BUILDINGS AND GROUNDS: (Edward Besko, Chairperson)

A. Action Item(s):

- 1) Recommend the Board approve the posting of an obsolete item on GovDeals.com. (22-23-116))

Roll Call on Action Items

Board Member	Motion	Second	Yes	No	Abstain	Absent
Kerry Douglas, President			X			
Florencia Norton, Vice President			X			
Kyle Aaronson						X
Edward Besko	X		X			
Len DiGiacomo		X	X			
Edward Hill			X			
Walter Maluchnik			X			

- ☒ Motion Carries
☐ Motion Fails

PUBLIC PARTICIPATION:

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

- Parent, Denise Pondish Worrell, said she was concerned about fundraising and the school using the funds towards a water filtration system. She is concerned about students working to raise funds next year and the uncertainty of funds. She also asked if the funds were depleted.
- Mr. Duckett responded no. When asked where the information came from, Denise Pondish Worrell answered that it came from the kids.
- Len DiGiacomo asked what time to arrive for graduation.
- Mr. Duckett responded 4:40pm.
- Walter Maluchnik asked about the status of WIN next year?
- Mr. Duckett responded that Math & ELA will stay for 42 minutes; the schedule hinges on Spanish next year.
- Florencia Norton asked if WIN period was with the current teacher.
- Mr. Duckett said yes, currently.
- Len DiGiacomo asked about the status of the Spanish new hire.

- Mr. Duckett responded that the previous candidate from Spain is no longer available, but we may have found another match.
- Walter Maluchnik stated one way to push Match & ELA is to offer it more, like 5 days a week. WIN period has run its course and needs to go away.
- Florencia Norton agreed with Walter Maluchnik and asked about dual certification.
- Mr. Duckett mentioned lack of resources and issues with teacher certifications. It can be done in 42 minutes when used correctly.
- Edward Hill asked if we were caught up to the other 4 sending districts.
- Mr. Duckett responded that we did a data divide with RVRHA 3 months ago and Eastampton is close to the other districts.
- Linda Fulleylove said that we do not offer Algebra 1.
- Florencia Norton asked if we will still be one track.
- Mr. Duckett responded yes.
- Walter Maluchnik stated that he hoped the money saved from retirements was going to teachers; we need teachers in math and science so students are prepared for RVRHS.
- Mr. Duckett stated we have been trying to build back since 2010.
- Robert Apgar asked what WIN period was.
- Kerry Douglas explained it was the last period of the day, like a study period; this year it morphed into extra math. Next year, it can be used as elective, supplemental services, etc.

ADJOURNMENT:

With no further business to discuss, the Board meeting was adjourned at 8:23 pm.

Motion	Second	All in Favor	All Opposed
Kerry Douglas	Edward Hill	Yes	

- ☒ Motion Carries
☐ Motion Fails

Respectfully submitted,

Ashlee Caldwell
School Business Administrator/Board Secretary