



1235 Oak Street • Winnetka, IL 60093  
phone 847-446-9400 • fax 847-446-9408

July 1, 2024

TO: Parent or Guardian

RE: Winnetka Schools Free Lunch Program

The United States Department of Agriculture has issued the following income guidelines for free or reduced meals beginning July 1, 2024. A student may be eligible for free lunches when:

1. The student currently lives in a household that meets the income guidelines shown below
2. The student's parents/guardians are veterans or active-duty military personnel with income at or below 200% of the federal poverty line, or
3. The student is homeless, as defined in the McKinney-Vento Homeless Assistance Act. Children from families whose gross income are at or below the levels shown may be eligible for free lunches.

To apply at any time during the year for free or reduced meals for your child(ren), please contact the District Office for an application. All applications must contain complete information on household members and income. You will be asked to provide the following information: total household income, the names of all household members, social security numbers of all household members 21 years or older or state that a household member does not have one, and the signature of an adult household member.

The District Office will notify you in writing of the approval or denial of your application within 30 calendar days. If you do not agree with the District's decision, you have a right to a fair hearing. This can be done by calling or writing to the Superintendent at the District Office.

The information you give on the application may be verified at least once during the school year. In certain cases, foster children are also eligible for these benefits. If you have foster children living with you and wish to apply for such meals for them, please notify us or indicate it on the application. No child will be discriminated against because of race, sex, color, national origin, age or handicap, and all information you provide on the application will be treated confidentially and will be used only for eligibility determinations and verification of data.

If there is a change in your family's income due to reasons such as unemployment or if there is a change in your family's size, please complete a new application or contact us so that appropriate eligibility adjustments can be made. If your child is approved for meal benefits, you must notify the school when your household income either increases or when your household size decreases. You will be notified in writing of the approval or denial of your application. If we can be of any further assistance, please contact the District Office.

Sincerely,

Steve Wilt

Chief School Business Official

## **INCOME ELIGIBILITY GUIDELINES FOR SY2025**

The United States Department of Agriculture has issued the following income guidelines for the 2024-2025 school year.

<b>HOUSEHOLD SIZE</b>	<b>WEEKLY INCOME</b>	<b>MONTHLY INCOME</b>
<b>1</b>	<b>\$ 377</b>	<b>\$1,632</b>
<b>2</b>	<b>511</b>	<b>2,215</b>
<b>3</b>	<b>646</b>	<b>2,798</b>
<b>4</b>	<b>780</b>	<b>3,380</b>
<b>5</b>	<b>915</b>	<b>3,963</b>
<b>6</b>	<b>1,049</b>	<b>4,546</b>
<b>7</b>	<b>1,184</b>	<b>5,129</b>
<b>8</b>	<b>1,318</b>	<b>5,712</b>
<b>(each additional family member)</b>	<b>+135</b>	<b>+583</b>

The following is the definition of income:

Income is defined as any money earned before any deductions such as income taxes, social security taxes, insurance premiums, charitable contributions, and bonds. It includes the following: (1) monetary compensation for services including wages, salary, commissions or fees; (2) net income from non-farm self-employment; (3) net income from farm self-employment; (4) social security; (5) dividends or interest on savings or bonds or income from estates or trusts; (6) net rental income; (7) public assistance or welfare payments; (8) unemployment compensation; (9) government civilian employee or military retirement or pensions or veteran payments; (10) private pensions or annuities; (11) alimony or child support payments; (12) regular contributions from persons not living in the household; (13) net royalties; and (14) other cash income. Other cash income would include cash amounts received or withdrawn from any source including savings, investments, trust accounts, and other resources which would be available to pay the price of a child's meal.



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For Office Use Only

\_\_\_\_\_ Lunch Fees

## APPLICATION FOR FEE WAIVER FOR LUNCH 2024-2025

Name of Student: \_\_\_\_\_

The Winnetka Public Schools offer lunch fee waivers for families who meet federal poverty guidelines.

I, the undersigned parent/guardian of the student named above, hereby request that the Board of Education of School District 36 waive school fees pursuant to the Illinois School Code, 105 ILCS 5/10-20.13.

I am requesting a waiver because the above-named student:

\_\_\_\_\_ Currently lives in a household that meets the free lunch or breakfast income guidelines established by the federal government pursuant to the National School Lunch Act, 42 U.S.C. §1758(b); 7 C.F.R. §§ 245 and 245.6a (105 ILCS 5/10-20.3).

\_\_\_\_\_ Has parents/guardians who are veterans or active-duty military personnel with income at or below 200% of the federal poverty line, and proof of income and veteran/active-duty military status is enclosed.

If no line was checked above, please indicate the reason(s) you are applying for a waiver for lunch:

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### **ELIGIBILITY**

Please note the eligibility requirements listed in the attached [Board Policy](#) Statement.

You must provide written evidence of your eligibility. Acceptable documents are:

1. A copy of your 2023 Federal or state income tax return, along with a copy of all W2's
2. A copy of your payroll check stubs, two stubs for each employed parent
3. Proof of veteran/active-duty military status if applicable

### **Section 1 - Household Income**

The United States Department of Agriculture has issued the following income guidelines beginning July 1, 2024. In order for your son or daughter to be eligible for a fee waiver, your family's gross income must be at or below the levels below as specified by federal guidelines. Income eligibility for parents/guardians that are veterans or active duty military personnel must be at or below 200% of the federal poverty guidelines as shown [here](#).

July 2024

Income Eligibility Guidelines for FY25 (please circle your household gross income and family size)					
Household Size	Annual Income	Monthly Income	Twice a Month	Every 2 Weeks	Weekly
1	19,578	1,632	816	753	377
2	26,572	2,215	1,108	1,022	511
3	33,566	2,798	1,399	1,291	646
4	40,560	3,380	1,690	1,560	780
5	47,554	3,963	1,982	1,829	915
6	54,548	4,546	2,273	2,098	1,049
7	61,542	5,129	2,565	2,367	1,184
8	68,536	5,712	2,856	2,636	1,318
Add'l member	6,694	583	292	269	135

Income is defined as any money earned before any deductions such as income taxes, social security taxes, insurance premiums, charitable contributions and bonds. It includes the following: 1) monetary compensation for services including wages, salary, commissions or fees; 2) net income from non-farm self employment; 3) net income from farm self-employment; 4) social security; 5) dividends or interest on savings or bonds or income from estates or trusts; 6) net rental income; 7) public assistance or welfare payments; 8) unemployment compensation; 9) government civilian employee or military retirement or pensions or veteran payments; 10) private pensions or annuities; 11) alimony of child support payments; 12) regular contributions from persons not living in the household; 13) net royalties and 14) other cash income. Other cash income would include cash amounts received or withdrawn from any source including savings, investments, trust accounts, and other resources which would be available to pay the price of a child's meal.

**Section 2 - Pertinent Information**

Describe any extenuating circumstances concerning your request for a fee waiver. \_\_\_\_\_

**Please check all that apply:**

\_\_\_\_\_ Waiver of lunch fees for the 2024-2025 school year

I have reviewed the District's [policy](#) and am specifically aware that supplying false information to obtain a fee waiver is a Class 4 Felony (Ill. Rev. Stat., Ch. 38, Sec. 17.6). I certify (promise) that all information of this application is true and that all income is reported. I understand that school officials may verify (check) the information. I understand that if I purposely give false information, my children may lose meal and fee waiver benefits, and I may be prosecuted.

Parent/Guardian \_\_\_\_\_  
Signature Date

Print Name of Parent/Guardian \_\_\_\_\_

Address \_\_\_\_\_  
Street City Zip Code

Phone \_\_\_\_\_  
Home Work Cell

Email Address (optional) \_\_\_\_\_







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\_\_\_\_\_ Activity Fees  
\_\_\_\_\_ Bus Fees

## APPLICATION FOR FEE WAIVER FOR 2024-2025

Name of Student: \_\_\_\_\_

The Winnetka Public Schools offer fee waivers for families who meet federal poverty guidelines.

I, the undersigned parent/guardian of the student named above, hereby request that the Board of Education of School District 36 waive school fees pursuant to the Illinois School Code, 105 ILCS 5/10-20.13.

I am requesting a waiver of school fees and fines because the above-named student:

\_\_\_\_\_ Currently lives in a household that meets the free lunch or breakfast income guidelines established by the federal government pursuant to the National School Lunch Act, 42 U.S.C. §1758(b); 7 C.F.R. §§ 245 and 245.6a (105 ILCS 5/10-20.3).

\_\_\_\_\_ Has parents/guardians who are veterans or active-duty military personnel with income at or below 200% of the federal poverty line, and proof of income and veteran/active-duty military status is enclosed.

If no line was checked above, please indicate the reason(s) you are applying for a waiver of school fees and fines.

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### **ELIGIBILITY**

Please note the eligibility requirements listed in the linked [Board Policy 4:140](#). You must provide written evidence of your eligibility. Acceptable documents are:

1. A copy of your 2023 Federal or state income tax return, along with a copy of all W2's
2. A copy of your payroll check stubs, two stubs for each employed parent
3. Proof of veteran/active-duty military status if applicable

### **Section 1 - Household Income**

The United States Department of Agriculture has issued the following income guidelines beginning July 1, 2024. In order for your son or daughter to be eligible for a fee waiver, your family's gross income must be at or below the levels shown on the following page as specified by federal guidelines. Income eligibility for parents/guardians that are veterans or active duty military personnel must be at or below 200% of the federal poverty guidelines as shown [here](#).

Income Eligibility Guidelines for FY25 (please circle your household gross income and family size)					
Household Size	Annual Income	Monthly Income	Twice a Month	Every 2 Weeks	Weekly
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**Section 2 - Pertinent Information**

Describe any extenuating circumstances concerning your request for a fee waiver. \_\_\_\_\_

**Please check all that apply:**

\_\_\_\_\_ Waiver of activity fees for the 2024-2025 school year

\_\_\_\_\_ Waiver of bus fees for the 2024-2025 school year

I have reviewed the District's policy and am specifically aware that supplying false information to obtain a fee waiver is a Class 4 Felony (Ill. Rev. Stat., Ch. 38, Sec. 17.6). I certify (promise) that all information of this application is true and that all income is reported. I understand that school officials may verify (check) the information. I understand that if I purposely give false information, my children may lose meal and fee waiver benefits, and I may be prosecuted.

Parent/Guardian \_\_\_\_\_  
Signature Date

Print Name of Parent/Guardian \_\_\_\_\_

Address \_\_\_\_\_  
Street City Zip Code

Phone \_\_\_\_\_  
Home Work Cell

Email Address (optional) \_\_\_\_\_