

**Board of Directors Monthly Meeting and Annual
Board Retreat Open Meeting Minutes
Pine Lake Preparatory, Inc.
Wednesday, May 22nd, 2024, at 5:00 PM**

Brick Row: 19725 Oak St, Cornelius, NC 28031

Attendees: Lauren Millovitsch, Caroline Mones, Arlene Mu, Manish Jain, Dorothy Powers Gorman, Eduardo Haynes, Brie Leggat Johnson, Fred Shilmover

Absent: Bobby Peterson

School Leadership Present: Andrew Mocerri, Sherri Fletcher, Shelly Sims, Jennifer Liberatore, Lauri Schatz, Tim Hoffman, Lori Reuter, Meredith Miller

Incoming Board Members Present: Sarah Phillips, Chris Cody, Bryan Thurtle-Schmidt

**1. Call to Order and Conflict of Interest Reminder per
NCGS 138A-15(e) (5:10PM)**

In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

No conflict.

2. Mission, Vision, and Values (5:12 PM)

Mission - Pine Lake Preparatory prepares students for college, career, and a purposeful life.

Statement of Affirmation - At Pine Lake Preparatory, we recognize our collective responsibility to model growth and acceptance as we build a community of trust and courage. Each day, we strive to practice empathy through meaningful experiences and appreciation for each student, staff member, and family to create a sense of belonging for everyone in the PLP community.

Community Values - Perseverance, Respect, Integrity, Drive to Excellence, and Empathy

3. Public Comment (5:12 PM)

No comment.

4. Board Business (5:13 PM)

a.) Approval of Meeting Minutes: 04.24.24 (For Approval)

Move to motion made by: Fred Shilmover

Second motion made by: Manish Jain

Motion passed: Yes

Anyone abstained: Brie Johnson

b.) Approval of Closed Meeting Minutes: 04.24.24 (For Approval)

Move to motion made by: Fred Shilmover

Second motion made by: Eduardo Haynes

Motion passed: Yes

Anyone abstained: Brie Johnson

c.) Approval for Open Meeting Minutes of Special Meeting: 05.01.24 (For Approval)

Move to motion made by: Lauren Millovitsch
Second motion made by: Manish Jain
Motion passed: Yes
Anyone abstained: Fred Shilmover

d.) Approval for Open Meeting Minutes of Special Meeting: 05.01.24 (For Approval)

Move to motion made by: Lauren Millovitsch
Second motion made by: Manish Jain
Motion passed: Yes
Anyone abstained: Fred Shilmover

e.) Board Member Training

- Ice Breaker Activity
- Dinner Break
- Policy Review

f.) Board Maturity Analysis

- Keep Fundraising Committee
- Formalize Committee Charters
- Committee Chairs to establish cadence and format of meetings
- Set the chairs of the Committees in June

g.) 2024 Committee Structure

h.) Board Member Meeting Dates

i.) Operational Expectations

j.) Board Office Nominations and Elections

k.) Monthly Financials and Education

- April 2024 Financial Dashboard
- April 2024 Fundraising Dashboard

l.) Strategic Plan Overview & Review

m.) Annual Operating Plan Overview and Review

5. Executive Session (9:25 PM)

Motion to move into Executive Session b. § 143-318.11(a)(3&6) *To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee; or to consult with an attorney by the PLP Board of Directors in order to preserve the attorney-client privilege between the attorney and the Board, which privilege is hereby acknowledged.*

Move to open session:

Move to motion made by: Fred Shilmover

Second motion made by: Lauren Millovitsch

Motion passed: Yes

Anyone abstained: None

6. Resumed Open Session and Vote as Needed

Motion to approve withheld the meeting minutes from the closed session on 05.22.2024 from public view per § 143-318.10(e).

Move to motion made by: Lauren Millovitsch

Second motion made by: Fred Shilmover

Motion passed: Yes

Anyone abstained: None

Motion to approve the MICP payout and the finalization of the fundraising goal.

Move to motion made by: Fred Shilmover

Second motion made by: Caroline Mones

Motion passed: Yes

Anyone abstained: None

Motion to adjourn 9:45 PM

Move to motion made by: Fred Shilmover

Second motion made by: Caroline Mones

Motion passed: Yes

Anyone abstained: None