

Board of Directors Monthly Open Meeting Minutes

Pine Lake Preparatory, Inc.

Wednesday, April 24th, 2024, at 6:30 PM

Upper School Seminar Room

Attendees: Fred Shilmover, Lauren Millovitsch (virtual), Caroline Mones, Arlene Mu (virtual), Manish Jain, Dorothy Powers Gorman, Eduardo Haynes, Bobby Peterson (virtual)

Absent: Brie Leggat Johnson

School Leadership Present: Andrew Mocerri, Shelly Sims, Sherri Fletcher, Jennifer Liberatore, Lauri Schatz, Tim Hoffman, Lori Reuter, Meredith Miller, Brant Hyatt

1. Call to Order and Conflict of Interest Reminder per NCGS 138A-15(e) (6:30 PM)

In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

No conflict.

2. Mission, Vision, and Values (6:30 PM)

Mission - Pine Lake Preparatory prepares students for college, career, and a purposeful life.

Statement of Affirmation - At Pine Lake Preparatory, we recognize our collective responsibility to model growth and acceptance as we build a community of trust and courage. Each day, we strive to practice empathy through meaningful experiences and appreciation for each student, staff member, and family to create a sense of belonging for everyone in the PLP community.

Community Values - Perseverance, Respect, Integrity, Drive to Excellence, and Empathy

3. Public Comment (6:31 PM)

No comment.

4. Board Business (6:31 PM)

a.) Approval of Meeting Minutes: 03.27.24 (For Approval)

Move to motion made by: Fred Shilmover

Second motion made by: Eduardo Haynes

Motion passed: Yes

Anyone abstained: Bobby Peterson

b.) Approval of Closed Meeting Minutes: 03.27.24 (For Approval)

Motion to approve closed meeting minutes on 03.27.24 and withheld it from public view per § 143-318.10(e).

Move to motion made by: Fred Shilmover

Second motion made by: Caroline Mones

Motion passed: Yes

Anyone abstained: Bobby Peterson

- c.) Board Committee Updates
- d.) Board Nominations Process and Timeline
 - 1. Appointment Update
 - 2. Two-Year Board Appointments (For Approval)

Appoint Christopher Cody to a two-year term from 2024-2026

Move to motion made by: Lauren Millovitsch
Second motion made by: Caroline Mones
Motion passed: Yes
Anyone abstained: None

Appoint Bryan Thurtle-Schmidt to a two-year term from 2024-2026

Move to motion made by: Lauren Millovitsch
Second motion made by: Fred Shilmover
Motion passed: Yes
Anyone abstained: None

- e.) Board Retreat Discussion and Date (May 22)

5. Financial Matters (6:40 PM)

- a.) March 2024 Financial Dashboard
- b.) March 2024 Fundraising Dashboard
- c.) Approval of Rebekah Barr, CPA, PC to Perform July 1, 2023 to June 30, 2024 Audit and to prepare the 990 (For Approval)

Move to motion made by: Fred Shilmover
Second motion made by: Eduardo Haynes
Motion passed: Yes
Anyone abstained: None

- d.) IDEA Grant Submittal (For Approval)
Move to motion made by: Fred Shilmover
Second motion made by: Dorothy Powers Gorman
Motion passed: Yes
Anyone abstained: None

6. Administrative Matters (6:55 PM)

- a.) Good News
- b.) PRIDE Paid Parental Leave Policy (For Approval)
Move to motion made by: Fred Shilmover
Second motion made by: Manish Jain
Motion passed: Yes
Anyone abstained: None
- c.) College Acceptances and May Events
- d.) Sunset Celebration (May 17th)

7. Executive Session (7:09 PM)

Motion to move into Executive Session b. § 143-318.11(a)(3&6) *To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee; or to consult with an attorney by the PLP Board of Directors in order to preserve the attorney-client privilege between the attorney and the Board, which privilege is hereby acknowledged.*

Move to motion made by: Fred Shilmover
Second motion made by: Eduardo Haynes
Motion passed: Yes
Anyone abstained: None

8. Resumed Open Session and Vote as Needed (7:30 PM)

Motion to approve withheld the meeting minutes from the closed session on 04.24.2024 from public view per § 143-318.10(e).

Move to motion made by: Fred Shilmover
Second motion made by: Eduardo Haynes

Motion passed: Yes
Anyone abstained: None

Approve the hiring of bus driver, Brianna Groner, as the school bus driver.

Move to motion made by: Fred Shilmover
Second motion made by: Dorothy Powers Gorman
Motion passed: Yes
Anyone abstained: None

Motion to adjourn 7:34 PM

Move to motion made by: Fred Shilmover
Second motion made by: Eduardo Haynes
Motion passed: Yes
Anyone abstained: None