



Granville Board of Education  
REGULAR MEETING MINUTES  
June 26, 2023

**Monday, June 26, 2023**

**Pledge of Allegiance**

**President's Welcome**

The Granville Exempted Village School District Board of Education met in regular session on this date at the Granville Schools District Office Board Room. The President of the Board Mr. Thomas Miller called the meeting to order at 6:30 p.m. Responding to roll call was: Mr. Thomas Miller, Ms. Amy Deeds, Mr. Fred Wolf, and Ms. Ceciel Shaw. Mr. John Kronk was absent. Also present was Jeff Brown, Superintendent and Brittany Treolo, Treasurer.

These written minutes, with resolutions passed and any attachments, in combination with the video recording made of Board proceedings, which is available to the public at <https://www.youtube.com/@granvilleschools6797/streams> together constitute the official minutes of the meeting of the Granville Exempted Village School District Board of Education conducted on the date referenced above.

**Approval of Agenda**

Moved by Ms. Deeds, seconded by Ms. Shaw to approve the agenda with addendum and amendment.

On vote: Mr. Miller, aye; Ms. Deeds, aye; Mr. Wolf, aye; Ms. Shaw, aye. Motion carried.

**Commendations**

**OHSAA State Award of Excellence:** Brian Costa was recognized for being selected for this prestigious award.

**Athletic Director of the Year:** Josh DeVoll was recognized for being selected by the Central Ohio Interscholastic Athletic Administrators Association.

**Staff Reports**

- Board Policy Update (First Reading) - Jeff Brown
- Monthly Financial Report - Brittany Treolo

**Board Discussion:** End of year reflection

**Action Agenda**

**06.26.01 Approval of Student Handbooks for the 2023-2024 School Year**

Moved by Ms. Deeds, seconded by Mr. Wolf for approval of the student handbooks for the 2023-2024 school year.

On vote: Mr. Miller, aye; Ms. Deeds, aye; Mr. Wolf, aye; Ms. Shaw, aye. Motion carried.



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**06.26.02 Approval of Athletic Handbook for the 2023-2024 School Year**

Moved by Ms. Shaw, seconded by Mr. Wolf for approval of the athletic handbook for the 2023-2024 school year

On vote: Mr. Miller, aye; Ms. Deeds, aye; Mr. Wolf, aye; Ms. Shaw, aye. Motion carried.

**06.26.03 Approval of Athletic Coach Handbook for the 2023-2024 School Year**

Moved by Mr. Wolf, seconded by Ms. Deeds for approval of the athletic coach handbook for the 2023-2024 school year.

On vote: Mr. Miller, aye; Ms. Deeds, aye; Mr. Wolf, aye; Ms. Shaw, aye. Motion carried.

**06.26.04 Approval of School Fees for the 2023-2024 School Year**

Moved by Ms. Shaw, seconded by Mr. Wolf for approval of school fees for the 2023-2024 school year for Granville Intermediate School, Granville Middle School, and Granville High School.

On vote: Mr. Miller, aye; Ms. Deeds, aye; Mr. Wolf, aye; Ms. Shaw, aye. Motion carried.

**06.26.05 Approval of SOAR Leading & Learning Collaborative Agreement**

Moved by Ms. Deeds, seconded by Ms. Shaw for approval of the SOAR Leading & Learning Collaborative Agreement with Battelle for Kids for the 2023-2024 school year.

On vote: Mr. Miller, aye; Ms. Deeds, aye; Mr. Wolf, aye; Ms. Shaw, aye. Motion carried.

**06.26.06 Approval of ESCCO Agreement**

Moved by Ms. Shaw, seconded by Mr. Wolf for approval of the contracted service agreement with the ESCCO for the 2023-2024 school year.

On vote: Mr. Miller, aye; Ms. Deeds, aye; Mr. Wolf, aye; Ms. Shaw, aye. Motion carried.

**06.26.07 Approval of Knox County ESC Service Agreement**

Moved by Mr. Wolf, seconded by Ms. Shaw for approval of the contracted service agreement with the Knox County ESC for the 2023-2024 school year

On vote: Mr. Miller, aye; Ms. Deeds, aye; Mr. Wolf, aye; Ms. Shaw, aye. Motion carried.

**06.26.08 Approval of META SIS Support Agreement**



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Moved by Ms. Deeds, seconded by Mr. Wolf for approval of the SIS support service agreement with META for the period of July 1, 2023-June 30, 2024.

On vote: Mr. Miller, aye; Ms. Deeds, aye; Mr. Wolf, aye; Ms. Shaw, aye. Motion carried.

**06.26.09 Approval of LACA Service Level Agreement**

Moved by Ms. Shaw, seconded by Ms. Deeds for approval of the service level agreement with LACA for the period of July 1, 2023-June 30, 2024

On vote: Mr. Miller, aye; Ms. Deeds, aye; Mr. Wolf, aye; Ms. Shaw, aye. Motion carried.

**06.26.10 Approval of Food Service Contract**

Moved by Ms. Deeds, seconded by Ms. Shaw for approval of the food service contract with AVI for the 2023-2024 school year.

On vote: Mr. Miller, aye; Ms. Deeds, aye; Mr. Wolf, aye; Ms. Shaw, aye. Motion carried.

**06.26.11 Approval of Contract with Armor Paving and Sealing**

Moved by Mr. Wolf, seconded by Ms. Deeds for approval of the contract with Armor Paving and Sealing for the district's asphalt and concrete project.

On vote: Mr. Miller, aye; Ms. Deeds, aye; Mr. Wolf, aye; Ms. Shaw, aye. Motion carried.

**06.26.12 Approval of Contract with Spectra Flooring**

Moved by Ms. Deeds, seconded by Ms. Shaw for approval of the contract with Spectra Flooring for the district's flooring project.

On vote: Mr. Miller, aye; Ms. Deeds, aye; Mr. Wolf, aye; Ms. Shaw, aye. Motion carried.

**06.26.13 Approval of Resolution Waiving Competitive Procurement Based on Urgent Necessity and Approval of Agreement with Trane**

Moved by Mr. Wolf, seconded by Ms. Shaw for approval of resolution declaring urgent necessity, waiving competitive bidding, and entering into agreement with Trane for the replacement of air handlers at Granville High School and the boiler and rooftop units at Granville Middle School.

On vote: Mr. Miller, aye; Ms. Deeds, aye; Mr. Wolf, aye; Ms. Shaw, aye. Motion carried.

**06.26.14 Approval of Contract Addendum for Superintendent**



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Moved by Ms. Deeds, seconded by Ms. Shaw for approval of the Superintendent's contract addendum effective August 1, 2023.

On vote: Mr. Miller, aye; Ms. Deeds, aye; Mr. Wolf, aye; Ms. Shaw, aye. Motion carried.

**06.26.15 Approval of Contract Addendum for Treasurer**

Moved by Ms. Deeds, seconded by Mr. Wolf for approval of the Treasurer's contract addendum effective August 1, 2023.

On vote: Mr. Miller, aye; Ms. Deeds, aye; Mr. Wolf, aye; Ms. Shaw, aye. Motion carried.

**06.26.16 Approval of Memorandum of Understanding with GEA**

Moved by Ms. Deeds, seconded by Mr. Wolf for approval of MOU with the Granville Education Association to add Maintenance, HVAC Technician, and Computer Technician classifications to the bargaining unit.

On vote: Mr. Miller, aye; Ms. Deeds, aye; Mr. Wolf, aye; Ms. Shaw, aye. Motion carried.

**06.26.17 Approval of Job Descriptions**

Moved by Ms. Shaw, seconded by Ms. Deeds for approval of the HVAC Technician, Maintenance, Operations Secretary, and Head Coach job descriptions.

On vote: Mr. Miller, aye; Ms. Deeds, aye; Mr. Wolf, aye; Ms. Shaw, aye. Motion carried.

**Consent Agenda**

**06.26.18 Approval of Routine Business by Consent**

Moved by Ms. Shaw, seconded by Ms. Deeds for approval of the following items as recommended by the Superintendent:

- A. Adoption of Minutes:** Adopt the minutes of the Regular Meeting of the Board of Education held on Monday, May 26, 2023.
- B. Acceptance of Donations/Grants:**
  - Donations to the Theron Rogerson Scholarship Fund:
    - The Phillips Family \$500
    - John B. Conomos, Inc. \$500
    - The Energy Cooperative \$500
    - Park National Bank \$2,500



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- Cyanna \$2,500
- Barb Price \$50
- RUNOHIO (Matt McGowan) \$250
- Donation of \$1,301.25 for GMS awards from the Granville Education Foundation

**C. Employment:**

*Superintendent recommends the following employees/volunteers pending verification of all licensure requirements, years of experience calculations and BCI/FBI criminal record checks.*

**1. Stipends for the 2023-2024 School Year**

- Marie Kreger, HR Secretary, \$1000 for LPDC Clerk

**2. Rescind Stipends for the 2023-2024 School Year**

- Janelle King, \$5000 communications stipend

**3. Adoption of Revised Salary Schedule for the Superintendent Secretary**

**4. Supplemental Contracts for the 2022-2023 School Year**

<b><u>Group 0</u></b> MS Spring Athletic Coordinator	<b><u>Name</u></b> Tate Moore
<b><u>Group 4</u></b> Assistant HS Baseball .75 Assistant Boys Tennis Assistant Softball	<b><u>Name</u></b> Crae Green Rickie Corder Alexandria McComb
<b><u>Group 5</u></b> Spring Site Manager MS Boys Track	<b><u>Name</u></b> Josh Nowicki Renee Haley
<b><u>Group 8</u></b> MS Instrumental Music	<b><u>Name</u></b> Jerod Smith

**5. Supplemental Contracts for the 2023-2024 School Year**

<b><u>Group 0</u></b> Theater Arts Producer & Dir. Marching Band Director	<b><u>Name</u></b> Sara Rodocker Jerod Smith
<b><u>Group 1</u></b>	<b><u>Name</u></b>



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Organic Garden & Land Lab Manager	James Reding
Instrumental Music I	Jerod Smith
<b><u>Group 2</u></b>	<b><u>Name</u></b>
Instrumental Music II	Andrew Krumm
<b><u>Group 3</u></b>	<b><u>Name</u></b>
Assistant Marching Band Director	Stephen Krak
Steel Band	Andrew Krumm
Assistant Marching Band Director	Andrew Krumm
Musical Director	Sara Rodocker
Musical Director .5	Kristen Snyder
Musical Director .5	Bruce Piper
LPDC Chairperson	Amy Mullins
<b><u>Group 4</u></b>	<b><u>Name</u></b>
HS Science Olympiad	Carl Kieffer
HS Vocal Music (Concerts, pep band)	Kristen Snyder
HS Yearbook	Amy Tolbert
LPDC Committee	Jeremy Hopping
LPDC Clerk	Marie Kreger
LPDC Committee	Michelle Sawyer Bain
MS Science Olympiad	Joshua Grischow
<b><u>Group 5</u></b>	<b><u>Name</u></b>
Middle School Yearbook .5	Michelle Dague
Middle School Yearbook .5	Michelle Sawyer Bain
HS Testing Coordinator	PJ Kadlic
Academic Team Advisor .5	Cody Masters
Academic Team Advisor .5	John Wait
Orchestra Performances	Samantha Schnabel
Junior Class Advisor .5	Rex Carr
Junior Class Advisor .5	Janie Waidelich
<b><u>Group 6</u></b>	
ES Team Leader Kindergarten	Janet Diddle
ES Team Leader Grade 1	Theresa Applegate
ES Team Leader Grade 2	Jessica Wilson
ES Team Leader Grade 3	Christine Jude
ES Team Leader Fine Arts	Lisa Finney-Hartshorn
IS Team Leader Grade 4	Jennifer McCollister
IS Team Leader Grade 5	Alison Weate
IS Team Leader Grade 6	Jeanna Giovannelli
IS Team Leader Fine Arts	Andrea Imhoff



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MS Team Leader-Grade 7	Brook Roshon
MS Applied Fine Arts Team Leader	Jessica Zelenack
MS Student Services Team Leader	Matthew Engler
MS Drama	Sean Felder
MS Drama Club Music Director	Jessica Zelenack
MS Vocal Music	Jessica Zelenack
HS Math Team Leader	Janie Waidelich
HS Global Lang Team Leader	Regina Benson
HS Science Team Leader	James Reding
HS Student Services Team Leader	Ryan Schwaiger
HS Lang Arts Team Leader	Elizabeth Smith
HS Soc St Team Leader	John Wait
HS Applied Fine Arts Leader	Karly Worrall
French Club	Regina Benson
Spanish Club	Jennifer Cochran-Mosquera
Latin Club	Derrick Fisher
Business Manager-Fine Arts	Katherine Frank
Business Manager - Fine Arts	Stefanie Stanton
Nat. Honor Society Advisor	Judith Herderson
HS Student Council	Jomarie Overholt
Senior Class Advisor	Elizabeth Simmons
Middle School Yearbook Pictures .5	Michelle Sawyer Bain
Middle School Yearbook Pictures .5	Michelle Dague

**Group 7**

Washington DC Trip	<b><u>Name</u></b> Sean Felder
MS MathCounts	Carl Kieffer
MS Ski Club	Valerie Bishop
MS Ski Club	Daniel Hausman
Key Club Advisor	Dianne McDonald
HS Ski Club Advisor	Dianne McDonald
Varsity G	Christopher Powell
HS Newspaper	Amy Tolbert
HS Mock Trial	John Wait

**Group 8**

IS Band Director Grade 6	<b><u>Name</u></b> Andrew Krumm
IS Music Performances	Aaron Opachick
IS Music Performances	Emily Hartman
IS Student Council Advisor	Deborah Thomas
MS Instrumental Performance	Jerod Smith
Nat Hon Soc Comm	Regina Benson
HS Spanish Honor Society	Jennifer Cochran-Mosquera



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Sophomore Class Advisor	Derrick Fisher
Nat Hon Soc Comm	Jeremy Hopping
Freshman Class Advisor	Jeremy Hopping
Nat Hon Soc Comm	James Reding
Envirothon Club	James Reding
Nat Hon Soc Comm	Elizabeth Smith
Industrial Tech Club	Craig Wenning

**6. Volunteers for the 2023-2024 School Year**

*Superintendent recommends the following volunteers pending verification of all licensure requirements, years of experience calculations and BCI/FBI criminal record checks.*

- James O'Neill, Asst HS Track Coach

**7. Classified Staff Contract Renewals**

- Shelly Bailey, Systems Administrator, two-year contract (2023-2024, 2024-2025)

**8. Certified Staff Contracts for the 2023-2024 School Year**

- Zachary Patterson, GHS Math Teacher
- Autumn Hadley, School Psychologist
- Sydney Frazier, GMS School Counselor
- Marcia Rife, Speech Language Clinician (.5 FTE)
- Lorette Bachmann, GIS ELA/SS Teacher
- Haleigh McPhillips, GES 1st Grade Teacher
- Kelly Pisula, GIS 6th grade ELA/SS Teacher
- Melissa Hatem, GMS 7-8 Grade ELA Teacher

**9. Classified Staff Contracts for the 2023-2024 School Year**

- Matthew Kohut, District Computer Technician
- Janine McCullough, GIS Secretary
- Matthew McGowan, GMS Educational Aide
- Sarah Shipley, Educational Aide

**10. Administrative Staff Contracts**

- Katherine Beach, GHS Assistant Principal, two-year contract (2023-2024, 2024-2025)
- Sarah Giannetto, GIS Assistant Principal, two-year contract (2023-2024, 2024-2025)
- Brian Petrie, Director of Human Resources, two-year contract (2023-2024, 2024-2025)
- Scott Lofton, Operations Supervisor, two-year contract (2023-2024, 2024-2025)





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- Scott Carpenter, Transportation Supervisor, two-year contract (2023-2024, 2024-2025) beginning September 1, 2023

**11. Exempt Employees Salary Schedule Increase**

- Approval of a 3% increase, effective the 2023-2024 school year, for all exempt employees

**12. Administrator Stipends**

- Approval of merit stipends for all administrative employees for the 2022-2023 school year

**13. Administrative Employees Salary Schedule Increase**

- Approval of a 3% increase, effective the 2023-2024 school year, for all administrative employees

**14. Extended School Year (ESY) Contracts for the Summer of 2023**

- Tara Hatshorn
- Christine Jude
- Jackie Wright
- Savannah Barnes
- Pamela Thompson

**15. Extended Time Contracts for the 2023-2024 School Year**

- Misti Baker, GIS School Counselor, up to 4 days
- Laura Whittington, Athletic Secretary, up to 5 days
- Sarah Sherwood, GES Librarian, up to 5 days
- Elizabeth Adams, GHS School Counselor, up to 17 days
- Cody Masters, GHS School Counselor, up to 17 days
- Brandi Cosgrove, GHS School Counselor, up to 17 days
- Sally Gummere, GHS Librarian, up to 5 days
- Elizabeth Downing, GIS Technology Coach, up to 10 days
- Gina Burdick, District Nurse, up to 2 days
- Autumn Hadley, School Psychologist, up to 10 days
- Sydney Frazier, School Counselor, up to 10 days

**16. Long Term Substitute Teacher for the 2022-2023 School Year**

- Marcia Rife, Speech Language Pathologist, up to 3 days at \$53 per hour



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**17. Substitute Teachers/Aides/Secretaries for the 2022-2023 School Year**

- Mike Sobul

**18. Substitute Teachers/Aides/Secretaries for the 2023-2024 School Year**

- Sandra Lipstreu
- Mike Sobul
- Katherine Evans
- Holly Nicodem
- Brie McShane
- Wendy Torrence

**19. Substitute Nurses for the 2023-2024 School Year**

- Holly Nicodem

**20. STAR Employees Pay Increase**

- Increase STAR Employee pay from \$10.00 per hour to \$10.10 per hour

**21. STAR Employees for Summer 2023**

- Sophie Bailey
- Michael Wicks
- Bryan Harms

**22. Leaves of Absence**

- Leanna Daniels, Third Grade Teacher, a leave of absence beginning approximately August 17, 2023 through August 23, 2023. An unpaid leave of absence beginning approximately August 24, 2023 through November 9, 2023, and a childcare leave of absence beginning approximately November 10, 2023 until approximately January 2, 2024.
- Amy Welsh, HS Intervention Specialist, unpaid days of absence September 11-15, 2023.

**23. Retirements**

*Superintendent submits with appreciation of service:*

- Neil Gottfried, Bus Driver, effective August 9, 2023.
- Robert Johnson, Bus Driver, effective August 9, 2023.
- Karen Gasaway, Educational Aide, effective August 11, 2023.
- Jeffrey Knott, Bus Driver, effective August 9, 2023.
- Laura Pleasants, GIS Teacher, effective August 11, 2023.



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**24. Resignations**

*Superintendent submits with appreciation of service:*

- Tara Parsley, Girls Lacrosse Coach, effective June 4, 2023.
- McKinley Gyurko, Asst HS Boys Basketball Coach, Effective May 22, 2023.
- Mackenna Finley, GHS Educational Aide assigned to Study Hall, effective August 9, 2023.
- Mariah Koons, School Psychologist, effective July 31, 2023.
- Sarah Gianetto, GIS Teacher, effective July 31, 2023, pending approval of administrative contract.
- William Abner, Assistant Girls Basketball Coach, effective May 30, 2023.
- Lisa Allen, GHS Teacher, effective August 10, 2023.
- Larry Holbrook, Mechanic, effective July 10, 2023.
- Elizabeth Warvel, GES Teacher, effective August 10, 2023.
- Tammy Hanby, GHS Assistant Principal, effective August 9, 2023.

**25. Substitute Bus Driver for the 2023-2024 School Year**

- Joseph Lough

**D. Field Trips**

- GHS Girls Cross Country team camp to Louisville, Ohio July 21-23, 2023

On vote: Mr. Miller, aye; Ms. Deeds, aye; Mr. Wolf, aye; Ms. Shaw, aye. Motion carried.

**End of Consent Agenda**

**Finances**

**06.26.19 Approval of Financial Statement**

Moved by Ms. Deeds, seconded by Mr. Wolf for approval of the May 2023 Financial Report (On file in the Treasurer's Office).

On vote: Mr. Miller, aye; Ms. Deeds, aye; Mr. Wolf, aye; Ms. Shaw, aye. Motion carried.

**06.26.20 Approval of FY23 Permanent Appropriation Resolution**

Moved by Mr. Wolf, seconded by Ms. Shaw to approve the permanent appropriation resolution for fiscal year ending June 30, 2023.

On vote: Mr. Miller, aye; Ms. Deeds, aye; Mr. Wolf, aye; Ms. Shaw, aye. Motion carried.



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**06.26.21 Approval of Fund Advances**

Moved by Ms. Deeds, seconded by Mr. Wolf for approval of the resolution for FY23 year end fund advances to be repaid after fiscal year end.

<b>From:</b>	
001-0000	\$ 48,000.00
<b>To:</b>	
590-9123	\$ 5,000.00
507-9223	\$ 1,000.00
507-9121	\$ 4,000.00
584-9123	\$ 12,000.00
019-9223	\$ 26,000.00

On vote: Mr. Miller, aye; Ms. Deeds, aye; Mr. Wolf, aye; Ms. Shaw, aye. Motion carried.

**06.26.22 Approval of Fund Advance**

Moved by Ms. Shaw, seconded by Ms. Deeds for approval of the resolution for the return of advance from the building fund (004-901B) to the operating fund (001-0000).

On vote: Mr. Miller, aye; Ms. Deeds, aye; Mr. Wolf, aye; Ms. Shaw, aye. Motion carried.

**06.26.23 Approval of Resolution to Establish Capital Projects Fund**

Moved by Mr. Wolf, seconded by Ms. Deeds for approval of the resolution to establish a capital projects fund (070) for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets of the district beginning in FY24.

On vote: Mr. Miller, aye; Ms. Deeds, aye; Mr. Wolf, aye; Ms. Shaw, aye. Motion carried.

**06.26.24 Approval of Fund Transfer**

Moved by Ms. Deeds, seconded by Ms. Shaw for approval of the resolution to transfer \$1,864,024 from the general fund to the capital projects fund for FY24.

On vote: Mr. Miller, aye; Ms. Deeds, aye; Mr. Wolf, aye; Ms. Shaw, aye. Motion carried.

**06.26.24 Approval of FY24 Temporary Appropriation Resolution**



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Moved by Mr. Wolf, seconded by Ms. Shaw for approval of the temporary appropriation resolution for the fiscal year ending June 30, 2024.

On vote: Mr. Miller, aye; Ms. Deeds, aye; Mr. Wolf, aye; Ms. Shaw, aye. Motion carried.

**06.26.25 Executive Session**

Moved by Ms. Deeds, seconded by Ms. Shaw to enter into Executive session to consider the employment of public employees or officials at 7:36 p.m.

On vote: Mr. Miller, aye; Ms. Deeds, aye; Mr. Wolf, aye; Ms. Shaw, aye. Motion carried.

Return from Executive Session 10:16 p.m.

**06.26.26 Adjournment**

Moved by Ms. Deeds, seconded by Ms. Shaw to adjourn the meeting at 10:16 p.m.

On vote: Mr. Miller, aye; Ms. Deeds, aye; Mr. Wolf, aye; Ms. Shaw, aye. Motion carried.

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Mr. Thomas Miller, President

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Ms. Brittany Treolo, Treasurer/CFO