

AIR FORCE JROTC INSTRUCTOR**DEFINITION:**

Under direction of the site Principal, the Air Force JROTC Instructor will prepare students for careers in both the civilian and military sector. The incumbent will supervise and instruct students in Leadership, Aerospace Science and Life Skills, in preparation for college or career development. The AF JROTC instructor will teach students entry-level skills for a military career pathway, instill discipline, and develop citizens of character dedicated to serving their nation and community. Establish and maintain an orderly, safe, and well-disciplined classroom-learning environment and perform other job-related duties as assigned.

QUALIFICATIONS:

Experience: NCO's (TSgt through thru CMSgt) and officers who meet the following prerequisites may apply:

Must have approved application and recommendation on file with HQ AFJROTC Instructor Management Division.

Permanently retired with at least 20 years of active duty; retired five years or less from the effective date of employment; NCO's still on active duty may still apply when within six months of a fixed retirement date or terminal leave date.

Desirable prerequisites: experience in supply, administration, drill & ceremonies; teaching experience and experience working with youth groups.

Education:

The minimum requirements are a Bachelor's Degree and a valid California Designated Subjects Special Subjects Teaching Credential authorizing ROTC.

Other:

Must conform to standards of dress, personal appearance, weight, and conduct as prescribed in Air Force directives.

Problem solving is required.

DISTINGUISHING CHARACTERISTICS:

- Perform essential job functions and job task requirements
- Be an effective team member
- Demonstrate skills collaborating with teachers and administrators

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Under the direction of the site Principal, incumbent will:

- Plan, organize, develop and conduct a comprehensive teaching and instruction program for pupils in the Air Force Junior Reserve Officer Training Corps (AFJROTC) program.
- Effectively assess the instructional and educational needs of pupils. Design, develop, and implement sound instructional and educational programs.
- Address the learning styles of students.
- Assess learning outcomes achieved by students.
- Communicate with students and supervision/administration effectively.
- Create and maintain climate of respect.
- Implement activities that promote student learning.
- Implement effective class management techniques.
- Provide a motivating and stimulating learning environment.
- Plan instructional goals/outcomes for students.
- Prepare and maintain accurate AFJROTC records database and budget.
- Have good verbal and written communication skills.
- Work as a team with peers and administration.

KNOWLEDGE:

- Have an understanding of the physical, intellectual, social and emotional growth patterns of high school students
- Principles, theories, practices, methods and techniques used in curriculum development and classroom instruction
- Classroom procedures which promote appropriate student conduct and motivation for student learning
- Child guidance principles and practice; current trends and research concerning the growth and development of children
- Applicable sections of the State Education Code and other applicable laws

AIR FORCE JROTC INSTRUCTOR**ABILITIES AND SKILLS:**

- Utilize current technology
- Have the ability to work with frequent interruptions
- Possess key traits for success, including being action oriented, outgoing, proactive and self-reliant
- Analyze situations to define issues and draw conclusions
- Ability to schedule activities, meetings and/or events
- Flexibility is required to work with others in a wide variety of circumstances

PHYSICAL REQUIREMENTS:

Physical Abilities include the usual and customary methods of performing the job's functions and require the following physical demands: occasional lifting, carrying, pushing and/or pulling; some climbing and balancing, some stooping, kneeling, crouching; reaching, handling, touching and/or feeling; manual dexterity to operate a telephone and enter data into a computer.

Significant physical abilities include ability to sit at a desk, conference table, or in meetings of various configurations for extended periods of time; see and read, with or without visual aids, laws and codes, rules, policies and other printed matter, computer screens and printouts; hear and understand speech at normal room levels and hear and understand speech on the telephone; speak in audible tones so that others may understand clearly in normal conversations.

WORK ENVIRONMENT:

- The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- The noise level in the work environment is usually moderate.
- Employees in this position will be required to work indoors in a standard office environment and come in direct contact with district staff and the public.