

**Great Neck Public Schools
Village School
614 Middle Neck Road
Great Neck, New York 11023
(516) 441-4900
Fax (516) 441-4909**

**EQUIPMENT (iPad) LOAN AGREEMENT
2017-18**

Please Read Carefully & Return Signed by Both Parent & Student

At times, Great Neck Public School District will loan specialized equipment for student use.

This agreement specifies the terms of the loan and the responsibilities of the parties involved. The parties are defined as follows:

Village School

School

Parent/Guardian Name

Student Name

- The Apple iPad, when used responsibly, can support the education and academic organization of our students. As per our Board of Education policy, the use of a school-issued iPad connected wirelessly to the school network is allowed inside and outside the classroom during the school day.
- All school-issued iPads have filtered Internet access while on the school network. When the school-issued iPad is used outside of school, including at home, Internet access is usually unfiltered and dependent upon the subscriber.
- The student is **not** permitted to install content (software applications, games, music, videos, etc.) on the school-issued iPad unless directed by the supervising teacher.
- The Equipment is for the **exclusive** use of the Student. The School, Student and Parent/Guardian must insure that the Equipment is for the exclusive use of the Student while the Student is a member of the Village School. If the Student should no longer require the use of the Equipment or if the Student were to no longer be a member of the Village School, the Student and Parent/Guardian must return the Equipment to the Village School, 614 Middle Neck Road, Great Neck, New York 11023.
- All messages or postings from a school-issued iPad to any Internet site on or off campus, at any time, shall be educationally purposeful, legal, appropriate, and under the supervision of a faculty member.
- Audio and video recordings or photos taken in school are strictly prohibited unless under the supervision, and with the express permission, of a faculty member.

- Students shall respect copyright laws and licensing agreements pertaining to materials stored on a school-issued iPad.
- If a student does not bring his or her school-issued iPad to school, or fails to charge it fully, a substitute will not be provided, and chargers will not be made available. The student will be required to do his or her schoolwork offline while still meeting all class assignments. It is the responsibility of the student to make up any missed work.
- The school retains the right to have an administrator, teacher, or other employee collect and/or inspect the school-issued iPad at any time and to modify its setting or content as needed.
- Expenses incurred to repair or replace District- issued electronic devices due to **accidental damage or documented theft** will be equally shared by the District and the individual to whom the device was issued. Prices may vary; the current cost for a repair in this situation ranges from **\$30 to \$70 (50% of our repair cost) or, in the case of replacement, \$150 (50% of our cost to buy a new device).**
- Costs associated with **purposeful or repeated damage, loss or undocumented theft** will be completely borne by the individual. Prices may vary; the current cost for a repair in this situation ranges from **\$60 to \$140 (100% of our repair cost) or, in the case of replacement, \$299 (100% of our cost to buy a new device).**
- This policy applies equally to students as well as staff.
- Personally owned iPads or other portable electronic devices may **NOT** be used in school.
- The use of the school-issued iPad is a privilege and not a right. Any user who does not comply with these guidelines may lose access or have the iPad confiscated.
- Any users who have repeated or severe infractions of the iPad AUP will be subject to disciplinary action as stated in the Code of Conduct and other District policies.

Stephen Goldberg
Village School Principal

Parent/Guardian Signature

Student Signature, Date: _____