



**CALIFORNIA DEPARTMENT  
OF EDUCATION**

**TONY THURMOND**  
STATE SUPERINTENDENT OF  
PUBLIC INSTRUCTION

1430 N STREET, SACRAMENTO, CA 95814-5901 • 916-319-0800 • WWW.CDE.CA.GOV

June 16, 2020

Dear County and District Superintendents and Charter School Administrators:

## **Amended Title III English Learner Student Program Subgrant Consortium and Eligibility, Fiscal Year 2020–21**

Under the Elementary and Secondary Education Act, as amended by the Every Student Succeeds Act, Title III, the California Department of Education (CDE) provides formula subgrants to local educational agencies (LEAs) that enroll one or more English learner (EL) students. Title III funds are to be used to provide supplementary programs and services to EL students. In addition, a state educational agency shall not award a Title III EL Student Program Subgrant in an amount that is less than \$10,000. (20 U.S.C. Section 6824[b]). LEAs eligible to receive a subgrant of less than \$10,000 must form or join a consortium where the subgrant generated by the participating LEAs collectively equals or surpasses \$10,000.

Based on the data reported on October 2, 2019, in the California Longitudinal Pupil Achievement Data System, your LEA is identified as consortium eligible for a Title III EL Student Program Subgrant in 2020–21. LEAs with consortium status receiving a subgrant of less than \$10,000 must form or join a consortium and apply via the Consortium Online Application (COA) by **September 30, 2020**.

The steps to consider a consortium application complete are described below. To apply, all consortium eligible LEAs must submit an application with a proposed program budget in the Consolidated Application and Reporting System (CARS) by August 30, 2020. In addition to the CARS application, the lead LEA submits the COA for all members. Both application processes are required to receive funding. The online application window is **July 6, 2020**, through **September 30, 2020**. Please review the Title III EL Student Program Subgrant Consortium information on the CDE Title III EL Student Program Subgrant Consortium Details web page at <https://www.cde.ca.gov/sp/el/t3/elconsortium.asp>. The Title III Consortium Application is available from the CDE Consolidated Application Programs web page at [https://www2.cde.ca.gov/title3coa/logon\\_el2021.aspx](https://www2.cde.ca.gov/title3coa/logon_el2021.aspx).

The consortium must select a lead LEA. The lead LEA is the sole subgrantee and administers the subgrant on behalf of all of the member LEAs. The lead LEA develops and maintains a Memorandum of Understanding (MOU) with member LEAs. The lead LEA also updates the Title III Federal Consortium Summary with information from district-operated programs and provides descriptions of how LEAs in the consortium are

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meeting or plan to meet each Title III program requirement. Member LEAs maintain copies of the plan summary and the MOU, and make them available during a federal program monitoring review.

The password below is required to access the COA. The unique personal identification number (PIN), also required to access the online system, will be sent in a secure email on the same day as this notification.

PIN	Password
Sent via secure email	Gnt20EL

Additional information regarding the consortium application process is available on the CDE Title III EL Student Program Request for Applications web page at <https://www.cde.ca.gov/fg/fo/r28/el20rfa.asp>.

The Title III program requires regular reporting of expenditures. It is the responsibility of the lead LEA to report expenditures on behalf of the consortium. Additional information regarding other program requirements, assurances, and eligibility is available on the CDE Title III EL Student Program Request for Applications web page at <https://www.cde.ca.gov/fg/fo/r28/el20rfa.asp>.

**This is not a pass-through subgrant.** Lead LEAs may not distribute Title III funds directly to member LEAs. The lead LEA provides services and products to member LEAs as outlined in the MOU.

If you have questions regarding the Title III EL Student Program Subgrant, please contact Geoffrey Ndirangu, Education Programs Consultant, Language Policy and Leadership Office (LPLO), by phone at 916-323-5831 or by email at [Gndirang@cde.ca.gov](mailto:Gndirang@cde.ca.gov).

Sincerely,

/s/

Veronica Aguila, Ed.D., Division Director  
English Learner Support Division

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