



MINUTES

May 2024 Crestview Parent Organization Executive Board Meeting – May 8, 2024; 9:00 am

In attendance: Christopher B., Principal; Rachel P. and Luci V., Co-Presidents; Jodi F., Fundraising; Stephanie A., Secretary; Natalie H., VP Events; Sean P., Treasurer; New Board Members for 24-25 Minden B.(events) and Lauren (VP).

President's Report - Luci V. and Rachel P.

1. Call to Order
2. Welcome and Introductions
 - a. Lauren and Minden were able to attend.
3. 2024-2025 Open CPO Positions / Transitions
 - a. Board voted on 24/25 board – approved.
 - b. Treasurer still needed for 1 year commitment.
 - c. Spirit Wear chair still needed.

Secretary report - Stephanie A.

1. Minutes from April were approved.

Principal's update - Dr. Brandriff

1. Building updates
 - a. Completed music trip to Branson and NJHS induction and MAP testing.
 - b. Track meet went well, but requested district move it out of MAP testing for next year.
 - c. Furniture Update: CPO can now provide up to \$6k. Dr. Brandriff is reviewing floor plans.
 - d. Pre orders are being placed for Prop 3 money. Technology will be first focus – New Chromebooks and Updating technology in classrooms.
2. Principal Coffees
 - a. Move to quarterly at 9 am for next school year.
 - b. May 2024 focus is a guest speaker on healthy snacks.

Fundraising report - Jodi F.

1. Partnering for Success campaign update (complete).
2. Spirit wear Update: Still need chair for next school year.

Parent Involvement report - Debbie B. (absent)

1. Back to school breakfast (complete)
2. Teacher conference meal update (fall and spring complete):
3. Got Your Backpack (complete)
4. Holiday outreach (complete):
5. Staff Appreciation Meal:
 - a. Qdoba for 150 staff members was provided this month. Very much appreciated! Costs were higher than expected. Could reduce number next year to ordering for 130 staff to keep costs within budget.

Treasurer's Report - Sean P.

1. Financial report – Reviewed bank statement.



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- a. Sean adjusted our bond in place for fraud from \$50k to \$25k to be more in line with the balance CPO account carries. Resulted in refund to our account in the amount of \$84.
2. Budgeting for next school year
 - a. Overall, we had a great fundraising year for 23-24. PFS, School Dance and Spiritwear all did well.
 - b. Track Income needs to be readjusted for next school year. The price of JJ sandwiches will need to be raised to \$6. Consider more involvement from student council with their parents assisting.
 - c. Locker insert costs have been paid for 24-25 school year.
 - d. Change School Dance expense to Dance/Carnival Expenses. Budget to spend \$7500 for 24-25 year.
 - e. Staff Meal Expenses – Adjust budget to \$6,500.
 - f. Track Expenses – Adjust budget to \$4,600.
 - g. Several expenses to still hit for May from end of year events/projects.
 - h. Dr. Brandriff will work with Betsy on how to best utilize \$1,500 that needs to be spent by June 30th, 2024.

Events report - Natalie H. (will begin transition of notes, etc. to Minden)

1. Winter Dance planning (completed)
2. Spring Celebration (completed)
 - a. New game company went well.
 - b. Kona Ice and Street Sweets moved students quickly. Consider shifting to selling pizza slices instead of 3rd food truck. Would help move kids more quickly through and cut down on line cutting, etc.
 - c. Would be ideal for this event to not be the same week as track meet. Discussed May 2, 2024 as the best option. The track meet is set for the following week.
 - d. Hours of 3-5 p.m. was better than 3 hours set aside last year.
 - e. Suggestion made to run celebration during school day and let each grade get an hour of their own time. Cost for 3 hours may prohibit this as an option.
3. Track (completed)
 - a. Reduce amount of water ordered for next school year.
 - b. Increase price of JJ sandwiches.
 - c. Consider student council taking a larger role next year.
4. Meet the Teacher (completed)

VP of Communications/Social Media report - Keri D. (absent)

1. Communications updates
2. Website
3. Social Media
 - a. Owner for CPO FB account switching to Rachel from Luci since Keri does not have FB account.

Closing - Luci V. and Rachel P.

1. A HUGE thank you to Luci, Sean, Natalie and Debbie for their service in CPO roles. They will be missed next year, and we wish them the best!!!
2. Future Meetings for next school year.
 - a. Rachel will send e-mail to board to determine day/time for next year monthly meetings. Thursdays ruled out and ideally after 10 am.
3. Adjournment