



**PERRIS UNION HIGH SCHOOL DISTRICT  
2024-25 CERTIFICATED AND CLASSIFIED  
MONTHLY PAYROLL SCHEDULE**

<b>PAYROLL #</b>	<b>START DATE</b>	<b>END DATE</b>	<b>TIMECARDS DUE</b>	<b>PAY DATE</b>
1M	7/01/2024	7/31/2024	8/02/2024	7/31/2024
2M	8/01/2024	8/31/2024	9/05/2024	8/30/2024
3M	9/01/2024	9/30/2024	10/04/2024	9/30/2024
4M	10/01/2024	10/31/2024	11/04/2024	10/31/2024
5M	11/01/2024	11/30/2024	12/03/2024	11/27/2024
6M	12/01/2024	12/31/2024	1/03/2025	12/27/2024
6S	12/01/2024	12/31/2024	1/03/2025	<b>1/02/2025</b>
7M	1/01/2025	1/31/2025	2/04/2025	1/31/2025
8M	2/01/2025	2/28/2025	3/04/2025	2/28/2025
9M	3/01/2025	3/31/2025	4/03/2025	3/31/2025
10M	4/01/2025	4/30/2025	5/02/2025	4/30/2025
11M	5/01/2025	5/31/2025	6/03/2025	5/30/2025
12M	6/01/2025	6/30/2025	7/02/2025	<b>6/30/2025</b>

Timecards are to be submitted to payroll on or before the due dates listed above. Due to a very tight working schedule between pay periods, we cannot deviate from the due dates listed above. Late time cards will result in pay being delayed.

*Timecards are to reflect only the current pay period. Do not carry over time worked or accumulated from one pay period to the next.*

**\*\* June Timecards for Work Years H - K will be due on 6/16/2025 \*\***

**\*\*\* All Payroll Warrants will be mailed to the employee's address of record until further notice. \*\*\***

**PLEASE NOTE: Direct Deposit is available as an option to all employees.**

Payroll contact information:      Liu Yeung 951.943.6369 Ext. 80217  
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**REVISED: 7/02/24**