

**Billings School District 2**

**NONINSTRUCTIONAL OPERATIONS**

Energy Management Conservation

The District believes it is responsible for ensuring that every effort is made to conserve energy and natural resources while exercising sound financial management. The District bears the responsibility for the best use of tax dollars and providing leadership in developing realistic energy ethics and awareness of energy needs and costs.

The implementation of this policy is the joint responsibility of the board members, administrators, teachers, students and support personnel and its success is based on cooperation at all levels.

The District will maintain accurate records of energy consumption and cost of energy and will provide information to the local media on the goals and progress of the energy conservation program.

Each principal will be accountable for energy management on his/her campus with energy audits being conducted and conservation program outlines being updated. Judicious use of the various energy systems of each campus will be the joint responsibility of the principal and head custodian to ensure that an efficient energy posture is maintained on a daily basis.

To ensure the overall success of this policy, the following specific areas of emphasis will be adopted:

1. All District personnel will be expected to contribute to energy efficiency in the District. Every person will be expected to be an “energy saver” as well as an “energy consumer.”
2. Energy management on his/her campus will be made a part of the principal’s or building administrator’s annual evaluation.
3. Administrative Energy Procedures shall be adopted that will be the “rules of the game” in implementing the energy policy.

Further, to maintain a safer and healthier learning environment and to complement the energy management conservation program, the District shall develop and implement a preventive maintenance and monitoring procedure for its facilities and systems, including HVAC, building envelope and moisture management. The Superintendent shall develop short and long range strategies in the areas of facilities management and preventive maintenance.

Legal References:

Policy History:

First Reading:	June 3, 2008 – Board of Trustees
Second Reading:	June 9, 2008 – Budgeting for Results Committee
Third Reading:	June 16, 2008 – Board of Trustees
Adopted on:	June 16, 2008
Effective on:	June 16, 2008
Reviewed on:	December 17, 2018 – Board of Trustees