



Minutes of a meeting of the Board of Directors of Creative Inspiration Journey School of St. Cloud duly called and held on April 27, 2021 at 6:15 pm at 2030 Old Hickory Tree Rd., St. Cloud, FL 34772.

Meeting was called to order by Chair Jeff Dixon at 6:24 pm.

Jeff Dixon (President)
Tom Pylant (Vice-President & Treasurer)
Heather Leppard (Secretary)
Patty Marquis (IPS)
Sherri Schneider (IPS)
Hanadi Itani (Parent Liaison)
Michele Quinn (Principal)

- I. Pledge of Allegiance
- II. Introductions- N/A
- III. Celebrations/Recognitions-N/A
- IV. Approve Minutes- N/A
- V. Consent Agenda

Members are reminded to recuse from voting on any item that may be a conflict of interest.

- a. Approval of March Budget

Heather Leppard moved that we approve the Consent Agenda; Tom Pylant seconded the motion. In a unanimous Roll Call Vote, the Board approved the Consent Agenda.

- VI. Non-Consent Agenda Items to be Voted On

- a. IPS Loan Status

Tom Pylant moved that we pay back \$60,000 of the outstanding IPS loan from the accounts payable and that we defer the remaining \$80,000 to next school year. Jeff Dixon seconded. In a unanimous Roll Call vote, the Board approved the motion.

- b. Revision to Board Calendar for 2021/2022

IPS recommended that we amend the Board Calendar to move the Board meetings to the last Tuesday of the month. Heather Leppard made the motion, and Tom Pylant seconded. In a unanimous Roll Call vote, the Board approved the motion.

- c. 2021/2022 Estimated Budget

- i. The 2021/2022 budget is based on our projected enrollment of 495 K-5 students.
- ii. We are anticipating a possible Cares 2 grant, but the amount is unknown and it is not currently reflected in the budget.



- iii. There was discussion of possible increase in cost for a School Resource Officer in response to recent legislation.
- iv. Lunch Program- we are currently losing money and have been audited by the National School Lunch Program. We are investigating a new school lunch provider for next year.
- v. We are anticipating that School Safety Software will be renewed for next year.

Tom Pylant moved that we adopt the presented Budget. Heather Leppard seconded. In a unanimous Roll Call vote, the Board approved the motion.

VII. Principal Report- N/A

VIII. IPS Reports-

- a. Financials (S. Schneider)
 - i. The EIDL Loan amount has increased from \$150,000 to \$500,000 and we will be applying for it. The interest rate is 2.75% over 30 years, with our first payment due October of 2022.
- b. Summer Camp Update (P. Marquis)
 - i. We currently have 19 students enrolled for camp for the entire summer. We will be opening it up to families who want just a week or two during the summer soon.
- c. Charter Application Update (P. Marquis)
 - i. Osceola has approved the addition of 6th grade for next school year and has sent it to the Florida Board of Education for approval. There will need to be some minor amendments to our current contract.
 - ii. Next year is our Charter renewal year for K-6, and we will be re-applying for middle school, which means our Charter for K-8 will be aligned.
- d. IDEA Funding Update (P. Marquis)
 - i. We have not yet received the requested information from the District. It has been promised to us by the end of April.
- e. Enrollment Update (P. Marquis)
 - i. We are at capacity for next year and now have a waitlist. We will have 500 students in K-6, plus an additional 60 students in VPK.
- f. Attendance and Dismissal Policy (P. Marquis)
 - i. We have 10-11 students who currently meet or exceed the threshold for number of absences as outlined in the Student Handbook. After a final review and approval from our attorney, we may be sending notices to these students notifying them of their withdrawal from CIJS-SC.
- g. School Safety Update (S. Schneider)



- i. Due to recent legislation changes our School Safety Plan will be undergoing some changes. The State has turned oversight and policy setting over to the school districts. Multiple people from CIJS-SC must attend a mandated special training and the Threat Assessment Team will continue to meet monthly.
- ii. FortifyFL must be installed on all devices issued to students. Additionally, it must be posted on our school website (which it is) and notices posted at the school.

IX. Public Comments

X. Upcoming Meetings/Events

- a. Future Board Meetings: May 18, 2021 and June 15, 2021

XI. Adjournment

There being no further business to transact at the time, it was voted to adjourn the meeting at 7:47 pm.

A handwritten signature in cursive script that reads "Heather Ann Leppard".

Heather Leppard, Secretary