



Minutes of a meeting of the Board of Directors of Creative Inspiration Journey School of St. Cloud duly called and held on January 25, 2021 at 6:15 pm at 2030 Old Hickory Tree Rd., St. Cloud, FL 34772.

Meeting was called to order by Chair Jeff Dixon at 6:23 pm.

Jeff Dixon (President)
Tom Pylant (Vice-President & Treasurer)
Heather Leppard (Secretary)
Susan Powers (Member-at-Large)
Patty Marquis (IPS)
Sherrri Schneider (IPS)
Hanadi Itani (Parent Liaison)
Michele Quinn (Principal)

- I. Pledge of Allegiance
- II. Introductions- N/A
- III. Celebrations/Recognitions-N/A
- IV. Approve Minutes- NA
- V. Consent Agenda- N/A

Members are reminded to recuse from voting on any item that may be a conflict of interest.

- VI. Non-Consent Agenda Items to be Voted On (Or Items Pulled):

- a. Revised Financial Statements

Heather Leppard moved that we accept the Revised Financial Statements that were presented to the Board. Susan Powers seconded the motion. In a unanimous Roll Call Vote, the Board approved this item.

- b. Out of Field Reports

The Board voted to accept the Out of Field Report based on changes discussed in the meeting regarding Kip Sweeney. Jeff Dixon made the motion and was seconded by Tom Pylant. In a unanimous Roll Call Vote, the Board approved this item.

- c. Grant revisions

We have received extra grant funds totaling \$7,500 for COVID-related expenses. IPS has asked that we re-allocate the additional funds to be spent at administration's discretion within approved budgetary guidelines for purchase of needed curriculum and technology materials. Heather Leppard made the motion and Susan Powers seconded it. In a unanimous Roll Call Vote, the Board approved this item.

- d. Form 990 (Tax Return)

Susan Powers motioned to accept and submit the Form 990 to the IRS. Jeff Dixon seconded. In a unanimous Roll Call Vote, the Board approved this item.



e. Paycheck Protection Program, Round 2

Heather Leppard moved we give approval for IPS to apply on CIJS's behalf. Tom Pylant seconded the motion. In a unanimous Roll Call Vote, the Board approved this item.

VII. Principal Report- N/A

VIII. IPS Reports-

a. Charter Application (P Marquis)

The Charter application to extend CIJS to middle school grades is due by February 1 and being spearheaded by Michele Quinn and Dr. Crane with additional assistance from Patty Marquis and Sherri Schneider. The Board can expect to be called upon to defend the application sometime in March.

b. Enrollment Updates (P. Marquis)

- i. January 29 is the deadline for current students to confirm their spot for next school year.
- ii. February 26 is the deadline for new applicants to be included in the first lottery drawing.
- iii. 1st lottery drawing will be March 3 and will continue weekly thereafter.
- iv. Informational seminars will kick off on February 3.
- v. We have approximately 400 students enrolled in K-6 for next year, with additional students in the VPK program.

c. Grant Updates (S. Schneider)

- i. Applying for a National School Lunch Program (NSLP) grant, which would allow us to purchase kitchen equipment.

d. Amended Teacher Pay Allocation (S. Schneider)

- i. Our new teacher starting salary will be \$41,197. We may need to reduce the stipend for health insurance due to how the teacher pay had to be allocated due to recent legislation changes.

e. Loan Status Update (S. Schneider)

- i. We have received funds; unsure if the previous \$10,000 loan will need to be repaid or if the forgiveness will extend to that. Sherri will investigate.

IX. Public Comments

X. Upcoming Meetings/Events

- a. Next Board Meeting: February 22, 2021 at 6:15 pm.

XI. Adjournment



There being no further business to transact at the time, it was voted to adjourn the meeting at 7:58 pm.

A handwritten signature in cursive script that reads "Heather Ann Leppard".

Heather Leppard, Secretary