



Minutes of a meeting of the Board of Directors of Creative Inspiration Journey School of St. Cloud duly called and held on June 29, 2020 at 2030 Old Hickory Tree Rd., St. Cloud, FL 34772. All attendees were remote due to COVID-19 Quarantine.

Meeting was called to order by Chair Jeff Dixon at 7:05 pm.

Remote Attendees:

Jeff Dixon (President)
Tom Pylant (Vice-President)
Heather Leppard (Secretary)
Troy Elliott (Treasurer)
Patty Marquis (IPS)
Sherri Schneider (IPS)
Hanadi Itani (Parent Liaison)
Sean Mikels (Principal)

- I. Pledge of Allegiance
- II. Introductions- N/A
- III. Celebrations/Recognitions-N/A
- IV. Approve Minutes- June 9, 2020

With the approval of the Directors present, Jeff Dixon acted as chair of the meeting and Heather Leppard recorded the minutes. On motions duly made and seconded, it was voted that the minutes of the meeting of board of directors on June 9, 2020 be taken as read.

- V. Consent Agenda- N/A
- VI. Non-Consent Agenda Items to be Voted On (Or Items Pulled):

- a. Bond Market-Retain Brian Holmes (Attorney) and Paula Permenter (Financial Advisor)
 - i. Following discussion, the Board has elected to pull this item for consideration in a future meeting pending clarification of likely total fees for closing on a Bond.
- b. Crisis Go App for Mobile Panic Security plan (Adding this to our Safety Plan)
 - i. The appropriate program for our situation is \$1500, which is approximately \$2000 less than the other options we were considering. The District has requested that this be added to our School Safety Plan.
 1. Troy Elliott motioned that we approve this expenditure and add it to our School Safety Plan. Heather Leppard seconded. A roll call vote was taken; all are in agreement and the motion carries.

- VII. Principal Report- N/A



VIII. IPS Reports-

a. Financials (S. Schneider)

The Marketing/ Staff Recruiting costs (due to increased marketing efforts in the time of COVID-19 and the additional cost of teacher/ staff recruitment) exceed the \$5000 leeway allowed in our budget. The Board has voted to approve an increase of \$8000 in this line item. With this change in mind, the Board voted unanimously to accept the presented financials.

b. Distance Learning Update (P Marquis)

Parent surveys indicate that the majority of families would prefer to return to on-campus learning for the 2020-21 SY. There are some teachers who are electing to take unpaid leave for this school year with the intent of returning the following school year.

At this point, CIJS is planning to open up for on-campus learning for our students, with distance learning available to those families who elect it. (We are anticipating needing to dedicate 2-3 teachers to distance learning and will be asking families who elect to use distance learning commit to completing the trimester before they can change to on-campus learning.)

i. Funding concerns (how to determine seats)

OCPS has communicated that they will not be updating our enrollment numbers from the March count in regards to grant funds allocation (which should be based on next year's enrollment numbers as currently seen in FOCUS). How does distance learning affect our FTE numbers? Patty has reached out to Dr. Pace for clarification.

ii. Supply fees- distant learners

How will we approach the School Supply Fees for students who are doing distance learning at home? (There are workbooks and other consumables that will need to be sent home.)

Pending discussion, the Board is recommending that we keep the supply fee the same for all students, regardless of whether they are learning on campus or at home. Students who are learning at home will be given all the same supplies for home use each trimester.

iii. COVID update (see above)

c. Enrollment Update

At this point, our enrollment numbers are fairly static. We are going to continue aggressive marketing to attract new students, but are aware that there is a great deal of uncertainty right now.

d. Employment raises-New bill signed

We are unsure how this is going to trickle down to us in the Charter school. Patty will also seek clarification from Dr. Pace on this.

- IX. PTO Updates- N/A
- X. Public Comments-N/A
- XI. Upcoming Meetings/Events- N/A
- XII. Adjournment

There being no further business to transact at the time, it was voted to adjourn the meeting at 8:37 pm.



Heather Leppard, Secretary