



Minutes of a meeting of the Board of Directors of Creative Inspiration Journey School of St. Cloud duly called and held on July 30, 2020 at 2030 Old Hickory Tree Rd., St. Cloud, FL 34772. All attendees were remote due to COVID-19 Quarantine.

Meeting was called to order by Chair Jeff Dixon at 6:21 pm.

Remote Attendees:

Jeff Dixon (President)
Tom Pylant (Vice-President)
Heather Leppard (Secretary)
Troy Elliott (Treasurer)
Patty Marquis (IPS)
Sherri Schneider (IPS)
Hanadi Itani (Parent Liaison)
Michele Quinn (Principal)

- I. Pledge of Allegiance
- II. Introductions- The Board was introduced to Michele Quinn, our new principal.
- III. Celebrations/Recognitions-N/A
- IV. Approve Minutes- June 29, 2020

With the approval of the Directors present, Jeff Dixon acted as chair of the meeting and Heather Leppard recorded the minutes. On motions duly made and seconded, it was voted that the minutes of the meeting of board of directors on June 29, 2020 be taken as read.

- V. Consent Agenda- N/A
 - a. 2020/2021 Calendar
 - b. 2020/2021 Board Calendar
 - c. Employee Procedures Manual updates

Heather Leppard moved that we approve the Consent Agenda; Susan Powers seconded the motion. In a unanimous Roll Call Vote, the Board approved the Consent Agenda.

- VI. Non-Consent Agenda Items to be Voted On (Or Items Pulled):

- a. Financials- Approval Date

Tom Pylant made the following motion: Because Board meetings do not always align with the due date for financials to the District, the Board appoints the Treasurer to approve the financials on behalf of the Board. If the Treasurer is unable to do this, the Vice President will take on that responsibility.

Troy Elliott seconded the motion. In a unanimous Roll Call Vote, the Board adopted the motion.

- b. Bond Market- Secure Attorney & Financial Advisor



Patty and Sherri gave an update on the process in securing the Attorney and Financial Advisor for procuring our Bond. We are still working on finalizing the details and this will be brought to the Board for a vote at the next meeting.

c. COVID-19 Pandemic Consent Form

Heather Leppard moved that we approve the COVID-19 Pandemic Consent Form as presented to the Board. Susan Powers seconded the motion. In a unanimous Roll Call Vote, the motion carried.

VII. Principal Report- N/A

VIII. IPS Reports-

a. Financials (S. Schneider)

Will need to increase maintenance budget line due to higher than anticipated costs for required inspections and maintenance contracts. (i.e. elevators, fire, etc.)

b. Enrollment Update (P Marquis)

Due to constraints imposed on schools by the State of Florida related to COVID-19, we have seen a drop in our projected enrollment. At this point, we are expecting approximately 350 K-5 students and approximately 50 VPK students.

c. District Updates (P. Marquis)

At the most recent Principal's meeting, the district announced they will be doing monthly Reflective visits (twice in April). CIJS attorneys gave advice regarding this issue due to the fact that this is "overstepping their bounds as a sponsor". Continued discussions took place regarding how to handle the topic. CIJS wants to cultivate a great collaborative relationship with the District, but does not want them overstepping their bounds and discussed options on how to handle this.

IX. PTO Updates- N/A

X. Public Comments-N/A

XI. Upcoming Meetings/Events- N/A

XII. Adjournment

There being no further business to transact at the time, it was voted to adjourn the meeting at 7:43 pm.

A handwritten signature in cursive script that reads "Heather Ann Leppard".

Heather Leppard, Secretary