



Minutes of a meeting of the Board of Directors of Creative Inspiration Journey School of St. Cloud duly called and held on December 17, 2019 at 2030 Old Hickory Tree Rd., St. Cloud, FL 34772.

Meeting was called to order by Chair Jeff Dixon at 6:13 pm.

Attendees:

Jeff Dixon (President)  
Tom Pylant (Vice-President)  
Patty Marquis (IPS)  
Sherri Schneider (IPS)  
Hanna (PTO)

Remote Attendees:

Heather Leppard (Secretary)  
William Bow (Treasurer)  
Susan Powers (Member-At-Large)

- I. Pledge of Allegiance
- II. Introductions- N/A
- III. Celebrations/Recognitions- N/A
- IV. Approve Minutes- Oct. 29, 2019

With the approval of the Directors present, Tom Pylant acted as chair of the meeting and Heather Leppard recorded the minutes. On motions duly made and seconded, it was voted that the minutes of the meeting of board of directors on October 29, 2019 be taken as read.

V. Consent Agenda

- a. 2020/2021 Calendar
- b. Troy Elliott- to join board and take over duties of Treasurer upon William Bow's departure. Bill's tentative date of departure from the Board is January 30, pending Troy successfully completing the onboarding process.

VI. Non-Consent Agenda Items to be Voted On (Or Items Pulled):

- a. VPK Management Agreement Amendment  
A roll call vote was taken-- all are in agreement and the motion passes.
- b. Amended lease agreement  
A roll call vote was taken-- all are in agreement and the motion passes.

VII. Principal Report- N/A

VIII. IPS Reports

- a. Status of Grant- (S. Schneider)



CIJS-SC has been reimbursed approximately \$344,000 of the total grant amount of \$550,000. Sherri will work on submitting all outstanding receipts.

- b. Status of Budget- (S. Schneider)
- c. Updated Fiscal Budget-- (S. Schneider)
- d. Status of CSP Loan- - (S. Schneider)
- e. Status of Covered Shelter- (S. Schneider)
- f. Authorized Signer- (S. Schneider)
- g. Enrollment 2020/2021
  - 1. We are implementing a new SIS system that will aid us in collecting all enrollment documents, as well as generate report cards, etc.
  - 2. There are 100+ families registered for the upcoming Informational Seminar on Dec. 18 at 6:00 pm.
  - 3. Important Dates for Enrollment:
    - 1. January 8- Begin accepting applications.
    - 2. January 24- Deadline for returning students to submit their intentions
    - 3. February 28- Lottery Application Deadline
    - 4. March 12- 1<sup>st</sup> lottery drawing
    - 5. March 13<sup>th</sup> Notifications to parents

IX. Governing Board Reports

- a. The Board voted to accept a new meeting time of 6:15 pm, effective January 21, 2020.

X. PTO Updates- N/A

XI. Public Comments-N/A

XII. Upcoming Meetings/Events

- a. Holiday Music show- December 19
- b. Board Meeting- January 21, 2020 at 6:15 pm.

XIII. Adjournment

There being no further business to transact at the time, it was voted to adjourn the meeting at 7:00 pm.

A handwritten signature in cursive script that reads "Heather Ann Leppard".

Heather Leppard, Secretary