



Minutes of a meeting of the Board of Directors of Creative Inspiration Journey School of St. Cloud duly called and held on April 30, 2019 at 2008 Jaffa Dr. Unit C, St. Cloud, FL 34771.

Meeting was called to order by Chair Jeff Dixon at 8:33 pm.

Attendees:

Jeff Dixon
Tom Pylant
Patty Marquis
Sherri Schneider
Kerry Alday

Remote Attendees:

Heather Leppard
William Bow
Susan Powers

I. Pledge of Allegiance

II. Introductions

- a. Kerry Alday, our new Principal, was introduced formally to the Board. Her official start date was April 22, 2019. Kerry has been working on a voluntary basis since she was hired earlier this year.

III. Celebrations/Recognitions- N/A

IV. Approve Minutes from March 26, 2019

With the approval of the Directors present, Jeff Dixon acted as chair of the meeting and Heather Leppard recorded the minutes. On motions duly made and seconded, it was voted that the minutes of the meeting of board of directors on March 26, 2019 be taken as read.

V. Consent Agenda-

- a. Amended school calendar 2019/2020
 - i. The only change is that October 24 & 25 will now be full-day Professional Development days.

Heather Leppard moved to accept the Consent Agenda as presented. William Bow seconded the motion. All are in agreement and the motion passes.

VI. Non-Consent Agenda Items to be Voted On

- a. Parent handbook- The Board voted to adopt the Parent Handbook with the understanding that minor grammatical revisions would be presented to the Board in a future meeting.



b. 2019/2020 school budget- There are currently 3 versions of the school budget under consideration, and all have been developed within the constraints of the CSP grant. This will be voted on in a future meeting, these were merely presented to the Board to keep us informed of the process.

c. Amendment to the Financial Controls and Procurement Policies to ensure compliance with the CSP Grant requirements.

William Bow moved to accept the proposed amendments. Tom Pylant seconded the motion. All are in agreement and the motion passes.

d. Inventory control policy- has been amended to ensure compliance with the CSP Grant requirements.

Jeff Dixon moved to accept the proposed amendment. Susan Powers seconded the motion. All are in agreement and the motion passes.

e. Amendment to Bylaws- the amendment removed the term limits for the position of Treasurer.

Heather Leppard moved to accept the proposed amendment. Susan Powers seconded the motion. All are in agreement and the motion passes.

VII. Principal Report- N/A

VIII. IPS Reports

a. Financials- (S. Schneider) This included the above discussion of the Budgets under consideration for the 2019-2020 SY.

b. Possible Amendment to IPS Contract (P. Marquis)

i. At this point, IPS is recommending that the VPK program will be under the umbrella of CIJS-SC rather than IPS. Such a change will require revising our contract with IPS. Bill requests a side-by-side comparison of the financial aspects before the Board can consider a vote on this change.

c. Development and marketing- (P. Marquis)

i. Update on construction (On track for July 12 TCO)

ii. Update Enrollment- 191

1. 171 students in K-4, 5 students in 5th grade, and 32 students in VPK.

2. Packets with all of the required forms, as well as the Parent Handbook, will go out mid-May. This should help us firm up some of our numbers.

3. Jeff Dixon suggested we involve parents in recruiting for the school by doing something like a "Who's Your One?" campaign.

iii. Billboard- It's up!!

iv. Positively Osceola-Going well

v. Nonahood News- Article is out- looks great



- vi. Pool party June 8th & other social gatherings
 - d. Board Compliance and Action Items (P. Marquis)
 - i. Fingerprinting- Need to have these done within the month so that we will be able to submit required paperwork to Osceola County on time.
 - 1. Jeff, Tom, and Heather are the Board members still outstanding.
 - ii. Tom Pylant- Board training is due May 19, 2019
 - iii. Bio from Tom Pylant for the website is needed.
 - e. Staff Recruitment & Development (P. Marquis)
 - i. At this point, the majority of the staff has been hired.
 - IX. Governing Board Reports – N/A
 - X. PTO/SAC Updates-
 - a. Grants and Fundraising for Playground
 - b. Agricultural Program grants
 - c. Next Meeting: May 9 6:00 St. Cloud Library
 - XI. Public Comments-N/A
 - XII. Upcoming Meetings/Events
 - a. Info Seminar at library May 22 at 6:00 pm.
 - b. Info Seminar- June 15 at 11:00 am.
 - c. In-person Board meeting will be held on August 10 to coincide with the New Student Orientation.
 - XIII. Adjournment
- There being no further business to transact at the time, it was voted to adjourn the meeting at 10:10 pm.

Heather Leppard, Secretary